# CALIFORNIA STATE UNIVERSITY, FULLERTON

<table>
<tr><td rowspan="3">ACADEMIC SENATE<br>MINUTES<br>MARCH 25, 2021</td><td>ASD 21-49</td></tr>
<tr><td>*Approved 4-8-21*</td></tr>
</table>

**11:30 AM - 12:50 PM**                                                                                                      **Zoom**

Present: Badal, Barber, Biesiada, Brown, Bruce, Bruschke, Casem, Childers, Choi, Dabirian, David, Filowitz, Forsgren, Ghosh, Gillespie, Gnanlet, Gradilla, Graewingholt, Jarvis, Jefferies, Kanel, Linares, Lucas, Matz, Meyer, Miller, Nair, Perez, Reneau, Self, Sheehan, Shoar, Stambough, Stohs, C. Thomas, E. Thomas, Valdez, Virjee, Walicki, Walker, Walsh, Woo, Wood, Wynants, Zarate

Absent: Barros, Fidalgo, McLain

## I.  CALL TO ORDER

Chair Stambough called the meeting to order at 11:30 AM.

## II.  URGENT BUSINESS

No urgent business.

## III.  ANNOUNCEMENTS

| | | |
|---|---|---|
| ➢ | Online Education and Training<br>Online Best Practices Webinar Series – Spring 2021 | Flyer in Dropbox folder |
| ➢ | When to Call for a Welfare Check | Flyer in Dropbox folder |
| ➢ | Welfare Check Guide | Document in Dropbox folder |
| ➢ | CHIC AAPIDA Solidarity Statement | Document in Dropbox folder |

M/S/**P** (Walker/Matz) Motion for the Senate to endorse the CHIC AAPIDA Solidarity Statement officially into the Academic Senate minutes.  Motion approved by acclamation.

## IV.  TIME APPROXIMATE

**12:00 PM - 12:20 PM**
**Topic:        ATI Presentation**
**Presenter:  VP Dabirian**

VP Dabirian gave an ATI Presentation PowerPoint presentation. The slides covered the following:

➢ Introduction of Accessibility Technology Initiative (ATI)
➢ Accessibility Technology Initiative at CSU
➢ Accessible Technology Initiative (ATI)
➢ ATI Governance @ CSUF
➢ ATI Website @CSUF
➢ ATI Instructional Materials
➢ Tools Available
➢ Blackboard Ally
➢ Captioning Costs 2020-2021
➢ ATI WEB
➢ Assuring Compliance by Scanning
➢ Regular Website Scans and Reports
➢ CSUF Web Stats By Campus Division February 2021

➢ ATI Procurement
➢ CSUF IT Purchasing Numbers
➢ ATI Audit: Spring 2020
➢ ATI Audit Remediations by CSUF
➢ Audit Remediation Finding #2:  Professional Development
➢ ATI Training and Awareness Building
➢ Specific Professional Development Opportunities Offered by FSS and Partners during this Academic Year (not inclusive)
➢ Specific Supports Provided by FSS and OET
➢ Proposed Faculty ATI Lead
➢ ATI Benefits All
➢ How is accessibility provided

(Valdez) I wanted to suggest for the initiative expand to include activities outside of formal coursework. A big part of our campus is those supplementary things that we organize, like conferences and webinars. So, looking into purchasing closed captioning software to live and not just transcripts after would be helpful.

- (Dabirian) We are trying to move into live captioning. We have an application that we use for Titan TV, and we're trying to get that extended into all of our events, especially with zoom. One of the great things about zoom is they have that transcript feature that automatically transcribes.

Q: (Jarvis) My question is about the ACR's and the process. We have had several faculty getting frustrated by this, often the smaller vendors can't have an ACR, and when we try to make some of the software purchases, we have sometimes gotten responses from the vendors who don't know what we are talking about or how to do it, so there's been a problem sometimes getting software. This is particularly frustrating if we have a smaller course that doesn't have any students with accessibility concerns enrolled. So, we can't get the software that all the students and faculty in this class could use because it's coming from a smaller vendor. I'm wondering if there is stuff we can do to try to have a process for smaller vendors?

A: (Dabirian) A couple of things, the 508 does not allow us, even if we don't have a student with a disability, to not have accessible software. The law is apparent that we have to have accessibility software. Sometimes when we look at the back down to a 504, what it does means equal accommodation. So, a lot of times, if the software doesn't have it, we do several things, and if the time takes too long, let me know because we can try to expedite it. We try to partner with them to help them write it because we support the community if we allow them to write it. One of my strong advocates is how we can help the community move forward? We can always work with DSS if it's not accessible to go ahead and create equal accommodations. So, if you have a student with a disability, we can get it done.

Q: (Sheehan) One concern that comes from my department, Cinema-Television & Arts. A big hurdle we have been facing, especially throughout the pandemic, is OET burns subtitles into all of our material that takes up half the screen. We have no flexibility with them, so we can't turn them on and off. This is kind of disincentivizing my colleagues from even offering accessible closed captioning captioned material. If the only choice is between having it burned in or not having it at all, they're going not to have it at all. I'm wondering if there is a way for OET to make the closed captioning more flexible so when faculty request that material be digitized, it comes with an option to turn closed captioning on or off? I think that would encourage people to be doing it for their students.

A: (Dabirian) What I recommend is to do both. I recommend having one with closed captioning burned in and have one that is not. You will still be okay because you have an accessible format.3

- (Sheehan) The librarians have told me that it is not legal for them not to burn it. So, they can do one version burned in and one version not?
- (Dabirian) Yes, because it's for access. We can do that from a copyright perspective because we are not violating copyright law.

## V.   APPROVAL OF MINUTES

M/S/**P** (Brown/Miller) Motion to approve ASD 21-37 Academic Senate Minutes 3-11-21. Minutes approved by acclamation.

5.1    ASD 21-37 Academic Senate Minutes 3-11-21 (Draft)

## VI.   CONSENT CALENDAR

M/S/**P** (Kanel/Graewingholt) Motion to approve the Consent Calendar. Consent Calendar approved by acclamation.

6.1    ASD 21-41 Revisions to UPS 508.000 - Policy on Return or Replacement of Library Materials

6.2    **NOMINEES TO COMMITTEES**

**NOMINEES TO SEARCH COMMITTEES**

**VICE PROVOST**

AS Nominees:   Carolina Valdez (EDUC); Matthew Jarvis (SOC SCI); Greg Childers (NSM);
Jade Jewett (ARTS); Elaine Rutkowski (HHD)

**ASSOCIATE VICE PRESIDENT FOR FACULTY AFFAIRS AND SUPPORT**
AS Nominees:   Peter de Lijser (NSM); Gayle Brisbane (CCOM); Taylor Cruz (SOC SCI);
Karyl Ketchum (HUM); Ankita Mohapatra (ECS)

**ASSOCIATE VICE PRESIDENT FOR RESEARCH & SPONSORED PROJECTS**
AS Nominees:   Kiran George (ECS); Ofir Turel (CBE); Archana McEligot (HHD);
Zac Johnson (CCOM); Jessie Peissig (SOC SCI)

## VII.  CHAIR'S REPORT

1-page report

Additional report:

- Senate petitions are going out for the upcoming all-university elections.
- I would like to thank the soon-to-be outgoing Senator, Mark Stohs, who did not seek re-election for ASCSU. We had the CSU election, and his successor will be Michael Milligan, who will begin his term in May at the first organizational meeting for the Statewide Senate.  I would also like to welcome our new senator, who will join us as soon as his term begins.

## VIII.  PROVOST REPORT

2-page report

Additional report:

After the break, I will be circulating an announcement for some programs, some concrete things that I think will help our faculty and the deans, and some different leadership team members.  Talking with faculty, I'm aware that the pandemic has posed a series of challenges to folks. I want to continue to look for ways to support our faculty to reach their potential, all the critical milestones that we have in our careers.

## IX.  STATEWIDE ACADEMIC SENATE REPORT

4-page report

## X.  ASI REPORT

5-page report

## XI.  CFA REPORT

9-page report

## XII.  NEW BUSINESS

12.1  ASD 21-24 Revisions to UPS 411.101 Policy on Courses: Numbering and Requisites Standard Codes and Controlled Entry

M/S/**P** (Filowitz/Jarvis) Motion to approve Revisions to UPS 411.101 Policy on Courses: Numbering and Requisites Standard Codes and Controlled Entry.  Motion passed by acclamation.

12.2  ASD 21-39 Revisions to UPS 410.200 - Program Performance Review Policy

M/S/**P** (Filowitz/Gradilla) Motion to approve Revisions to UPS 410.200 - Program Performance Review Policy.  Motion passed as amended.

- (Bruschke) Lines 54-55: replace the existing sentence with the following: "Reviewers shall be selected based on their qualifications and ability to objectively and credibly participate in the review process. Considered friendly.
- ➢ M/S/**P** (Bruschke/Jarvis) Line 115:  add a number 5 to read: "Recommendations should be realistically linked to resource availability when recommendations require additional resource support. Educational quality is a function of the number and quality of faculty resources".

- (Wynants) Amendment to the first line of the Bruschke/Jarvis amendment to read: "Recommendations should consider resource availability when recommendations require additional resource support". Considered friendly.

Back to the main motion

- (Childers) Line 32: add the wording "and the General Education program". Considered friendly.

12.3  ASD 21-40 Revisions to UPS 210.070 - Evaluation of Lecturers

M/S/**P** (Kanel/Brown) Motion to approve Revisions to UPS 210.070 - Evaluation of Lecturers. Motion passed as amended.

Q: (Jarvis) What happens Not every department has adopted different standards outside of UPS 210.070, but a decent fraction of us have. What happens to those standards in between us passing this UPS and them getting revised? Because we have to do that by a certain point and that's relatively early in the year, for them to apply in the next year. What governs for those departments that have passed different standards after having a UPS that will conflict with those standards, with the SOQs? Which is determinative in that interim period when we are trying to remake our standards to bring them into conformity?

A: (Ed Collom) The department standards for lecturer faculty will be the governing document until they are withdrawn until the Provost would withdraw approval. Even if there's a slight conflict with the UPS, I don't think that the proposed revisions here will create many conflicts for those documents that currently exist.

➤ M/S/ (Bruschke/Brown) Line 375: delete the addition of the wording "through the electronic portfolio system" and the sentence "Portfolio collection and administration systems shall be administered by Faculty Affairs and Records and be subject to the review and approval of the Faculty Affairs Committee".

- (Walker) Motion to divide the amendment into two parts:

  M/S/**F** (Bruschke/Brown) Line 375: delete the addition of the wording "through the electronic portfolio system."

  M/S/**P** (Bruschke/Brown) Line 375: add the sentence "Portfolio collection and administration systems shall be administered by Faculty Affairs and Records and be subject to the review and approval of the Faculty Affairs Committee".

  (Walker) Amendment to replace the word "approval" with "recommendation", the sentence will read: "Portfolio collection and administration systems shall be administered by Faculty Affairs and Records and be subject to the review and recommendation of the Faculty Affairs Committee". Considered friendly.

Back to the main motion

## XIII. ADJOURNMENT

M/S/**P** (Dabirian/Kanel) Meeting adjourned at 12:55 PM.