

**Program Performance Review: Culmination Meeting Memo**  
**Kinesiology – B.S., M.S.**

The 2015-2016 Program Performance Review (PPR) process for Kinesiology – B.S. and M.S. programs concluded with a culmination meeting on March 3, 2017.

The following people attended the meeting: Anil Puri (Provost), Pamella Oliver (AVPAP), Laurie Rodes (Dean, HHD), Cindy Greenberg (Associate Dean, HHD), Kavin Tsang (Chair), and Su Swarat (Director of Assessment and Educational Effectiveness).

The Provost congratulated the program for successfully completing the PPR process. The program was commended for the significant accomplishments it has made since the last PPR. Major highlights, recommendations and concerns raised through the PPR process were discussed as follows.

1. Department identity:

- The department was recognized by the external reviewers as a “large, broad program in a growing professional field”. It is one of the few remaining undergraduate programs that have retained breadth across all sub-disciplines. The breadth, however, led to the suggestion of strengthening the department identity by focusing on a small number of sub-disciplines.
- The Chair commented that the external reviewers have a different view than the faculty of the department. The kinesiology field has a tendency of downsizing and becoming more focused, but this is not what the department wants. The department takes pride in its broad offerings, providing options to the students and serving their diverse needs. The Chair, however, did acknowledge the need to better communicate the department’s strength (i.e. breadth) to others.
- The Provost asked how the program compares to similar programs in the region. The Chair stated that the program is bigger in size, represents a more diverse student body, and touches upon a wider range of sub-disciplines. The strength of the program lies in that students are not only prepared on the science aspects of kinesiology but also the clinical aspects, which helps students get jobs both in and outside the field of kinesiology.

2. Department assessment:

- The department was recommended to enhance its effort in the area of assessment.
- The Chair indicated that the department is now in its third round of assessment data collection. The faculty are learning from the assessment process, and are getting onboard with assessment. The department has a designated assessment coordinator, and is making good progress.
- The Chair stated that the faculty are now reflecting upon whether the current assessment process is valuable for the programs. The department is working on developing and implementing a meaningful assessment process, as opposed to merely fulfilling university requirements.
- The AVPAP commended the program from being thoughtful about the assessment process.

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3. Enrollment management:

- Kinesiology offers one of the biggest programs on campus. The department has experienced very dramatic fluctuation in terms of enrollment in the past ten years – enrollment increased from 1400 to 2200, then decreased to 1550. The program is “impacted” now, and needs to stabilize.
- The Chair stated that there are approximately 1,624 undergraduate and graduate majors in Fall 2016, and 1,656 in Spring 2017. The total enrollment for Fall 2017 is expected around 1,750.
- The Dean recommended the department to work with the Dean’s office to determine the optimal size for the department, as well as strategies to implement effective enrollment management. The Provost indicated that the university’s new enrollment management structure can also help better coordinate the department’s optimal size and student admission/enrollment.

4. Class scheduling:

- The external reviewers recommended the department to streamline its curriculum and to consider increasing class sizes in order to facilitate better class scheduling.
- The Chair stated that the curriculum has been streamlined. If the students follow the curriculum roadmap, they can graduate in four years.
- The Chair agreed that given the breath of the curriculum and the variety of schedules necessary to meet diverse students’ needs, it can be challenging to find faculty who can teach at all hours. As a new chair to a large department, he has been learning through the job to improve class scheduling skills. He also acknowledged the great support provided by the Dean’s office and fellow HHD department Chairs.
- The department is also discussing options to reduce scheduling problems, such as offering more Friday classes, and scheduling classes at the Irvine campus.

5. Space needs and facility maintenance:

- The Chair raised the urgent need to update classroom facilities (e.g. carpet replacement, repainting). The Provost asked the department to work with Facilities Management to address these needs. He also recommended the department to reach out to potential alum donors to seek help.
- The Chair indicated that faculty space issue remains uncertain. Some faculty have lost lab space. The Dean stated that the college is looking at space reallocation internally to seek an equitable solution.
- The Dean stated that while Kinesiology has laboratory space, it does not have any “wet labs”. This is a need for Health Science as well, so a wet lab could be shared by the two departments. The Provost noted this need.

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6. Faculty, staff and leadership:

- The Provost commended the department for its excellent faculty and a Chair who is committed to student, faculty, and staff success.
- The Chair stated that the department is finally “stable” in terms of faculty size, enrollment size, etc., and now can plan ahead instead of always being reactive to changes.
- The department currently shares four staff members with Health Science. The Chair indicated that this arrangement works well.

The Provost concluded the meeting by commending and thanking the contribution by the Kinesiology faculty to the university.