



**ACADEMIC SENATE  
MINUTES  
FEBRUARY 2, 2023**

**ASD 23-21**

**Approved 3-2-23**

**11:30 AM - 12:50 PM**

**PLN-120**

Present: Badal, Barber, Barros, Bauer, Bonuso, Brown, Bruce, Bruschke, Casem, Castelo, Childers, Dabirian, Evanow, Fry-Petit, Galvan, Garcia, Ghosh, Graewingholt, Jarvis, Kanel, Ketchum, Kleinjans, Landeros, Lewis Chiu, Luker, Meyer, Milligan, Nair, Ordonez-Jasis, Parry, Perez, Plouffe, Robinson, Salvador, Self, Shepard, Stambough, Stanley, Swarat, Valencia, Virjee, Walsh, Weismuller, Wilson, Wynants

Absent: Henning, Mallicoat, Miller, C. Thomas, E. Thomas, Wood

**I. CALL TO ORDER**

Chair Walsh called the meeting to order at 11:30 AM.

A moment of silence was observed.

**In Memoriam**

- Dr. Douglas Navarick, Professor of Psychology [died December 11, 2022]

**II. URGENT BUSINESS**

No urgent business.

**III. ANNOUNCEMENTS**

➤	Online Education and Training Presents: Online Best Practices Webinar Series - Spring 2023	Fridays, 1:00 PM - 2:00 PM (flyer in Dropbox folder)
➤	Fullerton Forward: CSUF 2024-2029 Strategic Plan	URL: <a href="https://planning.fullerton.edu">https://planning.fullerton.edu</a>
➤	ASI x Athletics Tailgate	Thursday, February 2, 2023 5:00 pm - 7:00 pm (Tuffy Lawn)

- (Swarat) Gave an overview of Fullerton Forward: CSUF 2024-2029 Strategic Plan and the website.

**IV. APPROVAL OF MINUTES**

4.1 ASD 23-12 Academic Senate Minutes 1-26-23 (Draft) - *forthcoming*

**V. CONSENT CALENDAR**

- M/S/P (Dabirian/Graewingholt) Motion to approve the consent calendar. Consent calendar approved.

**5.1 NOMINEE TO COMMITTEE**

**NOMINEES TO STANDING COMMITTEES**

**LIBRARY COMMITTEE** (10 faculty)

Nominees: Lisa Mix (L/A/C)

Continuing: Natsuki Atagi (HHD); Philip Weir-Mayta (CCOM); Virginia Isava (NSM); Nathan Carr (HUM); Erin Besser (EDUC); Brenda Bowser (SOC SCI); Ning An (ARTS); Huda Munjy (ECS); Desen Lin (CBE)

## VI. REPORTS

1. Chair's Report - **no report.**
2. Provost Report - **no report.**
3. Statewide Report - **no report.**
4. ASI Report - **no report.**
5. [CFA Report](#)

## VII. NEW BUSINESS

- 7.1 ASD 22-115 Revisions to UPS 411.100 - Curriculum Guidelines and Procedures: Courses
- M/S/P (Kleinjans/Bruschke) Motion to approve ASD 22-115 Revisions to UPS 411.100 - Curriculum Guidelines and Procedures: Courses. Motion passed.
- 7.2 ASD 23-07 Revisions to UPS 211.100 - Appointment of Department Chairs and Vice-Chairs
- 23-07 Revisions to UPS 211.100 - Appointment of Department Chairs and Vice-Chairs. Motion passed as amended.
    - (Jarvis) Lines 50-51: move the wording "Candidates shall normally hold the rank of tenured Associate Professor or Professor" to line 48. Considered friendly.
    - (Casem) Line 38: start sentence with a capital letter.
- 7.3 ASD 23-08 Revisions to UPS 330.230 - Recording and Transcription of Class Content By Students
- M/S/P (Kanel/Weismuller) Motion to approve ASD 23-08 Revisions to UPS 330.230 - Recording and Transcription of Class Content By Students.
    - (Plouffe) Lines 8 and 10: add the word "documents". Considered friendly.
    - (Plouffe) Line 27: replaced the word "distributed" with "disseminated". Considered friendly.
    - (Jarvis) Replace the word "recording" with "recorded" in the title of the document. Considered friendly.
    - (Dabirian) Add the words "digital and physical" to the document title. Considered friendly.
  - M/S/F (Meyer/Stambough) Lines 21-24: reinstate the wording "An instructor may request to see an accommodation letter from the Office of Disability Support Services and may also require that the student sign the University's standard "Recording and Transcription Agreement" form prior to allowing the recording."
    - M/S/P (Stanley/Jarvis) Amendment to break it into two sentences to read "An instructor may request to see an accommodation letter from the Office of Disability Support Services. An instructor may require that a student sign the University's standard "Recording and Transcription Agreement" prior to allowing the recording."
      - (Casem) Lines 18-21: reinstate the deleted sentence "Students who have disabilities, registered and documented with the Office of Disability Support Services, and who are prescribed an appropriate accommodation, are permitted to make recordings or have class content transcribed (which includes real time captioning/ computer aided transcription).
- Back to the main motion
- M/S/P (Stambough/Jarvis) Motion to refer this document back to committee with instructions from the body to be determined in our discussion in the next 20 minutes.

### Additional new business:

Q: (Kanel) We do not have a parliamentarian; is there any way we could elect a parliamentarian to move forward through our Senate meeting?

M/S/P (Kanel/Brown) I would like to nominate Matt Jarvis to be our Parliamentarian.

## VIII. ADJOURNMENT

M/S/P (Dabirian/Meyer) Meeting adjourned at 12:40 PM.