

Tuffy Titan

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EDUCATION

California State University, Fullerton

Bachelor of Arts in Communications, *Journalism*
Minor in Spanish, GPA 3.5

Expected Graduation: May 2023

RELEVANT EXPERIENCE

Daily Titan, California State University, Fullerton

May 2020- Present

Editor-in-Chief

- Manage a staff of 25 and oversaw a budget of \$25,000 for daily print edition
- Work with editors from all departments to post breaking news
- Write and edit headlines, cutlines, summaries and photo captions

Associated Students, Inc. Productions

Spring Concert Coordinator

July 2019- May 2020

- Allocated budget of over \$115,000
- Communicated with production company to book artists
- Created publicity plan and public relations tactics
- Attended weekly contact meetings with advisor and staff

Union and Special Programming Coordinator

July 2018- May 2019

- Managed budget of over \$15,000
- Planned and coordinated three small scale and one large scale event per semester
- Maintained excellent communication with agents and talent
- Attended weekly staff and street team meetings

ADDITIONAL EXPERIENCE

In-N-Out Burger

April 2017- October 2019

Level 5 Associate

- Trained new employees on restaurant policies and procedures
- Deliver all customer requests in a timely manner
- Processed cash transactions
- Multi-tasked in fast-paced, team-oriented environment

RELATED COURSEWORK

Writing for Mass Media

Graphic Communications

Feature Article Writing

Intercultural Communication

Reporting for Mass Media

Advanced Magazine Writing

ORGANIZATIONS & AWARDS

- Society of Professional Journalists, CSUF Chapter
- Excellence in Student Leadership Award
- Alumni Association Scholarship
- Alfred and Louise Hewitt Journalism Fund

2021 - Present

2020

2019

2018-2020

SKILLS

- Social Media: Twitter, Facebook, Snapchat, Instagram
- Microsoft Office
- Adobe Illustrator, Photoshop, and InDesign
- **Spanish:** verbal, written, conversational