



**ACADEMIC SENATE
MINUTES
DECEMBER 8, 2022**

ASD 22-117

Approved 1-26-23

11:30 AM - 12:50 PM

PLN-120

Present: Badal, Barber, Barros, Bauer, Bonuso, Brown, Bruce, Brusckhe, Casem, Castelo, Childers, Dabirian, Evanow, Galvan, Garcia, Ghosh, Jarvis, Kanel, Ketchum, Kleinjans, Landeros, Lewis Chiu, Luker, Mallicoat, Meyer, Miller, Milligan, Nair, Ordonez-Jasis, Plouffe, Robinson, Self, Shepard, Stambough, Stanley, Swarat, C. Thomas, E. Thomas, Valencia, Virjee Walsh, Wilson, Wood, Wynants

Absent: Fry-Petit, Graewingholt, Henning, Parry, Perez, Salvador, Weismuller

I. CALL TO ORDER

Chair Walsh called the meeting to order at 11:30 AM.

II. URGENT BUSINESS

- (Castello) We have the ASI Student Survey out, please inform students to take the survey. It will help what we want to do, how we want to enhance the college experience and what ASI can do to help out the students.

III. ANNOUNCEMENTS

- (Swarat) I just learned today that WASC extended its authorization for remote instruction until spring 2023.
- (Bonuso) The University Honors Program is having their Fall Senior Honors Project Conference on Friday, 9:00 am - 11:30 am, in the Dan Black Hall new Terrace outside of McCarthy Hall second floor on the west side. I would love to see any or all of you there.

IV. APPROVAL OF MINUTES

- 4.1 ASD 22-109 Academic Senate Minutes 11-17-22 (Draft) - *forthcoming*

V. CONSENT CALENDAR

- M/S/P (Casem/Self) Motion to approve the consent calendar. Consent calendar approved.

5.1 ASD 22-113 Program Discontinuance AS Memo - Fall 2022

5.2 ASD 22-116 New Program Proposals - Fall 2022

5.3 **NOMINEE TO COMMITTEE**

NOMINEE TO AD HOC COMMITTEE

EXCEPTIONAL ASSIGNED TIME COMMITTEE (EATC)

Nominees: Teeanna Rizkallah (CBE)

Continuing: Erin Besser (EDUC); Taylor Cruz (H&SS); Cotton Coslett (L/A/C); Kristi Kanel (HHD); Gregory Whitmore (ARTS); Phoolendra Mishra (ECS); Nicole Bonuso (NSM); HyeKyeung Seung (CCOM)

VI. REPORTS

1. [Chair's Report](#)

2. [Provost Report](#)

3. Statewide Report - no report.

4. [ASI Report](#)

- [Needs Assessment Summary](#)

5. [CFA Report](#)

- [CFA-CSUF MOU on Health and Safety related to Impacts of COVID-19 2022-2023 \(CFA Signed\)](#)

VII. NEW BUSINESS

7.1 Election of Academic Senate Treasure

Chair Walsh conducted the election for Treasurer to replace Joao Barros who stepped down from Senate. The election results are listed below.

Office	Nominees	Constituency	Nominator	Constituency	Votes	ELECTED
Treasurer	Meyer	ARTS	Kanel	HHD	21	
	Graewingholt	L/A/C	Ketchum	HUM	22	Megan Graewingholt

7.2 ASD 22-110 Revisions to UPS 210.020 - Periodic Evaluation of Tenured Faculty

- M/S/P (Kanel/Shepard) Motion to approve ASD 22-110 Revisions to UPS 210.020 - Periodic Evaluation of Tenured Faculty. Motion passed.

7.3 ASD 22-111 Revisions to UPS 230.020 - Policy on Office Hours

- M/S/ (Kanel/Bruschke) Motion to approve ASD 22-111 Revisions to UPS 230.020 - Policy on Office Hours.
 - M/S/P (Plouffe/Stambough) Line 36: add the wording “full-time equivalent”. Motion passed.

Back to main motion

- (Bruschke) Line 62: delete the word “repeated” and add the wording “persistent and documented”. Considered friendly.
- M/S/F (Ketchum/Brown) Lines 62 and 63: delete the wording “and may be noted in the RTP process or in their Personnel Action File”. Motion failed.

Back to main motion

- M/S/F (Brown/Landeros) Line 63: delete the wording “in their Personnel Action File”. Motion failed.

Back to main motion

- M/S/ (Kanel/Childers) Lines 27: add a new letter “C” with wording to read: “Any faculty member who is assigned time and who has released time from all teaching duties shall not be subject to maintaining office hours”.
- (Walsh) We are at the time to adjourn, if there is no motion to extend the meeting, we will continue discussion of this document at the next Academic Senate meeting on January 26, 2023.

7.4 ASD 22-114 Revisions to UPS 300.004 - Policy on Syllabi (Course Outlines)

1. Revisions to UPS 300.004 - Policy on Syllabi (Course Outlines) - clean version (EC edits 12-6-22)

7.5 ASD 22-115 Revisions to UPS 411.100 - Curriculum Guidelines and Procedures: Courses

VIII. ADJOURNMENT

M/S/P (Dabirian/Meyer) Meeting adjourned at 12:50 PM.