

Smart Group Study Room Policies

Who can check-out?

- Rooms may be checked out by currently enrolled CSUF students, with no holds.
- Rooms are intended for student class/study-related purposes only.
- Rooms must be checked out to groups of two (2) or more students.

Where can I check-out?

- Pollak Library North
 - Student Genius Center, 1st Floor
 - Center for Equitable Access, 2nd Floor
- Students must:
 - Be registered as a current CSUF student and have a TitanCard
 - Have at least 2 students present both with valid TitanCards
 - If checking in for a reservation, the student who made the reservation must be present
 - Leave a valid TitanCard

How long do rooms check out?

- Rooms may be checked out for two hours.

Reservations and Renewals

- Smart Group Study Rooms may be reserved up to 1 week in advance, online: <http://apps.fullerton.edu/sgreserve>
- Rooms can be renewed only if there are no reservations and no one else is waiting for the room.

Rooms and Equipment

Room	Occupancy	Equipment	Additional Features
SGSR 111, 311	10	PC computer, Flat panel TV, Apple TV, Mira Cast Whiteboard	Microsoft Surface Hub (111)
SGSR 312	5	PC computer, Flat panel TV, Apple TV, Mira Cast Whiteboard	

Holds

- If a group exceeds the time limit for its check out, a hold will be placed on the individual who checked out the room.

General Policies

- Rooms are not soundproofed; please be considerate of your fellow students.
- Food and smoking are prohibited in Pollak Library and Smart Group Study Rooms.
- Any groups observed in violation of the above described rules and /or the Pollak Library Code of Conduct may be asked to leave the Smart Group Study Room and/or the Library. Abuse of Smart Group Study Room privileges may also lead to suspension of these privileges.

Questions

- Questions about the Smart Group Study Rooms should be directed to SGC on the 1st Floor, Library North, at (657) 278-8203.