



ACADEMIC SENATE MINUTES OCTOBER 13, 2011

ASD 11-171

Approved 10-27-11

11:30 AM -1:00 PM

ACADEMIC SENATE CHAMBERS

Present: Armstrong, Bedell, Carroll, Chavis, Congalton, Dabirian, Evanow, Fidalgo, Fitch, Gordon, Gradilla, Gratton-Lavoie, Hagan, Hickok, Jones, Knutson Miller, Manriquez, Martinez, Matz, McConnell, Mead, Meyer, Myck-Wayne, Nyaggah, Randall, Rhodes, Rhoten, Ruiz-Velasco, Stang, Stein, Taylor, Walk, Walker, Williams

Absent: Bonney, Buck, Canchola, Guerin, Huizinga, Michalopoulos, Murray, Pasternack, Rast, Stambough, Walicki, Yang

I. CALL TO ORDER

Meeting was called to order at 11:30 AM.

II. URGENT BUSINESS

None.

III. ANNOUNCEMENTS

- 3.1 (Stang) Thanked Chair Bedell for sending Academic Senators the Titan Shops textbook requisition status for their respective college. Two "acts" govern timely textbook ordering: 1) Access for students with disabilities according to the Accessible Technology Initiative (ATI), 2) Higher Education Opportunity Act (HEOA) from 2008 (affordability issue). When registering for class, the name and cost of each required textbook (ISBN) must be listed.
- 3.2 (Rhodes) Announced and highlighted the International Education Forum scheduled for Tuesday, November 1, 2011. Multiple sessions will be held from 9:00 AM to 4:00 PM in TSU Pavilions A&B. All three sessions are free and open to the campus community. Faculty were encouraged to promote this opportunity to their students. Register by email to intiprograms@fullerton.edu
- 3.3 (Walker) Announced Tucker Wildlife Sanctuary *Bat Night* event on Saturday, October 15th. \$5 admission fee for a fun family event.
- 3.4 (Hagan) A Webinar event for the campus community will be held Wednesday, Oct 19th in the Senate Chambers – "Conference on Civility".
- 3.5 Chair Bedell highlighted the first paragraph of his Chair's Report announcing the Open Hearing with Board of Trustees and Chancellor Reed, among other guests, from 10:00 – 12:00 Friday, October 21st. We look forward to the TSU (Pavilions A & B) filled with interested participants for this very important search process for our next president.

IV. APPROVAL OF MINUTES

- 4.1 ASD 11-165 Academic Senate Minutes – 10-6-11 (Draft)
M/S/P (Fidalgo/Matz) passed unanimously as submitted.

V. SPECIAL PRESENTATION

**Topic: Resolution Honoring Betsy Gibbs (ASD 11-168)
Retiring Staff Member, Children's Center**

Chair Bedell read the resolution honoring Betsy Gibbs for 37 years of service as Director of CSUF Children's Center. Jon Brusckhe, on behalf of faculty parents, also paid tribute to Betsy and the wonderful, loving place for children to enjoy and learn from ages 1 through 6. Betsy thanked all for the opportunity to serve in the best position on campus. Many children from the *Sunshine* and *Rainbow* Rooms were in attendance to cheer.

VI. TIMES CERTAIN

11:45 AM - 12:15 PM

Topic: General Education Committee Update
Presenters: Craig McConnell, GE Committee Chair 2011-12
David Bowman, GE Committee Chair 2010-11

Dr. Bowman began the presentation as GE Committee chair from 2010-11. He gave an overview of committee activity over the past several years. New General Education Learning Objectives were approved

in 2009, and revised in 2011. GE categories were realigned to match systemwide A-E pattern. A preliminary GE assessment draft was written (requested by WASC), and the 2010-11 GE Committee drafted a multi-year plan to assess Learning Outcomes for all GE categories (6 year rotation in different categories) to guide development of the curriculum of the university.

Principles of GE assessment were outlined to help faculty understand that it is for internal use and program improvement (self-study) overseen by faculty. GE Committee is charged with both process of assessment *and* recertification. Committee has divided these into two categories, which, by necessity need to happen in parallel (assessment/recertification). This process is a rolling-ongoing rotation. A pilot assessment of Area A was done last year through a campus workshop funded through office of Undergraduate Programs in Academic Affairs. This was a valuable learning exercise. A workshop will take place on November 4, 2011, for NSM courses. Amidst the assessment/recertification rotations, new course proposals must be reviewed. Due to the workload of the committee, the recertification process has been postponed due to workload.

The role of assessment should be to inform faculty teaching in these areas that learning goals are being met. Assessment is a tool to help the university as a whole to move the program forward. We are in the process of accumulating data which is needed in order to effectively *recertify* courses.

Workload for GE Committee members is monumental. Members are proposing:

- Two separate committees: 1) GE Curriculum focused on course approval and recertification;
2) GE Assessment Committee.
- 3-year term appointments (learning curve for new members)

If the GE Committee is to continue doing each of these tasks concurrently, then they recommend:

- GE Committee members should receive 1 course release/year
- GE Committee Chair should receive additional release time (1 course/semester)
- Course approvals would be limited to fall semester; assessment and recertification would occur in the Spring

TIMES CERTAIN

11:45 AM - 12:15 PM

Topic: General Education Committee Update

**Presenters: Craig McConnell, GE Committee Chair 2011-12
David Bowman, GE Committee Chair 2010-11**

Dr. Bowman began the presentation as GE Committee chair from 2010-11. He gave an overview of committee activity over the past several years. New General Education Learning Objectives were approved in 2009, and revised in 2011. GE categories were realigned to match systemwide A-E pattern. A preliminary GE assessment draft was written (requested by WASC), and the 2010-11 GE Committee drafted a multi-year plan to assess Learning Outcomes for all GE categories (6 year rotation in different categories) to guide development of the curriculum of the university.

Principles of GE assessment were outlined to help faculty understand that it is for internal use and program improvement (self-study) overseen by faculty. GE Committee is charged with both process of assessment *and* recertification. Committee has divided these into two categories, which, by necessity need to happen in parallel (assessment/recertification). This process is a rolling-ongoing rotation. A pilot assessment of Area A was done last year through a campus workshop funded through office of Undergraduate Programs in Academic Affairs. This was a valuable learning exercise. A workshop will take place on November 4, 2011, for NSM courses. Amidst the assessment/recertification rotations, new course proposals must be reviewed. Due to the workload of the committee, the recertification process has been postponed due to workload.

The role of assessment should be to inform faculty teaching in these areas that learning goals are being met. Assessment is a tool to help the university as a whole to move the program forward. We are in the process of accumulating data which is needed in order to effectively *recertify* courses.

Workload for GE Committee members is monumental. Members are proposing:

- Two separate committees: 1) GE Curriculum focused on course approval and recertification;
2) GE Assessment Committee.
- 3-year term appointments (learning curve for new members)

If the GE Committee is to continue doing each of these tasks concurrently, then they recommend:

- GE Committee members should receive 1 course release/year.
- GE Committee Chair should receive additional release time (1 course/semester).
- Course approvals would be limited to fall semester; assessment and recertification would occur in the Spring.

Senator McConnell stated the GE Committee is well underway for fall 2011, and the committee is planning to review courses in both fall and spring semesters. Recertification process is delayed because of the urgency of assessment. More time is needed for accumulation of assessment data (only one area has been done).

Questions and comments were valuable for the next round of general education discussions. See link for [PowerPoint presentation](#).

TIMES CERTAIN

12:15 – 12:45 PM

Topic: University Budget Update

Presenter: Willie Hagan, Vice President – Administration and Finance/CFO

Senator Hagan reported on the current *uncertain* fiscal budget situation. Figures given today may change tomorrow. Our collective mindset is important as we strategize for our fiscal situation now and into the future. [The Fiscal State of the University](#) (PowerPoint) report can be found on the Academic Senate Website.

We have a balanced budget; however, a balanced budget is not a sufficient budget. Midyear cuts to the CSU will have further impact; however, we don't know if the 2011/12 \$7.5M mid-year cut will be baseline or one-time. Reserves/carryover funds were shown and discussed. 2% of budget is essential to hold for emergencies. Our Campus Strategic Plan needs to guide resource allocation decisions. CSUF's fiscal state is critically dependent on shared governance and shared goals. We are all in this together!

[Other budget reports](#) can be found on the CSUF Financial Services Webpage.

Question and comment period followed. The body thanked Senator Hagan for a clear, concise presentation.

VII. CONSENT CALENDAR (Stang/Walk) passed unanimously

7.1 ASD 11-169 CSUF 2011-12 University Goals

7.2 ASD 11-170 Request for President Emeritus Status for President Milton A. Gordon

7.3 NOMINEES TO STANDING COMMITTEES

FACULTY AFFAIRS COMMITTEE (10 faculty)

Nominee: Laura Lohman (ARTS) *Forthcoming*

Continuing: Mira Farka (MCBE); Joseph Costantine (ECS); John Davis (HUM); Katherine Bono (HHD); Kathryn Dickson (CNSM); Andrea Guillaume (EDUC); Mougou Nyaggah (SOC SCI); Brent Foster (COMM); Anthony Davis (L/A/C/E)

7.4 NOMINEES TO MISCELLANEOUS COMMITTEES

TSC GOVERNING BOARD

Nominee: Lynn Sargeant (SOC SCI) *Forthcoming*

Continuing: Patricia Literte (SOC SCI)

VIII. CHAIR'S REPORT

Report by Jack Bedell was sent to Academic Senators electronically prior to this meeting.

URGENT: Please make time on your calendars for a 10-noon session on Friday, October 21st when the search committee for selecting our next president will hold its open session. We shall meet in the TSU. If you are unable to be there, please be sure your department/program/unit has one or more representatives in attendance. It is very important for all of us to realize how this process will work and which is scheduled to conclude late in January, 2012 with the appointment of our next president.

Listed below are documents pending Presidential approval/response:

#	ASD	Document	Title	Sent to President	30 Acad Days	Approved by A.S.
1	03-69	-	Draft: CSUF E-Mail Policy	6/24/03	7/24/03	5/29/03
2	06-90	UPS 330.230	Tape Recording of Classroom Lectures	10/13/06	11/12/06	5/25/06
3	07-168	UPS 300.018	Withdrawal Unauthorized - Issuance of WU Grade	3/17/08	4/16/08	12/6/07
4	09-108	UPS 300.016	Withdrawal Policy	6/22/10	7/21/10	5/20/10
5	09-193	-	Admission of Grad Applicants with 3-yr European Bachelors Degree	6/22/10	7/21/10	2/11/10
6	10-53	-	Proposal for Undergrad Programs (4) Anthropology	6/10/10	7/8/10	5/13/10

7	ASD 06-11 rev 12/9/10	UPS 261.000	Emeritus Status	12/21/10	1/21/11	12/9/10
8	10-172	UPS 300.030	Academic Appeals	3/14/11	4/14/11	12/9/10
9	10-170	UPS 210.001	Recruitment of Faculty	3/23/11	4/24/11	3/10/11
10	11-48	-	MA in COMM - Concentration in Tourism & Entertainment	3/23/11	4/24/11	3/10/11
11	09-58 Rev.	UPS 100.600	Procedures for the Establishment of University Departments	6/13/11	7/13/11	5/19/11

Please be sure you contribute to the Faculty Fund if you haven't already. Treasurer Dabirian will be sending a follow up solicitation letter.

Next Academic Senate meetings through fall 2011:

October 27	November 10	December 15
------------	-------------	-------------

IX. STATEWIDE ACADEMIC SENATE REPORT

(Fidalgo) Interim committees met virtually. Fiscal & Governmental Affairs Committee is working on resolutions in support of quality education in the system.

X. NEW BUSINESS

None.

XI. ADJOURNMENT

M/S/P (Dabirian/Stein) Meeting adjourned at 12:58 PM.