



# CALIFORNIA STATE UNIVERSITY, FULLERTON

## ACADEMIC SENATE MINUTES AUGUST 30, 2012

ASD 12-119

Approved 9-13-12

11:30 AM - 1:00 PM

ACADEMIC SENATE CHAMBERS

Present: Armstrong, Balderas, Bedell, Brusckke, Buck, Carroll, Chavis, Dabirian, Evanow, Fidalgo, Filowitz, Fitch, García, Gradilla, Gratton-Lavoie, Guerin, Hewitt, Hickok, Huizinga, Jarvis, Jones, Knutson Miller, Loaeza, Manriquez, Matz, Mead, Michalopoulos, Morales, Murray, Myck-Wayne, Nyaggah, Puri, Randall, Rhodes, Rhoten, Shoar, Stang, Stein, Taylor, Walicki, Walker, Westgate, Yang

Absent: Bonney, Fisher, Pasternack, Stambough

### I. CALL TO ORDER

Chair Bedell called the meeting to order at 11:30 AM.

### II. URGENT BUSINESS

(Fidalgo) brought to the floor the issue of streamlining the curricular process. Chair Bedell assured Senator Fidalgo and the body that the Executive Committee has this on their agenda for discussion and possible future action.

### III. PARLIAMENTARY TIP OF THE DAY

The first parliamentary tip under this new 2012-13 agenda item:

A Motion to Refer to a Committee is debatable, must be seconded, may be amended, most of those amendments may include instructions to the committee and needs only a majority vote to pass.

### IV. SPECIAL ELECTION(S) – EXECUTIVE COMMITTEE

- **Vice Chair** [replacing Steve Walk]
- **Other(s), if needed**

Senator Walk was elected in May 2012, to a 2-year A.S. seat in the Health and Human Development constituency. When he was appointed Interim Athletic Director in August, his constituency changed from HHD to Administration, which meant HHD needed to elect a new Senator to replace him on both the Academic Senate as well as Vice Chair on Executive Committee.

Electronic clickers were distributed around the table to 42 Academic Senators. Explanation and instructions were given and a test run performed prior to voting for the Vice Chair Academic Senate Executive Committee.

The floor was open for nominations for the position of Vice Chair as noted below. Neither candidate chose to give a 1-2 minute speech to the body prior to voting.

#	Office	Nominees	College	Nominator	Constituency	Votes	ELECTED
1.	Vice Chair	Sean Walker	NSM	Stang	EDUC	29	WALKER
		Jon Brusckke	COMM	Fidalgo	HUM	12	
					Closed		

A vote was needed to replace Senator Walker as Secretary.

#	Office	Nominee	College	Nominator	Constituency	Votes	ELECTED
2.	Secretary	Emily Bonney	HUM	Fitch	SOC SCI	acclamation	BONNEY

### V. ANNOUNCEMENTS

#### 5.1 In Memoriam

Kenneth L. Goodhue-McWilliams, Ph.D.

Emeritus Professor - Department of Biological Science

A moment of silence was observed for the recent passing of Dr. Goodhue-McWilliams.

## 5.2 Other Announcements

- 5.2.1 President García addressed the body welcoming everyone back to the new academic year. She gave a brief update of her busy summer - learning about the Fullerton campus, and anticipation of working with faculty, staff, and students to promote the success of CSUF students. She extended an invitation to all to attend the 9-11-12 convocation address where she will discuss campus directions for the coming year.
- 5.2.2 (Hickok) Information was highlighted on the (screen) right-hand column of the Pollak Library Website where all policy information is located. Senator Hickok will send specific information electronically regarding UPS 411.104 Policy on Online Instruction, which was approved spring 2012. He asked Senators to disseminate information to their colleagues.
- 5.2.3 (Huizinga) Two announcements from the Office of Graduate Studies and Research:
- New software searchable database has been purchased for a one-year pilot program, courtesy of Senator Dabirian, and will be launched next week for use by everyone on campus (faculty-staff-administrators-students) in order to ascertain funding opportunities and to identify potential collaborators. There will be training opportunities, face-to-face as well as online (videos and uTube) instruction. Database access will be through *fullerton.edu*
  - **Grad School Prep Week** is scheduled for September 24-27. The many activities and workshops are aimed at undergraduate students to promote continuing education. Senator Huizinga asked faculty to help publicize and promote these opportunities to their students. The Career Center and Graduate Studies Websites will contain information for the week's activities.
- 5.2.4 (Gradilla) The Muckenthaler Cultural Center in Fullerton has reopened after an extensive remodel and is highlighting a major art exhibit opening tonight (8-30-12) and continuing till November 1, 2012. "Open Your Eyes / Abre Los Ojos" celebrates Chicano artist José Lozano. It is an opportunity to support our local community partners.
- 5.2.5 (Dabirian) Three announcements:
- Update on Provost/Vice President for Academic Affairs Search Committee. It was an excellent decision to hire a professional search firm to facilitate this very important search. 60 candidates applied for the position with 33 qualified for review. Ten diverse candidates will be interviewed (10 out of 10 accepted) on September 8-9, with finalists scheduled for campus visits in October.
  - Division of IT has negotiated the Adobe Master Suite software, which is available to all faculty and staff at no cost (a \$2800 retail value/Educational prices value is \$899). Adobe Master Suite is being offered to students at a cost of \$50.
  - As treasurer of Academic Senate, a request for contributions to the A.S. Faculty Fund. (CSFPF #93400) will be sent to all faculty in the near future.
- 5.2.6 (Buck) Fullerton Public Library will feature author, Luis Rodriguez, on 9-23-12, as part of their Distinguished Speakers Series.
- 5.2.7 (Murray) Reported fall semester student headcount of 37,635, which is the highest in our fall history. Senator Murray thanked faculty, staff, and administrators for their support services and collaborative efforts with enrollments, maintaining targets and overall FTEs. A more detailed report will be given to the Academic Senate as the semester progresses.
- 5.2.8 (Nyaggah)
- Today is the final day for voting for ratification of the CSU/CFA tentative bargaining contract.
  - Two propositions will be on the November ballot: 1) CFA supports and encourages a YES vote on CA Proposition 30. CSU could lose \$250M in budget cuts if this proposition loses; CSUF campus share would be \$20M; 2) CFA supports a NO vote on CA Proposition 32.

## VI. SPECIAL INTRODUCTIONS

### **Dr. Berenecea Johnson Eanes, Vice President – Student Affairs**

Chair Bedell welcomed Dr. Eanes who joined CSUF on July 23<sup>rd</sup>. Her dedication and leadership of the division of student affairs enhances the student learning experience through her understanding of what a multipurpose, comprehensive, urban university is about. She understands the unique relationships and partnerships across *all* divisions of the university that work together toward student learning and success. Dr. Eanes thanked Chair Bedell and shared her enthusiasm as chief student affairs officer at CSUF and as the campus advocate for CSUF students.

### **Ms. Theresa (Tere) Mendoza, Interim Vice President – University Advancement**

Ms. Mendoza was introduced. She is "on loan" from the CSU, negotiated by President Garcia. Chair Bedell gave background on Ms. Mendoza's extensive and successful experience in fund raising throughout the CSU and nationally. Ms. Mendoza addressed the body, noting the warmth, talent, energy and commitment of

faculty and the entire campus community. She is ready to move forward in this “interim” position until a new, permanent Vice President of Advancement is hired, and beyond that, she has committed to continue as an advising counsel to both the new VP and President. She recognized the hard-work of her division colleagues in attendance at this meeting.

Ms. Mendoza invited everyone to help grow the philanthropic revenue of this institution. There is a great deal of money *out there* in philanthropy. It is not the “fund-raisers” who get it done, but rather, it is the work of the faculty we can celebrate and use to inspire donors. That’s where the magic of philanthropy happens. We must be partners in this effort to develop a very important source of revenue in the worst of times. This will, in turn, bring stability to faculty’s ability to continue research and/or community service, and all the things that make university life better for all.

## VII. TIMES APPROXIMATE

**11:45 – 12:00 NOON**

**Topic:** Associated Students, Inc. – Priorities for 2012-13  
**Presenters:** Dwayne Mason, Jr. ASI President  
 Samuel Morales ASI Chief Administrative Officer  
 Yvette Loaeza ASI Board Chair

Three student leaders were introduced and spoke in turn to the body, expressing ASI goals and strategies for the 2012-13 administration.

- Winning platform was “students for students”...connecting, engaging, interacting with all students;
- Mobilization to register voters for the November Federal election;
- ASI passed a resolution this week to support of Governor Brown’s Proposition 30 – Vote Yes;
- PR campaign educating students on the propositions, lessening the confusion;
- Online voter registration will be available prior to the 11-6-12 national election;
- Students lobbying legislators in Sacramento to show students care about budget issues;
- ASI presence at Irvine Campus serving students—getting involved, having fun;
- Signing up students to serve on the many university committees, making sure student voices are heard;
- Academic advising needs student feedback for current and future Titans.

Chair Bedell thanked these students for their help in the success of the AA/AS August Retreat on Academic Student Advising.

**12:00 – 12:15 PM**

**Topic:** WASC Update – Next Steps  
**Speaker:** Ed Trotter, Acting Associate Vice President, Undergraduate Programs

Dr. Trotter spoke to the 7-3-12 WASC Action Letter, which outlines continuing work to be done by the campus. CSUF was given seven years accreditation. The Academic Senate has a central role in the following three areas:

- 1) Campus Strategic Plan  
 President Garcia will discuss this in her 9-11-12 Convocation address.
- 2) Student Advising which was the topic of AA/AS Retreat 8-20-12. Materials from this event, as well as the Task Force on Student Engagement (Mark Filowitz chair) information will be used to move forward with Student Affairs, Academic Affairs, colleges, and department chairs to engage the academic structure of the university, using models of best practices.
- 3) Assessment of Student Learning. This is central to what we do at CSUF, with general education being the heart and soul of this university. Dr. Trotter read the WASC Letter from 2000 regarding student assessment and general education. WASC stressed 12 years ago the need for “continued attention to defining the goals of the program, working toward establishing evidence of student accomplishments will be important priorities.” WASC gave the same comments to us in 2012. Faculty must be involved in addressing assessment beginning immediately, because an interim report is due in two years from now.

University Learning Outcomes will need to be converted into a University Policy Statement so that colleges, departments, and programs can align with university learning outcomes. Dr. Trotter recognized the past members of the WASC Team and thanked each for their hard work.

## VIII. APPROVAL OF MINUTES

- 8.1 ASD 12-100 Academic Senate Minutes 5-10-12 (Draft)  
 M/S/P (Knutson Miller/Bruschke) A.S. Minutes of 5-10-12 were approved as submitted.
- 8.2 ASD 12-104 Academic Senate Minutes – Marathon Meeting 5-17-12 (Draft)  
 M/S/P (Rhodes/Rhoten) A.S. Minutes - Marathon Meeting 5-17-12 were approved as submitted.
- 8.3 ASD 11-105 A.S. Minutes – Electoral Meeting 5-17-12 (Draft)  
 M/S/P (Walker/Fidalgo) A.S. Minutes - Electoral Meeting 5-17-12 were approved as submitted.

**IX. CONSENT CALENDAR**

M/S/P (Fidalgo/Mead) Senator Mead asked that the following two items be removed prior to approval of the Consent Calendar: With the election of the new Executive Committee members, Emily Bonney will need to be replaced on these committees.

- Planning, Resource, & Budget Committee
- Constitution Committee

Consent Calendar was approved as amended.

9.1 ASD 12-103 Academic Senate Meeting Calendar 2012-2013

9.2 Nominees to Committees

**NOMINEES TO STANDING COMMITTEES****ACADEMIC STANDARDS COMMITTEE (10 faculty)**

Nominees: Sang June Oh (ECS); Lisa Winstead (EDUC); Kristi Kanel (HHD); Brad Starr (HUM); Eve Himmelheber (ARTS)

Continuing: Jeanine Congalton (COMM); Mark Filowitz (NSM); Denise Stanley (MCBE); Alexandro Gradilla (SOC SCI); Brandit Copper (L/A/C/E)

**CURRICULUM COMMITTEE (10 faculty)**

Nominee: Pending (L/A/C/E)

Confirmed 5/17/12: Betty Chavis (MCBE); Binod Tiwari (ECS); Alain Bourget (NSM); Pamela Oliver (HHD); Cynthia Gautreau (EDUC); Eileen Walsh (SOC SCI); Debra Lockwood (ARTS); Riccardo de Los Rios (COMM); Renae Bredin (HUM)

**ELECTIONS COMMITTEE (5 faculty)**

Nominees: Rebecca Otten (HHD); Carol Ames (COMM); Robert Mead (MCBE)

Continuing: Adolfo Prieto (L/A/C/E); Robey Callahan (SOC SCI)

**EXTENDED EDUCATION COMMITTEE (10 faculty)**

Nominees: Sean Cochran (L/A/C/E); Mohammad Bhuiyan (MCBE); Tenzin Dorjee (COMM); Binod Tiwari (ECS); Reyes Fidalgo (HUM); Megan Tommerup (NSM)

Continuing: Bill Beam (HHD); Elizabeth Pillsworth (SOC SCI); Erica Bowers (EDUC); Mark Goodrich (ARTS)

**FACULTY DEVELOPMENT CENTER BOARD (10 faculty)**

Nominees: Kristin Stang (EDUC); Patricia Schneider-Zioga (HUM); Brenda Bowser (SOC SCI); Elizabeth Holster (ARTS); Ying-Chiao Tsao (COMM)

Continuing: Traci Statler (HHD); Pradeep Nair (ECS); Amybeth Cohen (NSM); Yashu Liang (L/A/C/E); Yi Jiang (MCBE)

**INFORMATION TECHNOLOGY COMMITTEE (10 faculty)**

Nominee: Colleen Greene (L/A/C/E)

Confirmed 5/17/12: Jenny Zhang (MCBE); Loretta Donovan (EDUC); Leslie Grier (HHD); Karyl Ketchum (HUM); Andi Stein (COMM); Charles Grieb (ARTS); Pam Fiber (SOC SCI); Bill Hoese (NSM); Chean Ngo (ECS)

**INTERNATIONAL EDUCATION COMMITTEE (10 faculty)**

Nominees: Rob Watson (ARTS); Coral Ohl (COMM); David Cheng (ECS); Brady Rhodes (NSM); Laichen Sun (SOC SCI)

Continuing: John Hickok (L/A/C/E); Suzanne Robinson (EDUC); Saul Tobias (HUM); Yue Liu (MCBE); Matthew Llewellyn (HHD)

**INTERNSHIPS AND SERVICE LEARNING COMMITTEE (10 faculty)**

Nominees: Mark Ramont (ART); Pamela Caldwell (COMM); Pete Evanow (MCBE); Kiran George (ECS); Lezlee Hinesmon-Matthews (SOC SCI)

Continuing: Janice Myck-Wayne (EDUC); Kathleen Webster (HHD); Diane Clemens-Knott (NSM); Chris Ruiz-Velasco (HUM); Anne Petrossian (L/A/C/E)

**LIBRARY COMMITTEE (10 faculty)**

Nominees: Marc Dickey (ARTS); James Choi (ECS); Sharon Chappell (EDUC); Kamal Hamidieh (NSM); Andrea Patterson (HUM); Peter Fashing (SOC SCI)

Continuing: Andi Stein (COMM); Danny Kim (HHD); Cynthia Bruns (L/A/C/E); Jose Miranda-Lopez (MCBE)

**PLANNING, RESOURCE & BUDGET COMMITTEE** (10 faculty)Nominee: Emily Bonney (HUM)Confirmed 5/17/12: Lisa Kirtman (EDUC); Bob Mead (MCBE); Michael Shafae (ECS); Michael DeMars (L/A/C/E); Kari Knutson Miller (HHD); John Carroll (SOC SCI); Philippe Perebinossoff (COMM); Paul DeLand (NSM); Bill Meyer (ARTS)**STUDENT ACADEMIC LIFE COMMITTEE** (10 faculty)Nominees: Kenneth Faller (ECS); Gary Ruud (COMM); Joe Garcia (HHD); Amanda Rice (L/A/C/E); Mark Goodrich (ARTS); Paul Levesque (HUM); **Pending** (NSM)Continuing: Chiara Gratton-Lavoie (MCBE); Karen Stocker (SOC SCI); Debra Cote (EDUC)**UNIVERSITY ADVANCEMENT COMMITTEE** (10 faculty)Nominees: Shelly Arsneault (SOC SCI); Howard Forman (MCBE); Bob Ammann (L/A/C/E); Nicholas Henning (EDUC); Joshua Yang (HHD)Continuing: Xtine Burrough (COMM); Lana Dalley (HUM); Debra Noble (ARTS); Susamma Barua (ECS); William Laton (NSM)**NOMINEES TO SEARCH COMMITTEES****SEARCH COMMITTEE – ATHLETIC DIRECTOR**Nominees: Michael Perez (SOC SCI); Scott Hewitt (NSM); Toya Wyatt (COMM)**NOMINEES TO MISCELLANEOUS COMMITTEES****ACADEMIC APPEALS BOARD**Nominee: Brent Foster (COMM)**ALCOHOL ADVISORY BOARD**Nominee: Kristi Kanel (HHD)**ATHLETICS ADVISORY COUNCIL**Nominee: Christina Smith (ARTS)Continuing: James Ruby (HHD); Valerie O'Regan (SOC SCI)**AUXILIARY SERVICES CORP. (ASC)**Nominee: Barry Pasternack (MCBE)Continuing: Brady Rhodes (CNSM); Diana Guerin (HHD)**BICYCLE COMMITTEE**Nominees: Fatima Alali (MCBE); Lynda Randall (EDUC)Continuing: Bill Beam (HHD)**CONSTITUTION COMMITTEE**Nominee: Emily Bonney (HUM)Continuing: Irene Matz (COMM)**FOOD ADVISORY COMMITTEE**Nominee: Yingdi Wang (MCBE)Continuing: Christina Carroll-Pavia (L/A/C/E)**HONORS BOARD**Nominee: Martin Bonsangue (NSM)Continuing: John Koegel (ARTS); Emily Erickson (COMM); Craig McConnell (HUM); Mark Redhead (SOC SCI)**TITAN STUDENT CENTER GOVERNING BOARD**Nominee: Jianxin (James) Gong (MCBE)Continuing: Lynn Sargeant (SOC SCI)**UNIVERSITY BOARD ON WRITING PROFICIENCY**Nominees: Michele Mouttapa (HHD); Barbra Erickson (SOC SCI)Continuing: Janet Eyring (HUM)



9.3 ASD 12-112 Ratification of A.S. Business by Executive Committee, Summer 2012

**X. CHAIR’S REPORT (Bedell) [sent electronically to campus employees prior to this meeting]**

Added verbal comments to written report. Special ad hoc committee for assessment of student learning. Present a charge to A.S. Goals and report out by end of semester.

Welcome back! I hope you had a great summer and got to do the things you had hoped to do.

I want to give you a rough chronological update of Academic Senate business and select happenings since I last wrote and give you a sense of what we *think* might be coming this year.

Interim President Hagan signed several proposed policies and remanded a few as well. He approved the new online instruction policy, the ban on smoking, the faculty office hours policy, elimination of the English Writing Proficiency exam for the university writing requirement, new courses and 2 degree proposals, to name a few and, further, he remanded the long ago proposed policy on emeritus status for further review (it will be referred to our Faculty Affairs Committee with suggestions, many from Dr. Murray) and an old (9 years!) draft policy on email. I have sent about 35 current UPS documents to our various Standing Committees for review and possible updates this semester.

We welcomed President García to campus early in June, and she has been very busy familiarizing herself with our campus, programs and activities. After a national search, Dr. Berenecea Johnson Eanes was appointed Vice President for Student Affairs. Ms. Tere Mendoza was appointed Interim Vice President for University Advancement. A national search will begin in the near future for a permanent VP of University Advancement. The Academic Senate will host both Dr. Eanes and Ms. Mendoza at our Academic Senate meeting on August 30<sup>th</sup> at 11:30 AM in PLN-130. I have had the pleasure of working with these new colleagues, and I am confident you’ll find each collegial, helpful and already committed Titans. The Search Committee for a new Provost and VP of Academic Affairs is being helped by a search firm. VP and Academic Senate Treasurer Dabirian chairs that Search Committee, and I have asked him to give a report to the Academic Senate, also on the 30<sup>th</sup>, about the search’s progress to date, calendar timeline, etc. As I understand it, an appointment is expected this semester with, hopefully, a January start date. Dr. García appointed Dr. Steve Walk, Professor and Chair of the Department of Kinesiology, as Interim Athletic Director. A search committee will be seated early this semester. Dr. Walk is scheduled to make a presentation at the Academic Senate on October 4<sup>th</sup> regarding the role of athletics at CSUF. Future *Times Approximate* include the “State of the University” address by the President on October 18<sup>th</sup>, pursuant to A.S. Bylaw 83-9. [Note: HHD will hold a *special election* in September to elect a new Senator to fill Dr. Walk’s Academic Senate seat.]

You should have received an invitation to the September 11<sup>th</sup> Convocation from Dr. García, which is to be held in V.J. Meng Concert Hall in Claves Performing Arts Center at 10:00 AM. I look forward to seeing you there.

Drs. García, Murray, Trotter, Abrego, and I journeyed to Oakland to “testify” at the WASC meeting concerning our campus accreditation. I appreciate Dr. García including the Academic Senate Chair in this important event. We answered their questions and then awaited their response, i.e., the WASC Letter to President García, dated July 3, 2012. The University received seven (7) years accreditation and will submit a three (3) year interim report focusing most importantly on WASC’s concerns about student advisement, assessment of student learning, and the Campus Strategic Plan.

The Academic Senate, in anticipation of the WASC Letter, partnered with Academic Affairs and hosted an August 20<sup>th</sup> Retreat on student advisement. Materials are available on the [Academic Senate Website](#). We will now take suggestions from that Retreat to form an action plan. Regarding the assessment of student learning, after several discussions, the Academic Senate Executive Committee will be requesting that the Academic Senate create an ad hoc committee to study the WASC comments, criticisms and suggestions, then propose to the Academic Senate an action plan no later than December 31, 2012. Regarding the Strategic Plan, you know well this campus has been discussing one for years. Our PRBC colleagues have done extraordinary work for us. We are close to finalizing it but not there yet, and WASC clearly noted this. To that end, we have made a special request to the President for the appointment of a facilitator and the creation of a small group to bring an end to this process with a final draft for vetting at the end of the fall or beginning of the spring semester. This academic year presents many opportunities for strengthening this campus while “getting our arms around” student advisement, assessment of student learning, and finalizing the Campus Strategic Plan.

CSU campuses are being encouraged to budget conservatively and to include a model that has the proposed tax increase propositions failing to pass. The CSU will have about a \$250 million “hit” if Prop 30 fails, and our share could be around \$20 million. To help put things in perspective, if that cut was totally taken in classes (and previous cuts were never taken totally in classes), with the average class taught by a part time faculty costing about \$6,200, that’s a “loss” of about 3,220 classes. To show you how ridiculous this budget situation is, we are offering about 5,350 classes this semester.

Academic Senate meeting dates - Fall 2012, are listed below. All meetings will be held from 11:30 AM – 1:00 PM in **PLN-130**, not in our previous venue. Additional meetings *may be* added.

August 30		
September 13 (if needed)	September 20	
October 4	October 18	October 25
November 1	November 29	
December 6	December 20	

In a few days, faculty will be receiving a request for a donation to The Faculty Fund from Treasurer Dabirian. In the past, monies have helped colleagues through some very difficult times. Please consider making a contribution. Thanks.

There will be a "Celebration of Life" honoring the late Emeriti Dean, Jerry Samuelson, on Saturday, September 22, 2012, at 10:00 AM. Details to follow.

I wish you the best of semesters and thanks for all you do to ensure student success and making this university what it is. Please don't be a stranger to things *Academic Senate*

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## **XI. STATEWIDE ACADEMIC SENATE REPORT**

(Guerin). The ASCSU will have its first plenary session on 9-12-14. Over the summer months, the Executive Committee has been working on behalf of the full A.S., as we do at CSUF -- staffing committees and observing Board of Trustee items and issues. Statewide Academic Senate has endorsed CA PROP 30, as has California State Student Association (CSSA). Senator Guerin encouraged the body to vote YES on Proposition 30. As a member of Cal State Online, she has attended two board meetings. As Cal State Online moves forward, it appears that academic quality is being protected. She encouraged Chair Bedell to invite Senator Dabirian, our campus liaison to Cal State Online, to update the Academic Senate regarding CSUF involvement in this endeavor.

Other issues ASCSU is observing:

- SB1440 – transfer degrees from community colleges,
- We are 23 individual campuses, but can work together as a "system" to safeguard academic quality and efficient use of resources in budget crisis times,
- Early Start Program began spring 2012 to help students with remediation,
- 50<sup>th</sup> Anniversary this year for ASCUS.

[Statewide Academic Senate Website](#)

## **XII. NEW BUSINESS**

## **XIII. ADJOURNMENT**

M/S/P (Dabirian/Fidalgo) Meeting adjourned 12:45 PM.