



**ACADEMIC SENATE  
EXECUTIVE COMMITTEE  
MINUTES  
APRIL 17, 2012**

*Approved 5-1-12*

**11:30 AM - 1:00 PM**

**MH-141**

Present: Bedell, Dabirian Fidalgo, Guerin, Pasternack, Stambough, Walicki, Walk, Walker

Absent: Randall

## **I. CALL TO ORDER**

Chair Bedell called the meeting to order at 11:30 AM.

## **II. URGENT BUSINESS**

2.1 Several EC members serve on the VPAA Search Committee and reported on yesterday's meeting. The Committee agreed to put off timelines due to a lack of applicants. The Search Committee voted to hire a professional search firm to be involved with hiring this important position that has had several false starts. There was dialogue regarding the possible effect on a search committee's discussions when a campus president is part of the group.

## **III. ANNOUNCEMENTS**

None.

## **IV. APPROVAL OF MINUTES**

4.1 EC Minutes (Draft) 4-3-12 – Minutes were approved as submitted.

## **V. CONSENT CALENDAR**

5.1 Graduate New Course Proposals [Source: Grad Ed Com]  
This item will be added under Consent Calendar for 4-19-12. A revised agenda will be distributed.

## **VI. TIMES CERTAIN**

**11:30 AM**

**Topic: Assessing Undergraduate Research at CSUF**

**Discussants: Mary Crowe, Evaluator – Council for Undergraduate Research (CUR)  
Dorota Huizinga, Associate VP-Graduate Programs & Research  
Nathalie Carrick, Faculty Member – Child, Adolescent Studies (HHD)  
Jeannie Kim-Han, Director – University Research, Initiatives & Partnerships & the  
Center for Internships & Community Engagement  
Binod Tiwari, Faculty Member – Civil & Environmental Engineering (ECS)**

Introductions were made.

Nathalie Carrick introduced Dr. Mary Crowe, from the University of North Carolina. Dialogue was exchanged regarding general and specific information regarding faculty-led undergraduate research throughout disciplines at CSUF. Specific questions from Dr. Crowe with responses from EC members:

1. What are various issues regarding undergraduate research:
  - Faculty time to work with students.
  - Funding sources in collaborative research.
  - Variables in each college
  - Limited interest in cross disciplinary research
  - RTP process limits time to spend with students, and UPS defines published papers
  - WASC addressed inconsistencies in student learning outcomes.
  - Centralized collection of data is a problem, along with using data effectively.
  - Improvement needed in annual reporting process.
2. How is research data collected?
  - Through the Office of Assoc VP-Graduate Programs & Research.
  - Labor intensive process done manually.
  - Consistent operational definitions are needed.

3. What is the Academic Senate's role in promoting undergrad research?
  - Chair Bedell plans to reaffirm awareness of this important role of faculty working with students with a resolution from the Academic Senate.
  - Showcasing the excellent work being done needs more attention across disciplines throughout campus as well as to a national audience.

**12:00 Noon**

**Topic: Various Items**

**Discussant: Steve Murray, Acting VPAA**

Chair Bedell welcomed VPAA Murray who committed to send comments from College Deans re UPS 411.104 Policy on Online. He gave an update to EC members regarding the following items:

- ASDs still pending from the President. All 11 pending documents should be returned. President Hagan plans to sign the three most recent documents (ASD 11-191, ASD 11-190, ASD 09-47 rev. 11-18-11). Eight documents may remain unsigned, but should be returned with reasons, comments and/or suggestions for future disposition.
- Listed 3-5 most important issues regarding CSUF:
  - CSUF campus capacity is at 25,000. Without raising this ceiling, any future space plans cannot move forward. Even renovations to existing space will be problematic. We need to follow several of our sister campuses to increase to 35,000, which means an environmental impact study.
  - Graduation Initiative.
  - College Deans have revisions to UPS 210.500. There are plans to forward specific language for Associate Dean searches for action by the Academic Senate.
  - The number of faculty searches for 2012-13 are at 32, but the process is ongoing. We are in the process of tallying departments requesting searches in relation to exiting faculty.

## VII. CHAIR'S REPORT

- 7.1 The 4-24-12 luncheon meeting with Trustee Lou Monville was discussed. A list of topics and possible agenda items in relation to what members would like to accomplish in this meeting.
- List specific challenges
  - How can we work together to help the CSU?
  - Need to distinguish between faculty of CSU vs. CFA.
  - Non-compromise our values and integrity.
  - How we interpret collegial governance.
  - Investment in our university.
  - Problem solving.
  - How to change incorrect perceptions that CSUF faculty are difficult.

## VIII. STAFF REPORT

- 8.1 Petitions for A.S. seats and General Committees are due by noon, 4-19-12. There are still constituency seats to fill.

## IX. LIAISON REPORTS

**ASI Board of Directors** [Dabirian] T, 4-10-12 1:15 – 3:30 PM, TSU

Reports were heard; minutes approved. There was a 5% turnout for ASI Spring election 4/4-5/12. Elected: President – Dwayne Mason; Vice President – Katie Ayala. Students will be involved with Earth Week April 16-20, 2012.

**ASI Board of Directors** [Dabirian] T, 4-17-12 1:15 – 3:30 PM, TSU

Reports were heard. The 5<sup>th</sup> Annual Veteran's Appreciation Night will be held Sunday, May 6, 2012, 6:00-9:00 PM in the TSU.

**Campus Facilities & Beautification Committee** [Bedell] F, 4-6-12 No Report

**Curriculum Committee** [Guerin] F, 4-6-12 12:00-2:00 PM MH-141 Meeting Cancelled. Next meeting: 4-27-12.

**Faculty Affairs Committee** [Bedell] F, 4-13-12 12:00-1:30 PM LH-804 No Report

**Faculty Development Center Board** [Walker] T, 4-3-12 2:30-4:00 PM, PLS-44F

The FDC board approved allocations for Faculty-Undergraduate Student Research and Creativity Grants, FEID grants, and International travel grants. There was a short discussion about revisions to the FDC website and the positive remarks made about the FDC in the WASC report.

**General Education Committee** [Fidalgo] F, 4-6-12 2:00-4:00 PM, MH-141

(Fidalgo) reported to GE Com that Exec Com had considered their request from the beginning of the AY to extend the time of membership to three years, and their recommendation to wait for the WASC report and what it would entail. She forwarded the initial WASC report to the committee, but there was no discussion. The committee devoted most of the time to review course proposals. Sheryl Fontaine attended the meeting and explained the need and rationale for offering ENG 100 and ENG 100W as both a remedial and a GE in Area A. The chair reported he had been asked by the chair of the Academic Senate to give a presentation at an Academic Senate meeting on the pros and the cons of keeping assessment with the committee.

**General Education Committee** [Fidalgo] F, 4-13-12 2:00-4:00 PM, MH-141

The entire time was devoted to review of NCPs. Several were approved. It was decided that the revision of the current approval process (passing two readings before a vote) would be better reviewed by next year's GE Committee.

**Graduate Education Committee** [Walker] F, 4-6-12: 2:00-4:00 PM, KHS-221

The Graduate Education committee approved ENST 530, Environmental Statistics; also the BS/MS Program in Computer Engineering was discussed. There was some discussion of the revised version of UPS 411.104 and the committee unanimously endorsed changes to the document. The committee also discussed the current situation with State University Grants (SUG) and wholeheartedly supports a resolution from the Academic Senate condemning cuts to the graduate student SUG program.

**Information Technology Committee** [Randall] F, 4-6-12: 10:00-11:00 AM, PLS-299

The committee has forwarded revisions to UPS I03.005 World Wide Web Policy to Senate Executive Committee but has not heard back.

The following suggestions for revision to UPS 411.104:

Added a statement to include reference to any pertinent CSU Executive Orders or directives to the existing statement (in lieu of CSU Executive Order 926 and Coded Memorandum AA-2006-41).

"Materials developed for online instruction courses shall be accessible for students with disabilities. This is required based on federal and state laws including but not limited to Section 504 of the 1973 Rehabilitation Act; the Americans with Disabilities Act of 1990; Section 255 of the Telecommunications Act of 1996; and California Government Code 11135 of 2003 which applies Section 508 of the Rehabilitation Act as amended in 1998 to the CSU, as well as CSU Executive Order 926 and Coded Memorandum AA-2006-41."

Chris Manriquez discussed the need for changes to the advisor role in CMS. In Phase 1, he proposed "remove advisor role from all but tenured/tenure track faculty and student affairs professionals," and Phase II, "Examine what advisor access to specific data (FERPA) may need to be removed or require training/agreement for access." Currently, 3000 faculty have access to student records in CMS.

Chris also identified a need to examine how class support roles in the LMS are assigned (e.g., non-faculty roles including ITC staff, librarians, and student assistants).

**International Education Committee** [Randall] W, 4-11-12 Meeting Cancelled

**Planning, Resource, & Budget Committee** [Walicki] F, 4-6-12, 12:30 – 2:30 PM, PLS 299  
Committee heard University Mission and Goals Initiatives.

**Student Academic Life Committee** [Guerin] T, 4-10-12, 9:00 – 10:00 AM No Report

**University Advancement Committee** [Walk] W, 4-11-12, 9:00 – 10:00 AM Meeting cancelled due to lack of a quorum.

## **X. UNFINISHED BUSINESS**

- 10.1 Standing Committee Vacancy: Elections Committee– Time Sensitive for All University Elections, Spring 2012  
EC members agreed to replace a committee member running for an A.S. seat in the All University Elections with another faculty member who has experience on Elections Committee. This will be added to the 4-19-12 A.S. Agenda under Consent Calendar.

- 10.2 Statements-of-Opinion – Assignments for Pro/Con Statements  
EC members will volunteer to write the pro/con statements for still unassigned questions.
- 10.3 Bylaw Revisions [BL 04-4, **BL 05-1**, **BL 11-1**, BL 07-4]  
Two of the above four items will be placed on Consent Calendar on 4-19-12 agenda:  
Bylaw 05-1 Statements-of-Opinion annual questions from Executive Committee (could be reduced from three to one, and the word “shall” changed to “may” prepare ...annually).  
Bylaw 11-1 Voting for At-Large Seats (will replace At-Large seats when vacated)

**Items will be moved to next Executive Committee agenda.**

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**X. UNFINISHED BUSINESS**

- 10.4 PAB/Executive Committee Retreat 4-10-12 – Follow-up
- 10.5 General Education Committee - Request for Members to serve 3-year terms [Revise [BL 10-1](#) (p 20)]

**XI. NEW BUSINESS**

- 11.1 Revised [UPS 412.010](#) Honors Programs [2-18-05] [Source: Honors Board]
- 11.2 [UPS 103.005](#) World Wide Web Policy [4-4-07] [Source: ITC]
- 11.3 GE Committee – Assessment and Recertification, Etc. [A.S. TC [10-13-11](#): GE Update]
- 11.4 Revised [UPS 412.010](#) Honors Programs [2-18-05] [Source: Honors Board]
- 11.5 Streamlining RTP Process
- 11.6 Update Mission and Goals
- 11.7 Statement on Professional Ethics

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**XI. ADJOURNMENT**

Meeting adjourned at 1:15 PM.