

Tuffy Titan

Fullerton, CA | (559) 999 - 9999 | titan@gmail.com

EDUCATION

California State University, Fullerton
Bachelor of Science, Human Services
Study Abroad: Barcelona, Spain

Expected: May 2025

Summer 2023

RELATED COURSEWORK

- Case Analysis and Intervention Techniques
- Group Process and Membership
- Program Design and Proposal Writing
- Theories and Techniques of Counseling

COURSE PROJECTS

Clothing Drive Fundraiser

Spring 2024

- Effectively collaborated with three student peers to identify diverse low-income families in need of shoes and clothing, coordinated a clothing drive in partnership with a community nonprofit and other CSUF clubs, and distributed items to families

RELATED EXPERIENCE

T.Y.K.E.S. Community Resources, Santa Ana, CA

January 2024 – Present

Case Management Intern

- Evaluate case files of diverse families to coordinate referrals based on specific needs
- Organize with case managers the facilitation of court mandated parenting classes
- Collaborate with other community agencies and nonprofit organizations to locate available resources for parents in need of social services

G.R.E.A.T. Resource Center, Chino, CA

August 2023 – December 2023

Community Liaison Intern

- Coordinated services and linked families to community services
- Planned various health workshops for kids and youth to promote physical activity
- Supported families by providing bus and motel vouchers when needed

Orange Youth Educational Center, Anaheim, CA

October 2022 – June 2023

Volunteer

- Conducted educational workshops and activities aimed in promoting positive self-esteem and leadership skills among diverse adolescents
- Delivered one-on-one mentoring to at risk and troubled teens

OTHER EXPERIENCE

Law Offices of L. Weber, Anaheim Hills, CA

October 2021 – September 2022

Office Law Clerk

- Translated both in person and in writing for Spanish speaking clients
- Screened prospective workers' compensation clients by phone for relevancy of cases

MEMBERSHIPS

Human Services Student Association (HSSA), CSUF

Spring 2023 – Present

SKILLS

- Language: Fluent in Spanish
- Computer: MS Office (Word, Excel, Outlook, PowerPoint, and Teams) and Zoom