



**ACADEMIC SENATE
MINUTES
JANUARY 24, 2019**

ASD 18-166

Approved 2-7-19

11:30 AM - 12:50 PM

PLN-130

Present: Badal, Brown, Brusckhe, Casem, Ceisel, Chandler, Childers, Dabirian, David, Fitch, Garcia, Gradilla, Heiner, Hesgard, Holland, Jarvis, Kanel, Matz, McLain, Mead, Meyer, P. Oliver, R. Oliver, Patton, Peissig, Perez, Preston, Rodriguez, Shahi, Shoar, Stambough, Stohs, Teckchandani, Thomas, Tiwari, Torres, Virjee, Wagner, Walk, Walker, Wood

Absent: Basil, Brunelle, Buck, Fidalgo, Powers, Valdez, Walicki

I. CALL TO ORDER

Chair Stohs called the meeting to order at 11:34 am.

A moment of silence was observed.

In Memoriam

- Gloria Rock, Professor Emerita of Philosophy [died August 2018]
- Mark Redhead, Professor Emeriti of Political Science [died 12-18-18, age 50]
- John Reinard, Professor Emeriti of Human Communication Studies [died 12-25-18, age 70]
- John Leighton, Professor of Visual Arts [died in December 2018]
- Brian Fitch, Lecturer in Politics, Administration & Justice [died 1-8-19]
- Dave Pivar, Professor Emeritus of History
- Don Kaplan, Professor Emeritus of Speech Communication [died 1-16-19, age 97]

II. URGENT BUSINESS

- (Kanel) There is a problem with the Financial Aid being late and that effect this has on student enrollment and graduation rates. Does anybody know about late financial aid and how is anybody else handling this? Are we connected with that, does the university have anything to do with that?
 - A: (Stohs) I'm not sure if there is anyone in the room with actual detailed information and a response.
 - (Kanel) It is a problem because if they get financial aid late they cannot enroll, then it comes in a few weeks later and they cannot get into classes and it becomes a graduation rate issue. So I'm thinking maybe someone might want to look into that.
 - (Virjee) Before the break this issue came up with a couple of students and we were concerned that there was a systemic problem, it turned out that it was not a systemic problem, and we were able to help a couple of individual students that were having this issue. I know Student Affairs was working on it, but I do not have any more details on that. We are looking into if the federal shutdown had any effect on it and the good news is the financial aid appropriations were part of the bill that was approved and went to Congress before the shut down, so it is not supposed to have an effect on financial aid.
- (Jarvis) We have had a large number of students that were admitted very late and as the year gets later, their transcripts are coming in the same time as new applicants are coming in. They send them to the same address, so for the applicants we get in the fall there are piles of transcripts that come that are mixed with the transfers we let in, so I have dozens of students trying to be let in. Letting them in after enrollment is pointless, they are not going to be able to enroll in anything and they are going to have a wasted semester. I had my advisors count them and we had two dozen students this week who we had to individually permit into classes, because they didn't have their transcripts in, so they met no prerequisites according to the system. We need to do something about these late admits because we are not doing the students any favors and when they get delayed, they are going to spin their wheels for a semester and if they do stick around they are going to count as essentially currently enrolled students and they are going to crowd out the incoming fall students because they will be able to

register before them. If we can find a way to put the late admits into programs that are less impacted, but in my case you are letting them in and my grad rate is going to plummet, there is nothing I can do because I cannot handle them.

- (Bruschke) At the end of last meeting there was a parliamentary ruling that I think has come under contest. What was unclear, since we were already quite a bit over time for that meeting, when is the appropriate time to appeal the ruling of the chair? What I am asking is if we could have the Constitution Committee take that question up, not necessarily for this vote but for the question of if a ruling is made at the end of the meeting and for whatever reason the objection is not clarified at that time, is it in order to begin with such a question at the start of the next meeting?

A: (Stohs) We can certainly send that question to the Constitution Committee.

III. ANNOUNCEMENTS

➤	Academic Senate Special Election to fill vacancy: <ul style="list-style-type: none"> • CSUF Academic Senate - HHD Constituency 	eVoting will take place: M, February 18 th , 7:00 AM thru R, February 21 st , 4:00 PM
---	---	--

- (Stohs) I would like to welcome our new Senators, our Dr. Provost Pamella Oliver and our new senator from ASI, Rebecca Heggard, the Chief Campus Relations Officer.
- On Tuesday at the Board of Trustees meeting they agreed to rename University Hall to Milton A. Gordon Hall in recognition of his 21 year legacy of service as the 5th President of Cal State Fullerton.
- (Matz) I would like to invite you to our celebration of John Reinard, tomorrow in College Park 122 at 1:15 pm.
- (Bruschke) Senator Erika Thomas, sitting two seats to my right, hosted our Winter College Debate Tournament and we were able to invite out Tommy Smith this year. There were 120 students from 25 different universities and 15 different states and it was an absolute fabulous campus moment. I want to congratulate my colleague for hosting such a wonderful event.

IV. APPROVAL OF MINUTES

4.1 ASD 18-145 Academic Senate Minutes 11-1-18 (Draft)

M/S/P (Walker/Meyer) Motion to approve ASD 18-145 Academic Senate Minutes 11-1-18. Minutes were passed as amended.

(Childers) On the second page under the second bullet point, Bowser the chair of the GE committee is misspelled.

4.2 ASD 18-158 Academic Senate Minutes 12-13-18 (Draft)

M/S/P (Walker/Meyer) Motion to approve ASD 18-158 Academic Senate Minutes 12-13-18. Minutes were passed as amended.

- (Bruschke) Page 5 there is a parenthetical comment that is an interpretation of the minutes and I don't think it has been our practice to include those.
- (Bruschke) The last line of the minutes that we moved on to the next item, but the next thing we did was adjourn, that is technically incorrect. I would pull those so they could be reviewed and have Exec clarified before we approve them.
 - (Stohs) We will fix those.

V. CONSENT CALENDAR

M/S/P (Dabirian/Oliver) Motion to approve Consent Calendar. Motion passed unanimously.

5.1 NOMINEES TO COMMITTEES

NOMINEES TO SEARCH COMMITTEES

AVP FOR CENTRAL DEVELOPMENT SEARCH COMMITTEE (3 faculty)

Nominees: Meriem Doucette (SOC SCI); Dustin Barr (ARTS); Janice Myck-Wayne (EDUC)

NOMINEES TO MISCELLANEOUS COMMITTEES**OUTSTANDING PROFESSOR COMMITTEE**

Nominee: Nawang Phuntsog (EDUC)

Confirmed 12/13: Sean Hogan (HHD); Scott Annin (NSM); Shaun Pichler (MCBE); Mohinder Grewal (ECS);
Lisa Draskovich-Long (ARTS); Rahul Chakraborty (COMM); Melinda Blackman (SOC SCI)

SENATE FORUM EDITORIAL BOARD

Nominees: Kristi Kanel (HHD); Patricia Lee (ECS)

Confirmed 9/27: Jon Brusckhe (COMM)

VI. CHAIR'S REPORT - written report distributed 1-17-19.

[2 page report](#)

Additional:

In my chair's report I made a comment that we would try to have a study group for GE, but after discussing this in Exec and a few other discussions we've had, we decided not to do that, but instead provide this task to the current GE Task Force.

VII. PROVOST REPORT - written report distributed 1-22-19.

[2 page report](#)

VIII. STATEWIDE ACADEMIC SENATE REPORT - written report distributed 1-22-19.

[8 page report](#)

Additional:

(Bruschke) The Tenants of Shared Governance had been the big issue and that did pass. They passed one other resolution that restated the Statewide Academic Senate's ongoing objection to the Executive Orders on the grounds they were in violation of Title V since they did not engage in shared governance. I want to read to you the one part that is relevant to us:

"That the ASCSU encourage campus senates to engage in the full exercise of their shared governance practices under HEERA and implement changes recommended in EO 1100 (revised) and EO 1110 only insofar as the campus senates find that the changes are consistent with best practices, are appropriate to their campuses, can be implemented in reasonable timelines, will likely attain their stated goals, and on balance will likely improve programs and help students;"

Q: (Kanel) Do you know what the repercussions would be to go up against the Chancellor's mandates?

A: (Bruschke) I mentioned this before, but prior to these orders most campuses weren't in compliance with the prior order. There are campuses, Long Beach and Northridge, where there are student protests going on. And from what I can tell the Chancellor's office, as problems come up, seems to run around and try to put the fire out, but almost seems surprised when they find that people just comply with them. I think there would be a negotiation and something we would talk about and work out with our Provost and President. I think if we discover problems, we should say we weren't consulted and neither was the Senate and this is damaging our program and not obtaining its goals.

Q: (Kanel) Will they reduce the amount of funding our campus gets?

A: (Bruschke) I do not know of any example in the history of the CSU where the Chancellor has cut funding to a campus because they did not comply with an Executive Order.

IX. ASI REPORT - written report distributed 1-22-19.

[1 page report](#)

X. CFA REPORT

Things are going well. We just had a President's Retreat and we are still focusing on Anti-Racism Social Justice Transformation. We have added several new faculty this year.

XI. NEW BUSINESS

11.1 ASD 18-151 Revisions to UPS 100.250 - Definition of an Academic Unit

M/S/P (Mead/Gradilla) Motion to approve ASD 18-151 Revisions to UPS 100.250 - Definition of an Academic Unit. Motion passed unanimously as amended.

Q: (Heiner) Line 35: What is the meaning of the wording “the procedure should be verifiable”? What did the committee intend by verifiable?

A: (Mead) Somewhere in the department bylaws or constitution you have written down that this is what it is and if it says we will take a vote then you have some sort of record that a vote was taken and this was the outcome. One of the things we did discover in our discussion in our committee, is lot of academic units have a whole bunch of different things and in some cases some of the departments appeared to have delegated the process to their chairs and their curriculum committees. If that is what the department has voted on and has a record of saying this is how we do it that is fine from the University Curriculum Committee. But if that is the way they have done it but have no record saying this is the way we do it, then it causes conflict when people retire or change. We are looking for somewhere if there is a conflict we can say, what is your procedure and did you follow it? Most of the time that is minutes, the bylaws and constitution.

- (Heiner) Line 35: change wording from “Such procedures shall be verifiable...” to “Such procedures shall be verifiably documented...”. *Considered friendly.*

Back to main motion

Q: (Bruschke) Does a college constitute an academic unit under the definition “Whereas academic units typically are departments, schools, divisions, or programs located within colleges, they may also exist outside of colleges”, but can it be a college?

A: (Mead) In previous discussion and debate we separated entire colleges. The idea was to identify those that are responsible for the programs specifically. In this composition the University Honors Program is now an academic unit. There are other things outside of departments, but colleges themselves are not necessarily academic units.

- (Walker) Line 34: can we spell out RTP in the document? *Considered friendly.*
- (Walker) Lines 33 & 34: change wording from “policies” to read “policies and procedures”. *Considered friendly.*

Back to the main motion

Q: (Walker) Line 35: reads “...and consistent with relevant University Policy Statements.”, we generally don’t put that in many of our policy documents because it would have to say relevant college, university, Title 5, so do we actually need that statement?

A: (Mead) If you want to include that language, I’m fine with it.

- M/S/P (Walker/Casem) Line 35 replace the language “relevant University Policy Statements” with “relevant guiding documents (e.g. University Policy Statements, Title 5).”
- (Heiner) amendment to amendment to read “relevant governing documents”. *Considered friendly.*

Back to main motion

Q: (Brown) Does this include or exclude for example the Center for Internship Community Engagement, would they be considered an academic unit?

A: (Mead) I do not believe so.

11.2 ASD 18-154 Revisions to UPS 260.100 - Assigned Time for Exceptional Levels of Service to Students

M/S/P (Walker/Casem) Motion to approve ASD 18-154 Revisions to UPS 260.100 - Assigned Time for Exceptional Levels of Service to Students. Motion passed unanimously.

Before reviewing the University Awards documents, Chair Stohs invited Jessica Stern past chair from the Outstanding Professor Committee to come up and give an overview of the changes the committee made to the documents.

11.3 ASD 18-159 Revisions to UPS 292.000 - Faculty Leadership in Collegial Governance Award

M/S/P (Stambough/Walker) Motion to approve ASD 18-159 Revisions to UPS 292.000 - Faculty Leadership in Collegial Governance Award. Motion passed unanimously as amended.

Q: (Patton) I saw the SOQ/Grade Distribution Table was struck from the document. Did the committee decide those were not relevant for making these decisions?

A: (Stern) We did do that for the Collegial Governance Award because we felt that award was trying to get at a candidates' interaction with colleagues and not at how he or she behaved as a professor.

- (Casem) Line 46: I would like to suggest adding the word "current", so it would read Current Curriculum Vitae. *Considered friendly.*

Back to main motion

- (Hesgard) Line 38: add the word "self" before the word narrative, to be consistent with lines 34 and 45. *Considered friendly.*

Back to main motion

Q: (Mead) I understand in the past that sometimes departments or other individuals have nominated and put forth an application for a candidate in the hopes of surprising or acknowledging the candidate at the end. I'm wondering if the insertion of the self-narrative eliminates that option.

A: (Stern) We did talk about that and we thought it was a lovely idea. We did not know how possible it was to actually create an application package and surprise somebody because of the requirement of the appendices. So the fact that one has to collect, not in this one but other ones, the SOQ's and in this one all the supporting documents, we did not see that happening.

- (Badal) Line 51: it has the number 20 spelled out, but in other places it is not, we need to be consistent throughout the document. *Considered friendly.*

Back to main motion

11.4 ASD 18-160 Revisions to UPS 293.000 - The Carol Barnes Excellence in Teaching Award

M/S/P (Walker/Kanel) Motion to approve ASD 18-160 Revisions to UPS 293.000 - The Carol Barnes Excellence in Teaching Award. Motion passed unanimously as amended.

- (Badal) This document also has the number 20 spelled out, but in other places it is not, we need to be consistent throughout the document. *Considered friendly*

(Stohs) we will make this change in all the award documents.

11.5 ASD 18-161 Revisions to UPS 294.000 - L. Donald Shields Excellence in Scholarship and Creativity Award

M/S/P (Oliver/Fitch) Motion to approve ASD 18-161 Revisions to UPS 294.000 - L. Donald Shields Excellence in Scholarship and Creativity Award. Motion passed unanimously as amended.

- (Tiwari) Line 28: change word "must" to "shall". *Considered friendly.*

11.6 ASD 18-162 Revisions to UPS 295.000 - The Outstanding Lecturer Award

M/S/P (Brown/Badal) Motion to approve ASD 18-162 Revisions to UPS 295.000 - The Outstanding Lecturer Award. Motion passed unanimously as amended.

- (Badal) Line 77: change wording from “10 categories” to “20 items”. *Considered friendly.*
- (Patton) Line 57: add the word “Current” in front of Curriculum Vitae and to be consistent in all the award documents, change them to read “Current Curriculum Vitae”. *Considered friendly.*
- (Tiwari) Line 99: remove the wording “his/her” to “the recipient’s”. *Considered friendly.*
- (Childers) Line 64: to be consistent with line 63, change the “past six years” to “past five years”. *Considered friendly.*
- (Kanel) Line 63: remove the wording “you may need to insert” and the sentence will read “More rows may be added as needed to accommodate...”. *Considered friendly.*
- (Mead) Make the same wording change from lines 63-64 in the Carol Barnes Award document. *Considered friendly.*

XII. ADJOURNMENT

M/S/P (Dabirian/Meyer) Meeting adjourned at 12:41 PM.