**2023-2024**

**Range Elevation Declaration Form for Temporary Faculty**

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| Name: | Current Range: |
| College: | Department: |

This declaration form is required to be submitted by all Lecturers, temporary Librarians, and temporary Counselors who are eligible for Range Elevation and intend to apply.

Please complete this form and email it to Faculty Affairs and Records (far@fullerton.edu) as soon as possible. FAR will prepare Interfolio cases for these evaluations upon receipt of this form.

I am eligible for Range Elevation and intend to apply by submitting my Working Personnel Action File through Interfolio to my Chair by February 21, 2024

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| Signature of Faculty Member |  | Date |

Per UPS 210.070: The term “range elevation” refers to an increase in a lecturer’s salary by movement from one range to the next (e.g. movement from lecturer range B to C)… In a range elevation evaluation, the lecturer’s performance while in the current range is evaluated in order to determine whether a range elevation is warranted… This type of evaluation is only carried out when the lecturer is eligible and requests a range elevation. The range elevation evaluation is separate from, and does not replace, any other required evaluations… Applications for range elevation shall be accompanied by the WPAF that includes evidence of effective instructional performance as well as evidence of currency in the field, consistent with the lecturer’s work assignment. It is also expected that a lecturer will have *developed* as an instructor and as a professional during the time in a given range. Therefore, evidence of this development during the period in range should also be provided for range elevation consideration… Lecturers under consideration for range elevation shall be evaluated by the appropriate Department Peer Review Committee, the Department Chair or School Director, and the Dean. The appropriate Vice President, as the President’s designee, shall make the final determination on range elevation.