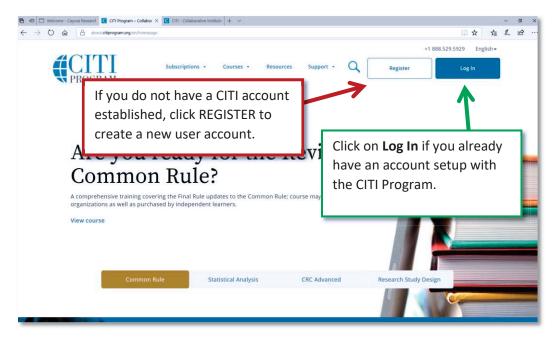
CITI Program - How to set up an account and sign up for courses

- Social & Behavioral Research Investigators REQUIRED
- **Responsible Conduct of Research Basic** REQUIRED for projects funded by National Institutes of Health (NIH) and National Science Foundation (NSF).

STEP 1: Log into <u>https://about.citiprogram.org</u>



STEP 2: Setting up a new user account with CITI

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Begin by typing in your Institution. IG IN LOG IN THROUGH MY INSTITUTION REGISTER California State University, Fullerton Ation				
Steps: 1 2 3 4 5 6 7				
tion is for persons affiliated with a CITI Program subscriber organization. To find your organization, enter its name in the box below, then pick from the list of choices provided.				
full × California State University - FULLERTON Fullerton College or				
Independent Learner Registration				
Use this option if you are paying for your courses. This option is for persons not affiliated with a CITI Program subscriber organization, or who require content that their organization does not provide. Fees apply. Credit card payment with American Express, Discover, MasterCard or Visa is required. Checks are not accepted.				
IAGREE to the Terms of Service for accessing CITI Program materials.				
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Setting up a CITI Program Account and Signing up for Responsible Conduct of Research (RCR-Basic) course

STEP 3: Check off the boxes agreeing to the terms and CONTINUE TO CREATE YOUR CITI account.

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Click "I AGREE to the Terms" and	T - Learner Registration teps: 1 2 3 4 5 6 7				
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	California State University - FULLERTON				
	Cornia State University - FULLERTON only allows the use of a CTII Program username/password for access. You will this username and password in step 2 of registration.				
	I AGREE to the Terms of Service for accessing CITI Program materials. I affirm that I am an affiliate of California State University - FULLERTON.				
	Continue To Create Your CTTI Program Username/Password				
	or				
	Independent Learner Registration				
	Use this option if you are paying for your courses. This option is for persons not affiliated with a CITI Program subscriber organization, or who require content that their organization does not provide. Fees apply. Credit card payment with American Express, Discover, MasterCard or Visa is required. Checks are not accepted.				
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https://www.citiprogram.org/index.cfm?pageID=154&ciat=0&cac=0			_		4:19 PM
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STEP 4: Type in your Personal Information.

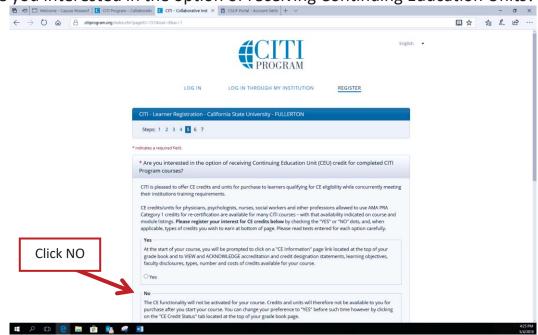
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	Steps: 1 2 3 4 5 6 7		
T	Personal Information		
Type in:	* indicates a required field.		
	* First Name	* Last Name	
Name	Titan	Tuffy	
	* Email Address	* Verify email address	
	xxxx@csu.fullerton.edu	xxxx@csu.fullerton.edu	
EmailSecondary	access the first one. If you forget yo address.	nall address, if you have one, in case messages are blocked or you lose the ability to ur username or password, you can recover that information using either email	
	Secondary email address	Verify secondary email address	
Email	xxxx@gmail.com	xxxx@gmail.com	
	Continue To Step 3		
		Need Help? Support Center	
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STEP 5: Create Username and Password.

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	Steps: 1 2 2 4 5 6 7					
	Create your Username and Password					
CREATE:	* indicates a required field. Your username should consist of 4 to 50 characters. Your username is not case sensitive; "A12B34CD" is the same as "a12b34cd". Once created, your username will be part of the completion report.					
- Username	* User Name tuffyTITAN					
- Password	Your password should consist of 8 to 50 characters. Your password IS case sensitive; "A12B34CD" is not the same as "a12b34cd".					
- Security Question	* Password * Verify Password					
LI	Please choose a security question and provide an answer that you will remember. NOTE: If you forget your login information, you will have to provide this answer to the security question in order to access your account. * Security Question What's your pet's name? •					
	* Security Answer					
	Continue To Step 4					
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STEP 6: Search for Country of Residence.

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	CTT) - Learner Registration - California State University - FULLERTON Steps: 1 2 3 4 5 6 7 * Indicates a regurd field.				
Type in United States	* Country of Residence Search for country: Enter full or partial name (e.g., "United States") OR your country's two or three character abbreviation (e.g., "US", "USA"), then pick from the list of choices provided. United States				
	Continue To Step 5 Need Help? Support Center				
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STEP 7: Are you interested in the option of receiving Continuing Education Units?

STEP 8: Continue to complete the remaining questions in this section.

purchase after you start your course on the "CE Credit Status" tab located	vated for your course. Credits and units will therefore not be available to you for e. You can change your preference to "YES" before such time however by clicking d at the top of your grade book page.	Ⅲ☆ 煌 ℓ ピ …
The CE functionality will not be activ purchase after you start your cours on the "CE Credit Status" tab located	e. You can change your preference to "YES" before such time however by clicking	
Complete remaining questions		
	below the one type of credit you would like to earn	
Psychologists - APA Credits Nurses - ANCC CNE Other Participants - Certificates of		
* Can CITI Program contact you a	at a later date regarding participation in research surveys?	
○ Yes ○ No ○ Not sure. Ask me later		
* Can CITI Program contact you a	at a later date with marketing information? \Theta	
⊖ ves ○ No		
Continue To Step 6		
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Complete remaining questions						
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	Address Field 2					
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	State					
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STEP 8: Continue to complete the additional information requested by CSUF.

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	* Role In Research	Select your Role	in Research
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	Clinical Researcher Co-Investigator Compliance Officer	Select your Role	in Research
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	Clinical Researcher Co-Investigator Compliance Officer Data manager IACUC Administrator IACUC Chair IACUC Chair IACUC Member Institutional Official	Select your Role	in Research
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	Clinical Researcher Co-Investigator Compliance Officer Data manager IACUC Administrator IACUC Chair IACUC Chair IACUC Member Institutional Official Interviewer IRB administrator IRB Chair IRB Member Lab. Research Staff Pharmacist	Select your Role	in Research
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	Clinical Researcher Co-Investigator Compliance Officer Data manager IACUC Administrator IACUC Chair IACUC Chair IACUC Member Institutional Official Interviewer IRB administrator IRB Chair IRB Member Lab. Research Staff Pharmacist Principal Investigator Recruiter Research Administrator	Select your Role	in Research
	Clinical Researcher Co-Investigator Compliance Officer Data manager IACUC Administrator IACUC Chair IACUC Chair IACUC Member Institutional Official Interviewer IRB administrator IRB daministrator IRB Member Lab. Research Staff Pharmacist Principal Investigator Recruiter Research Administrator Research Administrator	Select your Role	in Research
	Clinical Researcher Co-Investigator Compliance Officer Data manager IACUC Administrator IACUC Chair IACUC Chair IACUC Member Institutional Official Interviewer IRB administrator IRB daministrator IRB Member Lab. Research Staff Pharmacist Principal Investigator Recruiter Research Administrator Research Administrator Research Assistant Research Fellow - Post Graduate	Select your Role	in Research
	Clinical Researcher Co-Investigator Compliance Officer Data manager IACUC Administrator IACUC Chair IACUC Chair IACUC Member Institutional Official Interviewer IRB administrator IRB Chair IRB Member Lab. Research Staff Pharmacist Principal Investigator Recruiter Research Administrator Research Administrator Research Administrator Research Fellow - Post Graduate Research Integrity Officer	Select your Role	in Research
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	Clinical Researcher Co-Investigator Compliance Officer Data manager IACUC Administrator IACUC Chair IACUC Chair IACUC Member Institutional Official Interviewer IRB administrator IRB Chair IRB Member Lab. Research Staff Pharmacist Principal Investigator Research Administrator Research Administrator Research Administrator Research Fellow - Post Graduate Research Integrity Officer Site Coordinator Social Worker Statistician	Select your Role	in Research
	Clinical Researcher Co-Investigator Compliance Officer Data manager IACUC Administrator IACUC Chair IACUC Chair IACUC Member Institutional Official Interviewer IRB administrator IRB Chair IRB Member Lab. Research Staff Pharmacist Principal Investigator Research Administrator Research Administrator Research Administrator Research Administrator Research Fellow - Post Graduate Research Integrity Officer Site Coordinator Social Worker	Select your Role	in Research