



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES - SUMMER
AUGUST 15, 2017**

11:30 AM - 1:00 PM

PLN-120

Present: Bonney, Brusckhe Dabirian, Fitch (for Brunelle), Heiner (for Gradilla), Myck-Wayne, Oliver, Patton, Shahi, Stambough

Absent: Stohs

I. CALL TO ORDER

Chair Stambough called the meeting to order at 11:32 am.

II. URGENT BUSINESS

- There is a movement to identify classes that have free course materials. The concern in the competitive GE categories is that it will be a race to the bottom in terms of course materials.
 - This is a state Law. We don't have to do it this semester, but we have to identify the classes in the class schedule in either spring or fall of next year.

Suggestion:
Invite Shelly Wynants to come talk with Executive Committee, since she is the person promoting this. This will ensure we are promoting it correctly.
- I am appalled at the amount of money that is being spent on printing colored announcements. This morning, I received in my mailbox a printed announcement for the Associate Vice President for Academic Operations. We are in a budget situation and faculty are being told we don't have money for this or that, but they are spending money on printing colored announcements on expensive paper. This is a slap in the face to faculty.
 - Chair Stambough will speak with Provost Puri regarding this matter.
- There are white supremacists who are marching on college campuses and murdering people. It has a chilling effect among communities of color to know those things are happening. I wonder if the Academic Senate might not be a vehicle for affirming a certain set of values that can communicate the cultural openness we expect our students to have.
 - Chair Stambough will speak with Provost Puri and VP Eanes regarding putting together an ad hoc group to put together a statement on the lines between free speech and harassment.

III. ANNOUNCEMENTS

- No announcements

IV. APPROVAL OF MINUTES

No minutes.

V. CHAIR'S REPORT

- The new process for the Strategic Plan is to use the Senate committees to provide information to the task forces so the Senate has input from the very beginning.
- President Garcia signed the revisions to UPS 210.000 - Faculty Personnel Policy and Procedures.
- We need three faculty to serve on the AVP for Diversity, Equity & Inclusion Search Committee

Suggestions:

Siobhan King, Ron Oliver, Eliza Noh

VI. STAFF REPORT

Don't forget to send Sheretha your liaison report after attending standing committee meetings.

VII. UNFINISHED BUSINESS

7.1 Continue Faculty Committee Assignments for Standing Committees/Misc. Boards/Committee, 2017-2018

Continued filling the standing committee vacancies. An email will be sent out to faculty asking them to serve. Once we receive an acceptance, the faculty member's name will be added to the consent calendar for the first AS meeting in Fall 2017.

Recommendations for the Professional Leaves Committee to serve as the Senate nominee:
Craig McConnell, Terri Saenz, Brian Norton, and Bob Davis

7.2 Senate Parliamentarian

VIII. NEW BUSINESS

8.1 Advancement Priorities

8.2 General Education Initiative

8.3 Rename UPS 300.003

We received a request to rename this UPS document. There is confusion when we have university learning objectives, people believe that it's for both undergraduate and graduate. However, these are only for undergraduate learning goals. We have separate learning goals for graduate students. UPS 300.003 will be renamed "Undergraduate Student Learning Goals".

This document will go on the Consent Calendar at the August 24th AS meeting.

8.4 UPS for Periodic Review

1. UPS 100.004 – Student Participation in Department Decision Making

This document will be forwarded to the Student Academic Life Committee to review.

2. UPS 100.300 – Policy and Procedures for Naming of Facilities, Properties, Colleges, Schools, and Academic Entities

This document will be forwarded to the Campus Facilities & Beautification Committee to review.

3. UPS 100.620 – Review of Administrative Units

This document will be forwarded to the Faculty Affairs Committee to review and determine if it should be rescinded.

4. UPS 106.100 – The President's Medallion

This document will be forwarded to The University Advancement Committee and the Outstanding Professor Committee to review.

5. UPS 220.000 – Policies, Procedures, and Guidelines for the Administration of Student Opinion Questionnaire (SOQ) Forms

This document will be forwarded to the University Curriculum Committee and the Faculty Affairs Committee to review.

6. UPS 300.040 – Academic Standards for Postbaccalaureate Students

This document will be forwarded to the Academic Standards Committee to review.

7. UPS 330.232 – Policy on the Use of Alcoholic Beverages by Students and by Student Organizations

This document will be forwarded to the Student Academic Life Committee to review.

8. UPS 410.113 – Guidelines for the Structure and Administration of Joint Degree Programs

This document will be forwarded to the University Curriculum Committee to review.

9. UPS 411.103 – Policy on Interactive Televised Courses Guidelines and Procedures

This document will be forwarded to the University Curriculum Committee and the Information Technology Committee to review.

10. UPS 508.000 – Policy on Return or Replacement of Library Material

This document will be forwarded to the Library Committee to review.

IX. DISCUSSION ITEMS – FROM MARATHON MEETING 5-18-17 (Notes for committee chairs)

- 9.1 ASD 17-47 Revision to UPS 320.020 - University Writing Requirement
- 9.2 ASD 17-48 Revision to UPS 230.020 - Policy on Faculty Office Hours
- 9.3 ASD 17-56 Revision to UPS 211.000 - Responsibilities of Departments and Department Chairs
- 9.4 ASD 17-61 Revision to UPS 411.101 - Policy on Courses: Numbering, Standard Codes, and Controlled Entry
- 9.5 ASD 17-57 New UPS 2XX.XXX - Open Access Policy
- 9.6 ASD 17-106 Revision to UPS 411.601 - Policy on Academic Internships

- Chair Stambough has met with some of the committee chairs to inform them he will be sending these documents to them so this year's committee can review and make any additional changes.
- An additional item not listed is that the Constitution Committee will review the Bylaws and Constitution to make changes based on the Constitutional Amendment passed last year because the implementation was not included. The Bylaws and Constitution changes will come to the Senate in the fall so they are in place for the spring elections. The Executive Committee also decided to ask the Constitution Committee to examine the composition of standing committees to determine any changes to LACE representation on committees.

X. ADJOURNMENT

M/S/P (Dabirian/Bonney) Meeting adjourned at 12:55 PM.