



ACADEMIC SENATE
MINUTES
APRIL 17, 2014

ASD 14-80

Approved 5-1-14

11:30 AM - 1:00 PM

Pollak Library North 130

Present: Armstrong, Balderas, Basil, Bedell, Bonney, Botsford, Buck, Carroll, Chavis, Cruz, Dabirian, Evanow, Fidalgo, Filowitz, Fitch, Fontaine, Garcia, Hassan, Jarvis, Jones, Kanel, Knutson Miller, Matz, Mead, Michalopoulos, Myck-Wayne, Navarro, Pasternack, Perez, Puri, Randall, Rhodes, Rhoten, Rodriguez, Smith, Stang, Stein, Walk, Walker, Watson, Weismuller,

Absent: Brusckke, Gradilla, Guerin, Lartey, Stambough, Walicki, Westgate, Yang

I. CALL TO ORDER

Chair Walker called the meeting to order at 11:35 AM. He invited President Garcia to help recognize the following two awards that were not part of the published A.S. agenda.

SPECIAL PRESENTATIONS added agenda item

1. The L. Donald Shields Excellence in Scholarship & Creativity Award 2013-14

Michael H. Birnbaum, professor of psychology, was recognized as the second annual recipient of this award. He was surprised during a classroom visit on 4-15-14 by President Mildred Garcia, joined by Sean E. Walker and members of the Outstanding Professor Committee.

Recipients of The L. Donald Shields Excellence in Scholarship & Creativity Award are listed below:

Table with 2 columns: Year and Recipient Name (Department). Rows: 2012-2013 Maria Linder (NSM), 2013-2014 Michael H. Birnbaum (SS)

2. Faculty Leadership in Collegial Governance Award 2013-14

Robert W. Mead associate professor of economics, vice chair of Planning, Resource, & Budget Committee, and Academic Senator was announced as this year's FLCGA recipient.

Each recipient was presented with the Academic Senate keychain and sustainable bag, along with a monetary award.

Past recipients of the Faculty Leadership in Collegial Governance Award are listed below:

Table with 2 columns: Year and Recipient Name (Department). Rows: 1998-1999 Harvey Grody (SS), 1999-2000 J. Vincent Buck (SS), 2000-2001 Joan M. Greenwood (HUM), 2001-2002 Barry A. Pasternack (MCBE), 2002-2003 John A. Olmsted (NSM), 2003-2004 Sandra Sutphen (SS), 2004-2005 Jane V. Hall (MCBE), 2005-2006 Leon J. Gilbert (HUM), 2006-2007 John W. Bedell (SS), 2007-2008 Albert Flores (HUM), 2008-2009 Diana W. Guerin (HHD), 2009-2010 Keith Boyum (SS), 2010-2011 A. Scott Hewitt (NSM), 2011-2012 Sheryl Fontaine (HUM), 2012-2013 Kari Knutson Miller (HHD), 2013-2014 Robert W. Mead (MCBE)

II. URGENT BUSINESS

2.1 Senator Dabirian made two announcements regarding information technology issues:

1) to ensure compliance with security audit requirements, all users of "@fullerton.edu" will be required to change their password three times per year (February, May, September). An informational email will be sent next week to campus employees, emeriti, and student employees.

2) there is a new 'Heartbleed' bug that is one of the largest security exposures in the past 20 or so years that impacts almost all of the internet. The security flaw is untraceable making it difficult to tell if your accounts have been compromised. Anyone using the internet for any purpose could feel an effect. Companies using Open SSL servers have been most impacted. The bug allowed a private key in Open SSL to be released, so hackers can actually capture an account password even though it was locked in SSL. CSUF is not affected because we do not use SSL; however, android devices, Google and many others use Open SSL. It is recommended to change passwords systematically across the board without using the same password for multiple sites. An email from Division of IT will be forthcoming with information regarding top 10 affected sites and needed steps for protection. Companies are working to correct and patch their sites, so passwords need to be changed once this is accomplished.

### III. ANNOUNCEMENTS

- 3.1 (Kanel) The College of HHD, spear-headed by the Department of Human Services, collected over 1500 pair of shoes for our *Project Step-Up* to deliver to approximately 25 different community agencies for their needs. Thanks to all who contributed to this success endeavor. We hope to replicate for our community in the future.
- 3.2 (Buck) Acknowledgment was given to Dr. David Bowman, professor of geology and interim dean of NSM, who spoke to many interested people at the Fullerton Public Library following the recent earthquakes. Dr. Bowman will also present a program at the Fullerton Public Library on May 13<sup>th</sup> "Beginning of the Universe".
- 3.3 (Pasternack) Reported on the successful emeriti theater event on Saturday, 4-12-14, following the production of Legally Blond. The director and choreographer met with the group to discuss the production and enjoyed a reception hosted by Academic Affairs.
- A few tickets are still available for the 4-30-14, 6:00 PM baseball appreciation event – CSUF vs. CSUF. This is jointly sponsored event by Athletics Department and Auxiliary Services Corporation.
- 3.4 (Walk) Welcomed returning Senator Perez recovering from his sacrificial injury in the Pachyderm Basketball Game between faculty and students on 2-27-14.
- 3.5 (Watson) Announced that next Friday, April-25<sup>th</sup>, the Division of Politics, Administration & Justice will host American Democracy Project Town Hall Forum. More than 600 students in Poli Sci 100 will participate in discussions and presentations covering issues of immigration, economic policy, and income inequity. It will be held in the Residence Life Center from 1:00-4:00 PM.
- 3.6 (Carroll) Reminded the body of the celebration of Earth Week all this week across different venues on campus.
- 3.7 (Matz) Announced events in the College of Communications. There was a ribbon cutting ceremony this morning on the 6<sup>th</sup> floor of College Park where our Academic Resource area has been located in a centralized area for our students. Next week the college will celebrate *COMM WEEK*.
- 3.8 Earthquake Damage Update: VPAF Kim gave an update on the status of campus earthquake damage and repair needed. The 5.1 earthquake was positive timing at the beginning of a 3-day weekend leading into spring break with limited campus activities. Environmental Health & Safety, Campus Police Department, and Facilities Operations responded immediately to survey campus and found no significant hazards. 2011 CSU seismic protocol called for inspections of buildings, which happened on Monday, 3-31-14, when a seismic structural engineer assigned to our campus by CSU inspected campus buildings for possible compromised structure and integrity. Minor damages were found with approximately 100 work orders received to date to fix ceiling tiles, bookshelves, furniture, cracks in walls, etc. The Library's south side sustained the most damage from the recent earthquake(s). Needed immediate repairs will be taken care of, but antiquated systems and future updates will need ongoing discussions. The timing and future discussions with the Library-of-the-Future (LOFT) task force (overseen by the Chancellor's Office) may present opportunities to view the Library in a different way.
- Furniture needs to be bolted to walls to prevent damage and possible injury from falling bookshelves and credenzas. There was discussion regarding the best way to systematically be sure ALL furniture throughout offices across campus have furniture effectively bolted to walls.
- Senator Dabirian stated that student support in the library remains consistent. The same number of library computers are available for student use although they may be found in different locations throughout the library during this time of closures for necessary repairs.
- 3.9 (Puri) An invitation was extended for Friday, 4-25-14, 4:00 PM when Mihaylo College of Business & Economics will host a reception to celebrate the 20-year anniversary with Nürtingen-Geislingen University. This enduring international partnerships has resulted in multiple faculty and students exchanges and a study abroad program called BEST (Business Europe Study Tour). It has now become a campus-wide partnership. Each year, 25 students from Nürtingen come to CSUF to complete their business degree. All are invited to attend a short ceremony which will be attended by President García and the Rector (equivalent of President) and his three colleagues from Nürtingen. The event will be held at the O'Brien Room, third floor, Mihaylo Hall.

### IV. APPROVAL OF MINUTES

- 5.1 ASD 14-40 Academic Senate Minutes 3-20-14 (Draft)  
M/S/P (Bedell/Rhoten) A.S. 3-20-14 minutes were unanimously approved as submitted.

## V. CONSENT CALENDAR

M/S/P (Weismuller/Walk) Motion to approve the Consent Calendar.

Chair Walker explained why each item had been added to the Consent Calendar.

(Rhodes) Asked that item 5.2, ASD 14-70 UPS 411.101 be removed from Consent Calendar. ASD 14-70 will move to the first item under New Business.

5.1 ASD 14-66 UPS 300.003 University-wide Student Learning Outcomes Goals – Revised Name [1-28-13]  
[Source: UCC/AEEC/GE]

~~5.2 ASD 14-70 UPS 411.101 Policy on Courses: Numbering, Standards Codes, and Controlled Entry [7-7-06] [Source: UCC]~~

5.3 ASD 14-71 Revised UPS 610.000 Conflict of Interest Policy for Externally Funded Proposals [3-12-96]  
[Source: COI Com]

Chair Walker announced the urgency to revise this policy to bring into compliance with federal funding agencies. A correction is needed on lines 103-114 to make a complete sentence. Sentence will read "1. Five faculty members elected by the Academic Senate, no two of whom shall be from the same school college." Following approval of UPS 610.000 for these revisions under ASD 14-71, UPS 610.000 will be referred to an appropriate committee for full review of document content.

5.4 ASD 14-25 Statements-of-Opinion, Spring 2014 [First Reading 3-6-14, Unfinished Business 3-20-14] [Source: EC]

VOTE (by voice) – Consent Calendar was approved as amended.

## VI. CHAIR'S REPORT Chair Walker reported as follows:

- Attended the Association of American Colleges & Universities (AACU) conference in Chicago March 26-28, which was both interesting and educational. This year's conference title was "Diversity, Learning, & Student Success: Policy, Practice, Privilege". A suggestion for the fall AA/AS retreat topic could be assessing writing and writing throughout the curriculum.
- Welcome to Fullerton Day on Saturday, 4-12-14, was a successful event.
- Thanks to Senator Pasternack, Interim Associate VP for Academic Affairs-Faculty Affairs & Records, who facilitated the enjoyable "Legally Blond" theater event 4-12-14.
- A.S. agendas for the next 5 meetings will contain many documents coming from committees. Senators were encouraged to read documents and send proposed changes to him so changes could be prepared in a slide to better facilitate discussions on the Senate floor.

## VII. PROVOST UPDATE (Cruz)

Provost Cruz sent the Monthly March Report via email 4-15-14 to the Division of Academic Affairs. He reminded Senators there will be campus visits between April 28 thru May 12 by 15 candidates for the following positions: 1) Dean-College of HSS; 2) Dean-College of the Arts; 3) AVP-Research, Creative Activities & Technology Transfer; 4) University Librarian; 5) Deputy Provost.

Information taken from 4-15-14 email:

To view past monthly reports, announcements, op-eds, remarks and emails to the campus community, visit Provost Cruz's blog, <http://provostblog.fullerton.edu/>.

## VIII. STATEWIDE ACADEMIC SENATE REPORT

(Pasternack) No report at this time.

## IX. ASI REPORT (Smith)

- ✓ ASI has one opening on BOD for College of Humanities & Social Sciences for next year. Encouraged faculty to have HSS students apply by 5:00 PM on Tuesday 4-22-14.
- ✓ Amazon lockers have been installed on campus outside the TSU. Amazon packages can be shipped to campus and returns can be sent back from campus
- ✓ ASI budget 2014-15 was passed last week.
- ✓ Readership Program is a partnership between ASI and different newspapers. There have been 5 locations across campus with a current test trial in Mihaylo Hall.

## X. CFA REPORT (Hassan)

- ✓ There are positive things happening at the statewide level.
  - Bargaining negotiations are ongoing.
  - Atmosphere among attorneys for CO and CFA is congenial with issues being resolved.

- ✓ However, labor relations between CFA and CSUF senior administrators are at an all-time low. This is based on Senator Hassan's faculty rights work since September 2007.
- ✓ Series of events on campus were highlighted in this report.
- ✓ Issues will be brought up in a meeting with Provost Cruz next week.

NOTE: Senator Hassan was asked to keep the CFA report focused on facts and process without discussing specific people and departments.

## XI. UNFINISHED BUSINESS

Chair Walker familiarized the body regarding previous discussion at the A.S. meeting 3-6-14. The continuing topic was eligibility criteria.

- 11.1 ASD 13-152 Revised UPS 280.000 Intramural Research Grants [Source: FRC]  
M/S (Jarvis/Knutson Miller) Motion to add to document as follows:

Lines 17-19, I.B.1. Senior (Sr.) Faculty Research Grants: "Tenured and tenure-track faculty members with eight or more years of full-time, continuous CSUF service, and Full Professors regardless of years of service, are eligible for Senior Faculty Grants.

Lines 21-23, I.B.2. Junior (Jr.) Faculty Research Grants: "Associate and Assistant Professors with fewer than eight years of full-time, continuous CSUF service are eligible for Junior Faculty Grants." (Pasternack) *Friendly* amendment to strike the word "continuous" in both sections [Senior & Junior].  
VOTE (by Voice) Motion approved to revise language with friendly amendment.

(Bonney) *Friendly* motion (from UFRC) to revise Section D.1, line 37 add after the word UFRC "and by the proposers home college committee". Sentence to read: "1. Each proposal's merit is independently evaluated and scored by the UFRC and by the proposers home college committee, based on the criteria detailed...."

With that change, the first sentence will be deleted in D.2, line 43-44: "2. ~~Grant proposals are also reviewed by a college committee or the college dean from the applicant's home college.~~"

Line 44 will begin the first sentence: "The number and members of the college committee shall be determined by the relevant home college."

M/S (Bonney/Myck-Wayne) Motion to add new section 3 under I.D.3. Senator Bonney read addition as follows to I.D.3. Line 50:

"3. All reviewers (UFRC and College) shall receive training from the office of Research, Creative Activities & Technology Transfer in coordination with UFRC to assure greater reliability."

Explanation of process and debate.

(Pasternack) *friendly* amendment to delete ending in added paragraph. Delete ~~to assure greater reliability~~.

M/S (Kanel/Weismuller) Motion to amend the Bonney/Myck-Wayne amendment to address the issue of information needed instead of training. Proposed amendment would add sentence: "The office of AVP of Research, Creative Activities & Technology Transfer in collaboration with UFRC shall provide information related to the procedure of the UFRC in rating applicants and how they take into consideration the 50% college level review when deciding who is to be awarded the grant."

VOTE (by Voice) on Kanel/Weismuller amendment was unclear.

VOTE (by division) A hand count revealed the Kanel/Weismuller amendment failed.

Back to a vote on the Bonney/Myck-Wayne amendment to add new #3 to provide training.

VOTE (by Voice) Motion FAILED to add a #3. Paragraph regarding training.

M/S/P (Pasternack/Bonney) motion to refer ASD 13-152, along with comments from the A.S. back to committee. Chair Walker noted the University Faculty Research Committee is one of three General Committees of the A.S. with no EC liaison.

VOTE (by Voice) Motion APPROVED to return document to A.S. Executive Committee to proceed with further review.

New Business Items 5.2 + 12.1 thru 12.6 will move to next A.S. agenda 4-24-14.
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## XII. NEW BUSINESS

- 5.2 ASD 14-70 UPS 411.101 Policy on Courses: Numbering, Standards Codes, and Controlled Entry [7-7-]  
Moved from Consent Calendar.

- 12.1 ASD 13-176 UPS 330.230 Audio Recording and Transcription of Class Content by Students [5-11-12]  
[Source: ITC/EC]
- 12.2 ASD 14-27 Revised UPS 320.102 International Education Policy [Source: IEC]
- 12.3 ASD 13-42 rev. 3-21-14 UPS 291.000 Distinguished Faculty Member Guidelines [2-18-05] [Source: FAC]
- 12.4 ASD 14-69 [UPS 410.100](#) Student-to-Student Tutorials [9-25-79] [Source: UCC]
- 12.5 ASD 14-73 UPS 330.124 Leaves of Absences for Graduate and Credential Students [6-17-08]  
[Source: Grad Ed Com]
- 12.6 ASD 14-74 UPS 330.163 Culminating Experience Guidelines for Master's Programs or Master's Level  
Degrees [7-7-06] [Source: Grad Ed Com]

**XIII. ADJOURNMENT**

M/S/P (Balderas/Knutson Miller) Meeting adjourned at 12:58 PM.