



## ACADEMIC SENATE MINUTES MARCH 12, 2015

ASD 15-42

Approved 3-26-15

11:30 AM - 1:00 PM

Pollak Library North 130

Present: Ansari, Armstrong, Balderas, Basil, Bonney, Botsford, Brusckhe, Carroll, Chavis, Cruz, Dabirian, Dries, Eanes, Fidalgo, Filowitz, Fischer, Fitch, Fontaine, Green, Guerin, Hassan, Jarvis, Kanel, Knutson Miller, Lartey, Mead, Michalopoulos, Mouttapa, Myck-Wayne, Oliver, Randall, Rhoten, Rodriguez, Sargeant, Stang, Stein, Walk, Walker, Watson, Yang

Absent: Buck, Casem, García, Gradilla, Miller, Perez, Puri, Walicki

### I. CALL TO ORDER

Chair Walker called the meeting to order at 11:32 AM.

### II. URGENT BUSINESS

### III. ANNOUNCEMENTS

➤	Attn Faculty: Complete Spring 2015 Online Academic Senate Committee Interest Form <a href="https://apps.fullerton.edu/ASCommitteeService">https://apps.fullerton.edu/ASCommitteeService</a>	2015-2016 AS Committee Service
➤	CSUF Affordable Course Materials EXPO – 10:00 AM – 2:00 PM Info: <a href="mailto:cdamsa@fullerton.edu">cdamsa@fullerton.edu</a>	Tuesday, March 24 <sup>th</sup> TSU Pavilion C, 10:00-2:00
➤	SafeSpace Training Workshops: Register: <a href="https://asicsuf.wufoo.com/forms/w5dan6z0zt123v/">https://asicsuf.wufoo.com/forms/w5dan6z0zt123v/</a>	March 27, 12:00-2:00 UH-205 April 17, 11:00-1:00 TSU Stearns
➤	Student Creative Activities & Research Day – TSU 3 <sup>rd</sup> Annual Outstanding Student Scholarly & Creative Activities Award ➤ Student Poster Exhibit Session, 11:30-1:30 ➤ Awards Ceremony, 1:30-2:00 PM – ALL FACULTY INVITED TO ATTEND! ➤ Reception to honor students & faculty mentors during poster/exhibit session [RCATT host]	Wednesday, April 8 <sup>th</sup> TSU – Pavilion A
➤	3 <sup>rd</sup> Annual Sustainability Symposium – 9:00-Noon, 1:00-4:00, 6:00-8:30 Email: <a href="mailto:jbock@fullerton.edu">jbock@fullerton.edu</a> <a href="mailto:shewitt@fullerton.edu">shewitt@fullerton.edu</a> <a href="mailto:wvanderpol@fullerton.edu">wvanderpol@fullerton.edu</a>	Symposium: Thursday, April 16 <sup>th</sup> TSU Pavilions B&C
➤	CSU Lecturer Conference on Shared Governance – Participants: all non-TT Unit 3 faculty meet –understanding/strategies/inspiration/recognition/ representation at all levels. CFA support for travel to CSU East Bay Conf.	Saturday, April 18, 2015 CSU East Bay
➤	2014/2015 University Award Program Celebrating the Spirit of Excellence. All faculty, staff and administrators are invited to participate in the morning program. Call for Nominations – due Friday, 2-27-15, 5:00 PM. HRDI Website: <a href="http://hr.fullerton.edu/forms/">http://hr.fullerton.edu/forms/</a>	Event: Thursday, April 16 <sup>th</sup> 10:00 AM in Titan Gymnasium Continental Breakfast: 9:30 AM
➤	Save the Date: 2015 Faculty Research Recognition Reception Hosted by Research, Creative Activities, and Technology Transfer Dept. TTorT Faculty: 5 Awards—Nominations close on 3-20-15. See 5-pg announcement/application in <a href="#">Drop Box</a> for AS mtg 3-12-15	Wednesday, April 15 <sup>th</sup> Golleher Alumni House 3:30-5:30 PM
➤	Colleagues to Apply for Position: Director of Online Education & Training	Position Closes 3-13-15

### IV. TIME APPROXIMATE

11:45 AM

**Subject: BEHAVIORAL INTERVENTION TEAM – Division of Student Affairs**

**Presenters: Tonantzin Oseguera, Dean of Students**

Chair Walker welcomed Dean Oseguera to share information regarding the Behavioral Intervention Team (BIT). The PP presentation acknowledged BIT team members, the philosophy, goals, and functions within this cross-divisional newly-named committee to reflect the ongoing work to promote health and safety for all members of our campus community. BIT focuses on early intervention for *students of concern* to ensure care-related guidance, programs, and resources are made available that will ultimately encourage retention and healthy outcomes for each student's success.

BIT Goals:

- To lead a collaborative multidisciplinary effort to promote health and safety for all members of the campus community;

- To develop strategies that best utilize campus and community resources to assist students, faculty, and staff, and provide early intervention for problem behaviors;
- To be a resource for students, faculty, staff, and administrators;
- To generate training and awareness campaigns for all members of the CSUF campus.

BIT Functions were explained in more detail:

- Ad hoc consultation and assessment;
- Follow-up and reporting;
- Case and policy review;
- Campus training.

A Q/A session involved an exchange of ideas, among them maintaining a balance in primary goals for national best practice trends and the ongoing work for the important process of respecting privacy/confidentiality while connecting students in distress with appropriate intervention.

## V. APPROVAL OF MINUTES

- 5.1 ASD 15-23 Academic Senate Minutes 2-12-15 (Draft)  
M/S/P (Bonney/Dabirian) AS Minutes of 2-12-15 was approved unanimously.
- 5.2 ASD 15-36 Academic Senate Minutes 2-26-15 (Draft)  
M/S/P (Rhoten/Walk) AS Minutes of 2-26-15 were approved unanimously.

## VI. CONSENT CALENDAR

M/S/P (Fidalgo/Fitch) Consent Calendar was approved unanimously.

### 6.1 **NOMINEES TO GENERAL COMMITTEES – *Senate Nominees* – All University Elections**

#### **FACULTY PERSONNEL COMMITTEE** (9 faculty – Full Professor Status)

AS Nominees: Fatima Alali (MCBE); Amy Cox-Petersen (EDUC); Kristi Kanel (HHD);  
**Alfonso Agnew** (NSM)

Continuing: John Koegel (ARTS); Jacqueline Frost (COMM); Shahin Ghazanshahi (ECS);  
Jill Rosenbaum (SOC SCI); Juan Carlos Gallegos (HUM)

#### **PROFESSIONAL LEAVES COMMITTEE** (10 faculty – Tenured Professor Status)

AS Nominees: Maria Cominis (ARTS); Gloria Monti (COMM); Shawn Wang (ECS);  
Suzanne Robertson (HHD); Adolfo Prieto (Library); April Bullock (HUM);  
**Jennifer Goldstein** (EDUC)

Continuing: Jing Yang (MCBE); Jennifer Trevitt (SOC SCI); Armando Martinez-Cruz (NSM)

#### **FACULTY RESEARCH COMMITTEE** (10 faculty – Tenured Professor Status)

AS Nominees: HyeKyeung Seung (COMM); Pablo Jasis (EDUC); John Hickok (Library);  
Angeles Sancho-Velazquez (HUM); Berna Torr (SOC SCI); Michael Shafae (ECS)

Continuing: Elizabeth Holster (ARTS); Pawel Kalczyński (MCBE); Stephanie Vaughn (HHD);  
Peter de Lijser (NSM)

### 6.2 **NOMINEES TO SEARCH COMMITTEES**

#### **SEARCH: DEAN – COMMUNICATIONS** [5 faculty/3 tenured]

A.S. Chair Designee: Jason Shepard (Comm)

Nominee: **Jacqueline Frost** (RTVF)

Confirmed 5-15-14 Jeanine Congalton (H-Comm); HyeKyeung Seung (H-Comm); Cynthia King (Comm)

& CONTINUING: Heather Osborne-Thompson (RTVF)

## VII. CHAIR'S REPORT (Chair Walker)

A Chair's Report for 3-12-15 was sent prior to this meeting. See report attached to these minutes.

## VIII. PROVOST REPORT [Provost Cruz]

### Academic Master Plan (AMP)

A formal request for feedback (through Friday, 3-27-15) has been sent to the campus community on a proposed framework to draft an AMP. A revised draft, to include comments/ feedback, will be sent to the President's Advisory Board. A finalized AMP version will be used to establish committees for conversations moving forward.

Faculty Hiring

Statistics as of today: From 68 approved faculty searches this year, (part of the 150 committed hires over the next 2 years) 17 have resulted in hires for fall. 28 are at *offer* stage, 12 at *interview* stage.

Increase in Applications for Scholarly, Research, Grants

Congratulations to faculty colleagues for the increase in both application numbers and the dramatic increase in dollar amounts for to date this A/Y.

2014-15: 191 proposals submitted for a total amount of \$67,295M

2013-14: 177 proposals submitted for a total amount of \$30,000M

**IX. STATEWIDE ACADEMIC SENATE REPORT**

Statewide Academic Senate meetings will be held March 18-20.

**X. ASI REPORT**

Senator Green reported:

- Smoking is an ongoing issue in concentrated areas around campus. In consultation with University Affairs Committee, questions & recommendations have been put together for student feedback to give to the Smoking Steering Committee. Survey will be put on ASI Website this week and hard copies will also be distributed at ASI events and meetings. Will report back to AS after spring break regarding results of the smoking survey.
- ASI elections process is going on. ASI election booths for eVoting will be set up around campus T-W-R next week to encourage students to vote for ASI President, Vice President, and Board of Directors. Following election, transitions for next year will begin with appointment of other student leaders.
- ASI students traveled to Sacramento 2-27-15 through 3-2-15 to participate in CHESS [CA Higher Education Student Summit]. A training session was held in the Capitol on Saturday in preparation for lobby visits on Monday, which were very successful. A majority of state legislators were supportive of the CSU, and follow-up advocacy will continue.

Senator Ansari reported:

- ASI budget process has begun. It is an action item on Finance Committee, then will move to the Board of Director's agenda later this month. Projecting \$5.6M in ASI fees for next fiscal year.
- ASI Executive Director Search is in process. A search committee has been formed and applications are being reviewed with the intention to have on-campus interviews late March.
- TSU expansion project should be on BOT agenda for 3/24 or 3/25. Hoping to receive final approval.
- CHESS in Sacramento 2 weekends ago. Lobby visits successful. Majority of legislators gave support.
- The ASI Budget process. Action item 5.6M for next FY. ASI Exec Dir search. Search com formed with intention of on campus interview late march.
- BOT agenda for TSU expansion.

**XI. CFA REPORT (Senator Hassan)**

Senator Hassan spoke to a 2-page document that was distributed. CFA at the statewide level plans to present four (4) white papers under the overall title "Race to the Bottom". First White Paper is entitled "CSU's 10-year Failure to Fund its Core Mission," which is a 19 page document regarding salary trends and charts.

On the local level, CFA implores the CSUF Administration to meet at an earlier date than the May 1<sup>st</sup> date given to discuss implementation of the Equity 3 Program.

Comment from Provost Cruz: President García has committed to support Faculty Equity 3 Program in consultation with CFA. The timeline must be honored for various steps of implementation under the current CBA. May 1 is a "hold date" and an earlier date may be possible when a snapshot has been determined of where there are inequities to be addressed.

**XII. UNFINISHED BUSINESS**

- 12.1 ASD 15-21 UPS 100.001 AS Bylaws to Incorporate Revised Language re Constituencies [Source: Exec Com]]  
Item was left on the agenda but was postponed until a future meeting.  
More information will be compiled and sent out regarding the history and timeline of past bylaws revisions as well as how constituencies are organized within administration and student affairs.

**XIII. FIRST READING**

- 13.1 ASD 15-37 Statements-of-Opinion for All University Elections, Spring 2015  
Executive Committee has drafted four (4) Statements-of-Opinion for the ballot in the All University Elections, Spring 2015 to be held April 27-30. Comments were received as Chair Walker read each

question aloud. Item ASD 15-37 will return to be finalized in the near future. Each S-O-O question will have a pro/con statement for the ballot. These will be sent to the electorate for preview prior to eVoting.

#### XIV. NEW BUSINESS

- 14.1 ASD 15-30 Resolution Regarding [Academic Freedom](#) Policy for CO to be Approved by CSUF AS M/S/P (Guerin/Kanel) motion to approve ASD 15-30, which will add support from other CSU campuses to help the Chancellor in efforts to update the Academic Freedom Policy.  
VOTE (by Voice) ASD 15-30 Resolution was passed unanimously.
- 14.2 ASD 15-06 UPS 450.000 Goals, Scope, and Policy Regulation for Extended Education [12-3-04] [Source: EEC]  
M/S/P (Knutson Miller/Fidalgo) Motion to approve ASD 15-06. Motion to approve revised UPS 450.000 that incorporates language to align with the Executive Order.  
UEE Interim Dean & Senator Knutson Miller noted that Executive Order 1099 outlines the scope for University Extended Education. Changes in this document as well ASD 15-07, ASD 15-08, ASD 15-09, and ASD 15-10 reflect the role of UEE with respect to self-support programs. In the respective documents, there is a statement regarding collaboration with UEE as administrator of the self-support process and Academic Programs as the partner on the curricular side of the self-support programs. Each policy outlines the process and mode.  
VOTE (by Voice) ASD 15-06 UPS 450.000 was approved unanimously.
- 14.3 ASD 15-07 UPS 450.100 Policy on ~~Extension Program~~ Extended Education [12-3-04] [Source: EEC]  
M/S/P (Knutson Miller/Walk) Motion to approve ASD 15-07 revised UPS 450.100.  
VOTE (by Voice) ASD 15-07 revised UPS 450.100 was approved unanimously.
- 14.4 ASD 15-08 UPS 450.200 Policy on Special Sessions [6-18-03] [Source: EEC]  
M/S/P (Knutson Miller/Mead) Motion to approve ASD 15-08 revised UPS 450.200.  
VOTE (by Voice) ASD 15-08 UPS 450.200 was approved unanimously.
- 14.5 ASD 15-09 UPS 450.400 Open University Enrollment Policy [6-14-05] [Source: EEC]  
M/S/P (Knutson Miller/Sargeant) Motion to approve ASD 15-09 revised UPS 450.400.  
VOTE (by Voice) ASD 15-09 UPS 450.400 was approved unanimously.
- 14.6 ASD 15-10 UPS 450.500 Policy for Implementation and Awarding of the Continuing Education Unit [6-18-03] Name Change to Incorporate UPS 450.501 [Source: EEC]  
M/S/P (Walk/Chavis) Motion to approve ASD 15-10, revised UPS 450.500, which combines two documents, UPS 450.500 & 450.501.  
The role of the advisory board within this document was explained by Carol Creighton (UEE). Advisory board is developed collaboratively in the discipline/content area within the academic area and outside consultants to provide consultation and guidance. Provide ongoing consultation and guidance in the respective certificate programs.  
The body agreed it was a *friendly* to strike through *areas* throughout revised document where it indicates language taken from UPS 450.501 ~~(from UPS 450.501)~~.  
VOTE (by Voice) ASD 15-10 revised UPS 450.500 was approved unanimously.
- 14.7 ASD 15-11 UPS 450.501 Non-Academic Credit/CEU/Certificate Programs [6-24-05] [Source: EEC] – Recommend Rescission  
Chair Walker stated ASD 15-11 will need to be a first reading item on a future AS agenda prior to rescinding a UPS document.
- 14.8 ASD 15-12 UPS 410.115 Academic Credit Certificate Programs [6-24-05] [Source: EEC] – No change recommended  
Chair Walker stated this is an informational item from EEC. He commended review and revision work done by the Extended Education Committee on these documents in a short amount of time. Senator Fischer suggested a change from the word “must” to the word “shall” on Lines 8, 16, and 55. Chair Walker will return ASD 15-12 to EEC Chair Tiwari with request for EEC to review document with suggested changes.

- 14.9 ASD 14-22 Revised UPS 300.005 Final Examinations [3-9-11] [Source: ASC from spring 2014, 2-23-15]  
M/S (Filowitz/Kanel) Motion to approve ASD 14-22 from ASC following referral from AS spring 2014 after lively debate on the floor. Document mirrors the language that has been put in the registration guide.
- M/S/P (Dabirian/Chavis) Motion to postpone further discussion of ASD 14-22 until Academic Standards Committee will meet 3-20-15, and can take up the question regarding students enrolled in an online course that could potentially have a final exam scheduled at the same time as another scheduled final exam.
- VOTE (by Voice) ASD 14-22 motion was approved to postpone discussion of revised UPS 300.005.

Items below will be moved to the next Academic Senate Agenda, 3-26-15.

- 14.10 ASD 15-34 Revised UPS 290.000 Outstanding Professor Award [4-26-13] [Source: OPC/EC]  
14.11 ASD 13-118 rev. 2-13-15 UPS 292.000 Faculty Leadership in Collegial Governance Award  
14.12 ASD 13-40 rev. 2-13-15 UPS 293.000 The Carol Barnes Excellence in Teaching Award [12-7-12] [Source: OPC/EC]  
14.13 ASD 13-119 rev. 2-13-15 UPS 294.000 L. Donald Shields Excellence in Scholarship & Creativity Award [9-27-12] [Source: OPC/EC]  
14.14 ASD 15-33 Proposed New UPS 295.000 The Outstanding Lecturer Award [Source: OPC]

### XIII. ADJOURNMENT

M/S/P (Mead/Walk) Motion to adjourn at 12:56 PM.



Colleagues:

We are in the process of replacing committee members with terms that are ending May 2015. If your term is ending and you want to continue, please fill out the Committee Interest Form and/or contact the Academic Senate Office [X 3683]. The link to the Committee Interest Form is here:

<https://apps.fullerton.edu/ASCommitteeService/>

**Committee Vacancies – by Constituency:**

<p><b><u>Arts</u></b>            Assessment &amp; Educational Effectiveness            Curriculum            Extended Education            Faculty Affairs            Graduate Education            Information Technology            University Advancement</p>	<p><b><u>Humanities</u></b>            Campus Facilities &amp; Beautification            Curriculum            Faculty Affairs            Graduate Education            International Education            Internships &amp; Service Learning            Planning, Resource &amp; Budget            University Advancement</p>
<p><b><u>Communication</u></b>            Academic Standards            Assessment &amp; Educational Effectiveness            Campus Facilities &amp; Beautification            Curriculum            Information Technology            Library            University Advancement</p>	<p><b><u>Social Science</u></b>            Academic Standards            Extended Education            General Education            Information Technology            Student Academic Life</p>
<p><b><u>Engineering &amp; Computer Science</u></b>            Assessment &amp; Educational Effectiveness            Campus Facilities &amp; Beautification            Faculty Development Center Board            General Education            Graduate Education            Information Technology            Planning, Resource &amp; Budget            University Advancement</p>	<p><b><u>L/A/C/E</u></b>            Academic Standards            Curriculum            Faculty Affairs            Faculty Development Center Board            General Education            International Education            Internships &amp; Service Learning            Library            Student Academic Life</p>
<p><b><u>Education</u></b>            Assessment &amp; Educational Effectiveness            Campus Facilities &amp; Beautification            Extended Education            International Education            Internships &amp; Service Learning            Planning, Resource &amp; Budget            Student Academic Life</p>	<p><b><u>Mihaylo College of Business and Economics</u></b>            Academic Standards            Assessment &amp; Educational Effectiveness            Campus Facilities &amp; Beautification            Faculty Affairs            Faculty Development Center Board            General Education            Graduate Education            International Education            Library            Planning, Resource &amp; Budget            Student Academic Life</p>

<b>Health and Human Development</b>	<b>Natural Science and Mathematics</b>
Curriculum	Academic Standards
Extended Education	Extended Education
Faculty Development Center Board	Faculty Affairs
General Education	Faculty Development Center Board
Graduate Education	Internships & Service Learning
International Education	Information Technology
Internships & Service Learning	Library
Library	Student Academic Life
	University Advancement

**Update on Community College BA Proposals**

The CSU objected to the following programs: Interaction Design, Santa Monica College & Automotive Technology, Rio Hondo College. There were concerns about the following four programs: Emergency Services and Allied Health Systems, Crafton Hills College; Occupational Studies, Santa Ana College; Biomanufacturing, Mira Costa College; and Respiratory Care, Modesto Junior College. There were no objections to the following programs: Dental Hygiene, Foothill College; Dental Hygiene, West Los Angeles; Mortuary Science, Cypress College; Airframe Manufacturing Technology, Antelope Valley College; Equine Industry, Feather River College; Health Information Management, Shasta College; Health Information Management, San Diego Mesa College; Industrial Automation, Bakersfield College; Respiratory Therapy, Skyline College.

CCC Chancellor Harris informed Chancellor White that the CCC system would be recommending the nine programs CSU did not object to and the four programs CSU expressed concerns about to the CCC Board of Governors for approval. The two programs CSU objected to will be subjects for further discussion.

(Many thanks to Steven Filling for this update in his email of 3/10/2015)

**Engineering and Computer Science Waiver**

The ECS waiver has been approved by the Chancellor’s Office (Memo sent to President García on January 30, 2015). However, in his memo Chancellor White clearly states that ongoing assessment will be required to ensure “students in these majors will achieve campus standards for critical thinking skills”. Although I will not be the Academic Senate Chair, I would hope the appropriate senate committee would collaborate with the Office of Academic Programs and the College of Engineering and Computer Science to demonstrate this change has not resulted in a loss of learning or skills associated with any of the three areas that are being changed (A.3 - Critical Thinking, B.2 - Life Sciences, and D.5 – Explorations in Social Science).

**Faculty Trustee Update**

Next week at the ASCSU meeting, the ASCSU will be selecting two or more candidates to recommend to the Governor for consideration as the Faculty Trustee. The candidates are Steven Stepanek, CSU Northridge; John Tarjan, CSU Bakersfield; Sue Holl, Sacramento State University; and Honora (Nora) Chapman, Fresno State University.

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