



**ACADEMIC SENATE
MINUTES
DECEMBER 6, 2012**

ASD 12-177

Approved 1-31-13

11:30 AM - 1:00 PM

Pollak Library North 130

Present: Armstrong, Balderas, Bedell, Bonney, Bruschke, Buck, Carroll, Chavis, Cruz, Dabirian, Evanow, Fidalgo, Filowitz, Fitch, Gradilla, Hewitt, Hickok, Huizinga, Jarvis, Jones, Knutson Miller, Manriquez, Loeza, Matz, Mead, Michalopoulos, Morales, Myck-Wayne, Nyaggah, Pasternack, Puri, Randall, Rhodes, Rhoten, Shoar, Stang, Stein, Taylor, Walicki, Walker, Weismuller, Westgate, Yang

Absent: Fisher, García, Gratton-Lavoie, Guerin, Stambough

I. CALL TO ORDER

Chair Bedell called the meeting to order at 11:30 AM.

II. URGENT BUSINESS

- 2.1 (Gradilla) Expressed concern regarding end-of-the-semester practices in the Counseling and Psychological Services (CAPS) area of campus service to students. There is an increased need during particularly stressful times, such as final exams, holidays, etc. Hiring additional counselors may be prudent.

III. PARLIAMENTARY TIP OF THE DAY

If a body so chooses, it may limit debate on a motion or subject by a 2/3's vote. This is renewable by a 2/3's vote. Urgent business requires unanimous consent and is also renewable, if unanimous. With urgent business, our tradition is to limit it to 10 minutes for each period.

IV. ANNOUNCEMENTS

- 4.1 (Michalopoulos) Asked about Library hours/extended hours on behalf of students. Senator Hickok gave the extended hours for the Library during final exam week – Library is open until midnight.
- 4.2 (Bedell)
- You should receive an announcement of Open Hearings on the report from our ad hoc Committee on Assessment. The item will be also subject of an initial open conversation at our meeting on December 13th with possible action on the 20th.
 - Also next week, you will revisit the University Learning Outcomes document which incorporates many suggestions from its open hearings and the discussion in this body.
 - The ad hoc group on streamlining the course approval document opens this week. I expect to have its recommendations on a February agenda. You note we have tried to meet the spirit of this streamlining by getting courses to you as soon as we receive them in our office, as opposed to waiting until the end of each semester. We have also been told the course proposal document is now in an electronic format for the ad hoc group's review. The goal is to examine every section of the form to determine whether the information requested adds value beyond the content of the syllabus attached to the form.
 - Mihaylo College of Business Newsletter is currently available.
 - Search work is essentially complete for VP of University Advancement and Athletic Director. Committee exit meetings will take place with the President soon.
 - At our last meeting, the proposed policy on faculty on the presidential selection committee was referred to the Executive Committee with instructions to refer it to an unnamed policy-making committee. It will be sent to our Faculty Affairs Committee.
 - Thanks to our venerable Vice Chair for shepherding the meeting last week. I have listened to the tape and was most impressed by how well you treated him....may that continue this morning.
- 4.3 (Huizinga) Save the Date: CSUF Research Week is scheduled for March 18-22, 2013. This is a week to celebrate our students' and faculty's scholarly and creative accomplishments and a platform for our campus and its community partners to learn more about each other and expand our

collaboration. Each day of the Research Week will feature a unique theme focusing on various aspects of both student and faculty scholarly and creative activities through presentations, panel discussions, poster sessions, and workshops. Further details will be forthcoming.

V. SPECIAL PRESENTATION

Welcome: Senator / Dr. José L. Cruz, Provost/Vice President for Academic Affairs

Dr. Cruz made brief remarks and received the green Academic Senate tote bag.

VI. APPROVAL OF MINUTES MOVED TO NEXT AGENDA

5.1 ASD 12-169 Academic Senate Minutes – 11-29-12 (Draft)

VII. CONSENT CALENDAR

(Michalopoulos) Requested removal of 7.4 Consent Item. See 1st Item Under New Business.

M/S/P (Randall/Walker) Consent Calendar was approved as amended.

7.1 ASD 12-165 New Course Proposals, Graduate (HIST 460C; EDD 611; EDD 612, EDD 613) [Source: Grad Ed Com]

7.2 ASD 12-163 Proposal for Concentration in Organizational Leadership within MBA Program-MCBE [Source: UCC]

7.3 ASD 12-164 Proposal for a Concentration in Business Analytics within MS in ISDS Program-MCBE [Source: UCC]

7.4 ASD 12-172 Report on Course Overlap: Electrical Engineering and Computer Engineering [Source: Grad Ed Com] See 1st item under New Business.

7.5 ASD 12-174 Proposed Concentration in Chicana/Chicano Studies within M.A. Spanish [Source: Grad Ed Com/PRBC]

7.6 ASD 12-175 Proposed Concentration in Chicana/Chicano Studies within M.A. History [Source: Grad Ed Com/PRBC]

VIII. CHAIR'S REPORT

Agenda Topics

As we come to the end of the fall semester, your Academic Senate has three (3) meetings left and a very full Agenda. Topics such as University Learning Outcomes, the creation of a Standing Committee on the Assessment of Student Learning, and UPS revisions will occupy our time. I believe it was Sophocles who said "One must wait until the evening to see how splendid the day has been".

Welcome

This Thursday, we officially welcome our newest Academic Senator, Dr. José L. Cruz, Provost and Vice President for Academic Affairs.

Farewell and Special Election

Academic Senator Chris Manriquez resigned to become CITO at our Dominguez Hills campus. He occupied an at-large seat, so we have to have an election to find a replacement for his term which expires in May, 2013. Petitions, with instructions, are available in the Academic Senate Office, MH-143. *Time sensitive.*

Education Merger of 2 Departments

The group studying the proposed merger in the College of Education – departments of Reading Education and Elementary and Bilingual Education – is about to finalize its report pursuant to [UPS 100.605](#).

120 Units to Degree

Statewide, there is a very strong push, especially driven by our Board of Trustees and the Chancellor's Office, to get as many degree programs down to 120 units as possible. The Academic Senate Executive Committee has discussed this "push" and will be preparing a Resolution for the Academic Senate to consider this month. Speaking for myself, I am concerned that the emphasis on "getting them out" is going to result in a loss of some of the richness of the students' educations.

Question

Which academic program has the highest % of female students? Of male students? Answers below.

Campus Safety

The Executive Committee has received data regarding traffic incidents, tickets issued, etc., with a special emphasis on the Commonwealth Ave/Nutwood/Folino Drive areas. Citations are up dramatically this semester. Some added signage is coming and perhaps more curbs painted red. City of Fullerton is "resistant" to adding signage for "no right turn on red" signs. No skateboarding is allowed on campus (TRUE ☺). The Executive

Committee will meet again with relevant parties in spring semester, and thanks to Chief DeMaio, Jay Bond, Joe Ferrer and Bill Barrett for their responsiveness to this issue. Also, Senator Phil Armstrong, our Campus Facilities and Beautification Committee Chair, has been involved in these conversations.

Assessment

We shall be holding two (2) open hearings next week regarding the proposed creation of a standing committee on assessment of student learning. Information to follow.

Fiscal State of the University Address 12-13-12

At our December 13th A.S. meeting, President García, along with Brian Jenkins, Associate VP of Finance, will be giving a presentation on the fiscal state of the University and the post Prop. 30 consequences.

CSU Faculty Trustee Nominations Requested

Please note we have called for nominations for the system wide CSU Faculty Trustee position. This is a 12-month position, 2-year term. Our Office has information if you are interested or want to nominate a colleague. The CSU Academic Senate has to provide at least two (2) nominees to the Governor for his approval. *Time sensitive.*

Answers

Females=graduate Reading program, 96.1% female.
Males=undergraduate Mechanical Engineering=92.7% male.

Titanium Stats

The data below show student accessing of TITANIum for the first part of the semester. In February, we'll bring you the fall grand totals:

TITANIum Statistics for week ending 10-30-12

Period ending (Week)	Total Weekly Logins	Unique logins
October 20, 2012	348,509	38,737
October 13, 2012	348,838	38,855
October 6, 2012	359,602	39,161
September 29, 2012	354,223	39,125
September 22, 2012	333,676	39,022
September 15, 2012	327,003	38,909
September 8, 2012	298,210	38,419
September 1, 2012	345,160	38,960

Pithy Quote

Remember those words of Ben Franklin as we get to the *cranky* part of our semester: "Those disputing, contradicting, and confuting people are generally unfortunate in their affairs. They get victory, sometimes, but they never get good will, which would be of more use to them".

Calendar of future Academic Senate Dates-Fall 2012

11:30 AM – 1:00 PM – Location: **PLN-130**

December 13 ADDED MEETING
December 20

IX. STATEWIDE ACADEMIC SENATE REPORT

(Pasternack) There is no formal ASCSU report. Subcommittees are scheduled to meet tomorrow.

X. ASI ACADEMIC SENATE REPORT

9.1 (Loeza) Along with the increased Library hours mentioned earlier in this meeting, ASI begins All Night Study sessions over the next two weeks in the TSU, 24/7. There will be *giveaways* such as coffee, snacks, and scantrons to encourage students to study. ASI is sponsoring "snow day" in the quad today.

XI. UNFINISHED BUSINESS

11.1 ASD 12-158 [UPS 300.010](#) Final Grade Reporting [6-17-05] [Source: ASC]
Continuation of lengthy discussion on this document from A.S. meeting 11-29-12.
M/S (Filowitz/Matz) ASD 12-158 had been moved for approval. The following paragraph is added from A.S. approved minutes 10-29-12.

10.1 ASD 12-158 [UPS 300.010](#) Final Grade Reporting [6-17-05] [Source: ASC]

M/S (Filowitz/Matz) Moved revised document ASD 12-158 for approval.
 M/S (Fidalgo/Fitch) Line 12-17. After discussion and generic wording offered, the following amendment to paragraph #1 was determined “friendly”. Wording will be as follows:
 Faculty members have the responsibility to provide careful evaluation and timely assignment of appropriate grades for courses that they teach each term. The faculty members shall record grades-electronically-in the Student Information System. Faculty Center of their CSUF Faculty/Staff portal under the Titan Online tab. Instructions on how to enter and submit grades can be found in the Online Grading Training Guide in the CSUF portal. Grades shall be due on the date announced in the academic calendar, which shall be no fewer than six days after the last day of final examinations.

(Pasternack): Line 15: *friendly amendment* to replace ~~on~~ to “by the date announced...”

Debate continued regarding the due date for grades and the term “no fewer than six days”. Motion to adjourn meeting 10-29-12.

(Fitch) Lines 15-20 – *friendly amendment* - section with strikeouts/deletions; with better understanding of intention, there was consensus that last sentence in first paragraph should remain as written [moved to Lines 15-16]. Fall semester grades shall not, in any case, be due before January 2. This action was determined “friendly”.

(Pasternack) Lines 32-33, *friendly*: replace “~~intersession and extension~~ with through University Extended Education except that the.....”

Vote (by voice): ASD 12-158 was unanimously approved as amended.

XII. NEW BUSINESS

Moved from Consent Calendar (above)

12.1 moved from 7.4

ASD 12-172 Report on Course Overlap: Electrical Engineering and Computer Engineering

[Source: Grad Ed Com]

Chair Bedell read from [UPS 411.102](#) Curriculum Guidelines and Procedures: Academic Jurisdiction the following article III.3 “*When a challenge cannot be resolved to the satisfaction of all parties, the University Curriculum Committee, General Education Committee, or Graduate Education Committee shall then hold an open hearing on the challenge, to which all interested parties shall be invited. Following the hearing, the University Curriculum Committee, General Education Committee, or Graduate Education Committee shall make its recommendation to the Academic Senate. Recommendation may include approval, disapproval, referral, further consultation, or other actions.*”

Chair of the Graduate Education Committee, Senator Penny Weismuller, gave a detailed outline of the process followed according to UPS 411.102. The Report document, ASD 12-172, involve agreement in findings from both the 2011-12 Graduate Education Committee as well as the 2012-13 Graduate Education Committee that there is justifiable course overlap in this new ECS proposed degree program – Integrated B.S./M.S. Degree in Computer Engineering.

M/S/P (Bonney/Huizinga) made a motion to approve Report ASD 12-172 – Recommendation from Graduate Education Committee.

Chair Bedell explained the procedure to be followed so that everyone in the room will be able to speak to this motion. Senators – 1st time speaker’s list, then to the gallery, back to Senators to speak to the issue of course overlap. We will not yield.

There was discussion and debate regarding course overlap issues. Senator Michalopoulos suggested newly-appointed Provost Cruz meet with the departments of Electrical Engineering and Computer Engineering to arbitrate course overlap differences. This idea was not pursued.

Professor Hassan Hashimi, Chair of Electrical Engineering Curriculum Committee, used a PowerPoint presentation to speak to the body regarding course overlap issues. The essence of this presentation rejected the Graduate Education Committee Report findings.

(Carroll) Motion to end debate (not debatable).

Vote (by voice) motion to end debate passed.

Vote (by voice) ASD 12-172 was approved.

12.2 moved from 12.1

ASD 12-173 Integrated B.S./M.S. in Computer Engineering [Source: Grad Ed Com, PRBC]

M/S/P (Dabirian/Bonney) Motion to approve ASD 12-173. This is an add-on to a pre-existing bachelor’s degree approved many years ago. There is a demand for this innovative degree, which is a pathway/option for students and an opportunity to expand our graduate programs at CSUF. There was discussion and a final vote.

VOTE (by voice) passed ASD 12-172 unanimously. Chair Bedell thanked all departments involved for the energy expended throughout the process, showing a commitment to students and the university.

12.3 moved from 12.2

ASD 12-159 [UPS 300.013](#) Late Add Policy [6-17-05] [Source: ASC]

M/S/P (Filowitz/Stang) Motion to approve revisions to UPS 300.013.

(Pasternack) Line 29 *friendly* amendment to strike the word “~~extenuating~~”.

Vote (by voice) Approved ASD 12-159 unanimously.

12.4 moved from 12.3

ASD 12-160 [UPS 300.015](#) Repetition of Courses [6-7-12] [Source: ASC]

M/S (Filowitz/Stang) UPS 300.015 policy revisions were approved by A.S. spring 2012; however, comments were returned to the Academic Standards Committee asking for further review and possible revisions with a report back to A.S. spring 2013. Policy has been reworked for clarity and also added a correction to the referenced Executive Order.

(Pasternack) Line 1: *friendly amendment*: add a title to first section “Grade Forgiveness”.

(Jarvis) Lines 3, 7 and 18: *friendly amendment*: capitalize “GPA”

(Hewitt) Lines 12 and 22: *friendly amendment*: change word “~~term~~” to “semester”.

M/S (Dabirian/Fidalgo) Line 21-22: Motion to delete the timeline as follows: “...appropriate form available from A&R and returning the completed form to A&R.” end sentence – delete the rest of sentence. ~~no later than the end of the term immediately following completion of the repeated course.~~
There was debate on this deletion.

(Hewitt) Lines 12-13 and 20-21 *friendly* amendment to motion to also delete sentence following A&R. strike “~~The student must complete and return the form to A&R no later than the end of the semester immediately following completion of the repeated course.~~”

M/S (Randall/Puri) amend the amendment – Lines 11-12 and 20-21: leaving in the timeline to read as follows:

“The student must complete and return the form to A&R no later than 1 year following completion of the repeated course and prior to graduation.” This would allow students more time but hold the student responsible to submit necessary the appropriate form. Discussion continued until the end of session.

ASD 12-160 will continue under *Unfinished Business* on the next agenda.

The following item will be moved to the next Academic Senate agenda.

12.5 moved from 12.4

ASD 12-157 [UPS 100.700](#) Formation, Operation, and Discontinuation of University Institutes [4-24-78]
[Source: PRBC]

XIII. ADJOURNMENT

M/S/P (Michalopoulos/Fidalgo) Meeting adjourned at 1:00 PM.