



**ACADEMIC SENATE
MINUTES
DECEMBER 20, 2012**

ASD 12-188

Approved 2-21-13

11:30 AM - 1:00 PM

Pollak Library North 130

Present: Armstrong, Balderas, Bedell, Bonney, Brusckhe, Cruz, Dabirian, Evanow, Fidalgo, Filowitz, Fisher, Guerin, Hewitt, Huizinga, Jarvis, Jones, Matz, Mead, Morales, Myck-Wayne, Nyaggah, Pasternack, Puri, Shoar, Stang, Stein, Taylor, Walicki, Walker, Weismuller, Westgate, Yang

Absent: Buck, Carroll, Chavis, Fitch, García, Gradilla, Gratton-Lavoie, Hickok, Knutson Miller, Loeaza, Michalopoulos, Randall, Rhodes, Rhoten, Stambough

I. CALL TO ORDER

Chair Bedell called the meeting to order at 11:30 AM.

Moments of silence for the following:

1. Children and adults who lost their lives in Newtown, CT, on Friday, 12/14/12 in the shooting tragedy.
2. Dr. Pat Wegner, Professor Emeritus of Chemistry and Biochemistry.

II. URGENT BUSINESS

III. PARLIAMENTARY TIP OF THE DAY

A quorum is the number of group members required to be present for the organization to conduct official business. The quorum requirement prevents a minority from taking over the organization. Your Academic Senate officially opens its meetings only if 50% of the members plus one, i.e., 25 (48 total members) are present. Our committees count students for purposes of establishing quorum but does not include them in the calculation if they are absent. Most groups or organizations define a quorum in their Bylaws. We have yet to do so. Since on our Committees, ex officio members do not vote, they do not count towards a quorum. Also, a quorum is assumed to exist even if the room is almost empty. Once a member calls for a quorum and one does not exist, official business is done, and the net effect is an immediate adjournment.

IV. ANNOUNCEMENTS

- 4.1 (Dabirian) On behalf of Information Technology Division, new iPad covers were distributed to Academic Senators

V. APPROVAL OF MINUTES

VI. CONSENT CALENDAR

M/S/P (Walker/Bonney) Passed without dissent. – 1 abstention

At the request of Senator Guerin, the Consent Calendar was reconsidered toward the end of meeting in order to discuss Items 6.1 and 6.2 Resolutions.

M/SP (Guerin/Morales) to reconsider Consent Calendar.

VOTE (by voice) passed unanimously. There was consent of the body to suspend the rule to move these items to the first order of New Business.

- 6.1 ASD 12-183 Resolution in Opposition to Proposed Baccalaureate Degree Unit Limits (BOT Agenda Item)
M/S/P (Walker//Rhoten) Motion to approve ASD 12-183.
Vote (by voice) Approved unanimously.
- 6.2 ASD 12-184 Resolution in Opposition to Removal of Guideline 2.2a in [WASC Handbook Revision](#)
M/S/P (Guerin/Morales) Motion to approve ASD 12-184
Vote (by voice) Approved unanimously.

- 6.3 ASD 12-185 [UPS 411.100](#) Curriculum Guidelines and Procedures: Courses [8-16-00] Revise UPS reference to International Education Policy [UPS 450.700 rescinded document– to current [UPS 320.102](#)]

6.4 NOMINEES TO STANDING COMMITTEES

INFORMATION TECHNOLOGY COMMITTEE (10 faculty)

Nominees: Jay Moon (COMM); **Forthcoming** (CNSM)

Continuing: Jenny Zhang (MCBE); Loretta Donovan (EDUC); Leslie Grier (HHD); Pam Fiber (SOC SCI); Karyl Ketchum (HUM); Charles Grieb (ARTS); Chean Ngo (ECS); Colleen Greene (L/A/C/E)

UNIVERSITY ADVANCEMENT COMMITTEE (10 faculty)

Nominee: Jeanine Congalton (COMM)

Continuing: Lana Dalley (HUM); Debra Noble (ARTS); Susamma Barua (ECS); William Laton (CNSM) Shelly Arsneault (SOC SCI); Howard Forman (MCBE); Bob Ammann (L/A/C/E); Nicholas Henning (EDUC); Joshua Yang (HHD)

VII. CHAIR’S REPORT

Chair’s Report #7 is forthcoming to include 12-13 and 12-20 A.S. meetings. Reminded Senators that President García’s inauguration is scheduled for Friday, February 1, 2013, 9:00 AM in Meng Hall.

VIII. STATEWIDE ACADEMIC SENATE REPORT

(Guerin) Reminded Academic Senators that the ASCSU Plenary Report is forwarded after each session and has valuable information regarding Statewide activities. Executive Vice Chancellor/Interim Chancellor, Ben Quillian, has reported to Academic Senate Chairs the need for additional funding for CalState Online and/or how to make it more profitable to campuses. Other items for ongoing discussion: Common Management System; a common calendar for all CSU campuses (6 on quarter system), setting enrollment targets, ability to recruit senior faculty and administrators given pension plan reform limits; inequity of state university grants nationwide; deferred maintenance on all campuses; budget cuts and CSU health benefits. The ASCSU and various committees have identified issues to take up with the new Chancellor who will arrive at the end of the year. A priority will be to find out Chancellor White’s definition of “shared leadership” and how to fix it. Issues for Chancellor White: 1) academic excellence and how to measure it; 2) hiring of faculty; 3) use of technology with regard to academic excellence; and 4) CSU mission and strategic planning. The Faculty Trustee, CFA President, ASCSU Chair (Guerin) and another member of the ASCSU Executive Board are scheduled to meet with Governor Brown on 12-27-12 to try to explain to him what a degree is and why MOOCs cannot be used for all of the classes.

IX. ASI ACADEMIC SENATE REPORT

(Morales) ASI ended meetings for fall semester on T, 12-11-12. Senator Morales thanked Chair Bedell for his participation over fall semester, and members look forward to working with Senator Stambough through spring 2013.

X. ASD 12-143 UPS 210.007 Appointment of Administrative Personnel [in response to President García’s proposed changes]

M/S/P (Bonney/Pasternack) Motion to approve the suggested revisions. Revisions delete in two locations the following: “~~appointed by the present holder of the position in question (“the incumbent”) unless the incumbent is a candidate for the position~~”. There was some discussion and a vote.

Vote (by voice) Passed sans dissent. This amended document will be retransmitted to President Garcia for approval.

XI. TIMES APPROXIMATE

11:40 AM

Subject: ASD 12-146 Campus-wide Student Learning Outcomes – Follow-up from A.S. 11-1-12 Conversation [Possible Action]

M/S (Bonney/Pasternack) Motion to approve ASD 12-146. WASC asked for alignment between department, college and university student learning outcomes. The *ad hoc* committee reviewing the original document consisted of Drs. Ed Trotter, Denise Stanley, Emily Bonney, and Lea Jarnagin. It has been a very inclusive, collaborative process with two open hearings, receipt of written comments, as well as an open discussion at the 11-1-12 Academic Senate meeting. The goal was to gather as much conversation and input as possible to bring ASD 12-146 before the body for further conversation and a final vote. There are six total student learning outcomes. In the extended version of the documents examples are provided to suggest ways in which individual department outcomes might relate to the six university learning outcomes.

Chair Bedell explained the procedure to be followed so that everyone in the room will be able to contribute to this topic. Academic Senators – first time speaker’s list, then to the gallery for first time speakers, back to Senators for first and second time speaker’s list– back to gallery, etc. to speak to ASD 12-146.

There were questions, comments, and discussion about words and terms.

(Nyaggah) Motion to call the question/ end debate.

Vote (by voice) Failed.

Debate continued.

M/S (Walker/Pasternack) Line 26, #V. motion to delete the word "local". No opposition to make this *friendly*. Will read: "Evaluate the significance of how differing perspectives and trends affect their local communities."

M/S (Taylor/Walker) Line 18, #II, motion to change word to "analytical" to "qualitative" which broadens the approach.

(Jarvis) Line 18, #II: *friendly amendment* to motion (moved by Taylor/Walker accepted by body) to maintain the word "analytical". Sentence to read: "II. Think critically, using analytical, qualitative, and quantitative reasoning, to apply previously-learned....."

(Stang) Line 12: *friendly amendment* to uncapitalize Graduate and add a semi-colon. Following the preamble...sentence will read:

"A CSUF graduate will:"

M/S/P (Weismuller/Dabirian) motion to end debate.

VOTE (by voice) Approved to end debate.

VOTE (by standing) to approve ASD 12-146 = majority stood (then seated).

Vote (by standing) to vote *nay* = 1 vote (then seated).

Vote (by standing) to abstain = 0 votes

ASD 12-146 Campus-wide Student Learning Outcomes PASSED – document was approved as a proposed new University Policy Statement.

12:15 PM

Subject: ASD 12-168 Report from Ad Hoc Committee on Assessment – Recommendations for Amendments to the A.S. Bylaws: The Opening Conversation [Possible Action]

Chair Bedell welcomed Senator Brusckke to represent the ad hoc committee on Assessment, which was comprised of representatives from each of the colleges, the division of Student Affairs and the student body and was charged with reviewing the process, implications, and effects of student assessment. The report (ASD 12-168) has been sent and reviewed by the campus community over the past month as well as by the Academic Senate. Senator Brusckke used PowerPoint slides for his presentation regarding the 3-page report. The committee's functions were to

- Review and codify best practices
- Clarify what assessment is necessary and who is responsible for it
- Take an active role in resource needs and allocations
- Monitor, report, and respond to assessment activities and implementation

M/S/P (Taylor/Mead) Motion to receive this report from the ad hoc committee on Assessment.

VOTE (by voice) Passed unanimously to receive the report.

Chair Bedell asked for discussion in order to "sunshine" the document and gather further information important to the body in future motions and actions.

Comments/input:

- co-curricular adds a large component to "curricular."
- Academic Affairs and Student Affairs should be balanced in composition for a possible committee.
- Voting members should never be an equal number.
- Bylaws should not reference another document.
- PP presentation was not the ad hoc committee's work.
- Faculty support is extremely important through department level.
- Balance words and concerns in a way that does not project reluctance, defensiveness, or suspiciousness in use of assessment as an important tool in furthering the CSUF mission.

Chair Bedell brought a suggestion from the Executive Committee for a next step strategy, should the body desire to do so, that would require dividing the question/motion for separate consideration.

1. Motion to approve creation of a standing committee.
2. Discussion of Report -- strategies, amendments, suggestions and committee functions.

M/S/P (Pasternack/Dabirian) Motion to approve ASD 12-186 - creation of a standing committee for "Assessment and Educational Effectiveness Committee". This will begin the process, bringing the important players to the table. Consistent with our policy, ex officio members do not vote.

Vote (by voice – approved unanimously to create a standing committee per ASD 12-186.

For the next step in the process, the Executive Committee will take the report under advisement, consult as appropriate, and report out to the Academic Senate 2-1-13, strategies, amendments, suggestions, etc. Everything in this document ASD 12-168, will be addressed by the new standing committee the A.S. approved just now.

XII. UNFINISHED BUSINESS

- 12.1 ASD 12-160 [UPS 300.015](#) Repetition of Courses [6-7-12] [Source: ASC]
Item continued from 12-6-12 agenda.

Chair Bedell asked Senator Filowitz, Chair of Academic Standards Committee, to speak to the previous discussion and Academic Senate concerns in this revised document, ASD 12-160. Senator Dabirian has a technological solution, which should address Senator's concerns. Senator Dabirian addressed the body regarding his discussions with the Campus Registrar and implementation of a new program in Fall 2013, that will automatically take care of the repetition of course(s) (no form needed) as well giving the student the optimum grade averaging when the term ends for the course being repeated.

Time limitations did not allow a complete discussion of Senator Hewitt's concerns regarding repetition of courses for Graduate and postbaccalaureate students (p. 2 of revised UPS 300.015) receiving a "WU". The IT program will focus on undergraduate students, with exceptions, as always, handled on an individual basis.

Discussion returned to ASD 12-160 toward the end of the meeting. It was determined that Senator Dabirian would be given a *time certain* in February 2013, to report on the forthcoming IT program to be implemented in support of students. This action will greatly benefit the Petitions Committee. Senator Pasternack commented when a failing grade is due to academic dishonesty, a process needs to be in place barring grade forgiveness.

XIII. NEW BUSINESS

- 13.1 ASD 12-157 [UPS 100.700](#) Formation, Operation, and Discontinuation of University Institutes [4-24-78]
[Source: PRBC]

XIV. ADJOURNMENT

M/S/P (Bonney/Dabirian) meeting adjourned at 1:00 PM.