

Leo Matthew Vi

(562) 888 - 8888

Long Beach, CA

leo_vi@gmail.com

Education

California State University, Fullerton, Fullerton

Bachelor of Arts, Geography, GPA 3.6

Expected: May 2023

Universidad Complutense de Madrid/IES Abroad

Honors: Study Abroad Scholarship for Academic Excellence

June 2022-August 2022

Field Experience

Coastal Water Quality Analysis, Surface Mapping of Triangle Islands, CA

Dr. Park, Independent Study in Geography

- Collected and analyzed water quality sample utilizing YSI meter
- Created geologic maps highlighting structural features

May 2021-August 2021

Work Experience

Orange County Building and Land, Irvine, CA

Project Aide, Department of Community Development

- Analyze and enter data in collaboration with data technicians
- Devise, code and tabulate survey of downtown businesses
- Wrote final project report on city development five-year development strategy

May 2021 – Present

Windmere Real Estate, Anaheim, CA

Administrative Assistant

- Worked with regional real estate data base
- Learned basic zoning and land use ordinances and applications
- Utilized spreadsheet and word processing software to efficiently complete projects in a timely manner

September 2020 – April 2021

Skills

- Cartographic techniques and cartography software (Arc/Info; Map II)
- Word processing (Microsoft Word) and data base (DBXL) software
- Descriptive and inferential statistics (SPSSX)
- Familiarity with U.S. Census data
- Survey design
- Fluent in Vietnamese and Mandarin (Chinese)

Campus Leadership & Involvement

- **Geography Club, CSUF, Vice President, Member**
- **I Am First, CSUF, Member**

September 2019 – Present

September 2020 – December 2020