



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
JANUARY 29, 2013**

Approved 2-5-13

11:30 AM - 1:00 PM

MH-141

Present: Bonney, Brusckhe, Dabirian, Matz, Pasternack, Stambough, Walker

Absent: Bedell, Guerin, Randall

I. CALL TO ORDER

Vice Chair Walker called the meeting to order at 11:30 AM.

II. URGENT BUSINESS

- 2.1 (Dabirian) reported on the problems TITANium has encountered over the past several days. The upgraded Version 2.3 has encountered performance issues, causing frustration to faculty and students. IT staff members have worked around-the-clock to test and resolve issues on this first week of classes. 95% of problems have been resolved. Older courses will be archived to be sure another layer of performance is in place to help mitigate future problems.
- 2.2 (Brusckhe) Brought up classroom scheduling issues for the college of Communications, fall 2013. Chair of Human Communications Studies has been working with Ed Sullivan regarding a reduction of classrooms for fall 2013 in College Park for Human Communication Studies. Senator Brusckhe asked if there is a policy or a process for maintaining the same percentage of classrooms by semester. There is no policy over classroom jurisdiction – issues are handled in each college and department.
- 2.3 (Walker) The upcoming Special Election for the At-Large Academic Senate seat to replace Chris Manriquez was to also include a poll for faculty input regarding the Academic Calendar. Executive Committee members discussed recent information from the Chancellor's office regarding calendar issues and agreed that the questionnaire poll is premature at this time. The eVoting reminder memo will include a statement to that effect. There will be only one ballot which will include two candidates running for the one At-Large A.S. seat. eVoting will run M-R, February 4-7, 2013. Results of the election will be sent to the campus community by F, 2-8-13. A suggestion was made to invite Mr. Robert Foldesi, newly appointed Interim Associate VP for Human Resources for a more in-depth conversation about various aspects of the academic calendar.

III. ANNOUNCEMENTS

- 3.1 Smoking Ban
 - (Pasternack) ASCSU passed a resolution calling on the entire CSU to be smoke free.
 - (Walker) As a member of the President's ad hoc committee for implementation of the 8-1-13 CSUF smoking ban, Senator Walker reported on this morning's meeting. Executive members were asked for input on a smoke-free vs. tobacco free campus. It was felt that smoke-free is easier to defend at this time. August 1st is coming quickly.
- 3.2 (Pasternack)
 - Senator Walicki's wife, Füreya Ünal, will be performing at the Fullerton Public Library on Saturday, 2-2-13 at 2:30 PM. The chamber music event is part of the Divan Consort and is free-of-charge.
 - ASCSU has an ad hoc committee looking at MOOCs (massively open online courses) and online learning.
- 3.3 (Matz) Reminded members that the Campus Strategic Plan will be a topic of conversation at two Town Hall meetings scheduled for next week. Mini-Town Hall meetings, led by Strategic Plan co-chairs, are taking place this week with various leadership groups on campus. Executive Committee is scheduled to meet with PRBC on F, 2-1-13, at 12:30 PM in PLS-299.
 - Town Hall: M, 2-4-13 12:00 – 1:30 PM – TSU, Pavilion A, discussing Goals 1 & 2 with objectives
 - Town Hall: R, 2-7-13 9:30 – 11:00 AM – TSU, Pavilion A, discussing Goals 3 & 4 with objectives
- 3.4 (Brusckhe) Asked for follow-up on the status of the Graduate Education Committee – Civility intervention November 2012.
- 3.5 (Dabirian) A process is needed for making the new UPS 411.104 Policy on Online Instruction [5-17-12] fully operational.

- 3.6 (Stambough) By all accounts from the media and actions seen, Governor Brown will be more intimately involved with higher education. Watch for technology to play a larger part for 1) funding mechanisms; 2) cost savings; 3) access. He has stated that teaching loads are too low, and he has not made a distinction between the CSU and UC systems.

IV. TIME CERTAIN

11:40 AM – 11:50 AM

Topic: Various

Introduction: Mr. Stephen G. García

Interim Vice President for Administration and Finance/CFO

Vice Chair Walker welcomed Mr. Garcia and introductions were made around the table. Mr. Garcia plans to put processes in place for improved communications and transparency. He looks forward to working with the Academic Senate to move CSUF forward.

V. APPROVAL OF MINUTES

- 5.1 EC Minutes (Draft) 1-22-13

M/S/P (Bonney/Bruschke) Motion to approve. Minutes of 1-22-13 were approved as submitted.

VI. VICE CHAIR'S REPORT (Walker)

- 6.1 Additional information was discussed under "Smoking Ban" announcement above. The committee for implementation of smoking ban was hampered in August 2012 because of unexpected changes in personnel. President García asked the committee to follow-up with UCLA and their implementation process. We should see movement in the near future on campus signage. To date there has not been a completed administrative policy written; therefore, the unions have not yet been involved.
- 6.2 The Report on Academic Advising is almost finished and will be an agenda item in the next few weeks. This report will look very much like the WASC SE 6 Report.
- 6.3 It was suggested that Chair Bedell could encourage faculty to attend one of the Town Hall meetings scheduled for next week on the Campus Strategic Plan – Goals & Objectives. If unable to attend meetings, there will be a Website to send comments. It is extremely important for faculty to be motivated and involved in this process that directly impacts curriculum and instruction.
- 6.4 President's Task Force on Online Learning Report is still forthcoming.

VII. STAFF REPORT (Miller)

There have been two faculty resignations from standing committees. Faculty names will be needed for the Consent Calendar 2-7-13.

- 1) University Advancement Committee – Education; 2) Student Academic Life Committee – ECS.

VIII. COMMITTEE LIAISON REPORTS

ASI Board of Directors [Stambough] T, 1-29-13 1:15 – 3:30 PM, TSU

The ASI Board met last week. They approved the appointment of a new Lobby Corps Strategic Communications Coordinator. Updates were made about student plans and involvement with Homecoming and the Inauguration. Students were encouraged to attend an upcoming Fullerton City Council meeting about campus town. There was a discussion about strategies for public comments at the City Council meeting including the benefits to the student body, campus environment, and local economic development. There was a presentation about expansion plans which were still in the early stages.

IX. UNFINISHED BUSINESS

- 9.1 ASD 06-11 Rev 11-16-12 Emeritus Policy [Source: FAC] [\[Time Certain 2-5-13\]](#)

X. NEW BUSINESS

- 10.1 Strategic Plan Overview – Executive Committee Meeting with PRBC F, 2-1-13 [Matz]

Senator Matz stated that the timeline is on track with the Goals and Objectives scheduled for roll-out to campus employees between 1/28 and 2/4. Feedback has been solicited along the way and further feedback for the four Goals & Objectives will be again be available on a Website as well as solicited at the Town Hall meetings next week.

10.2 [UPS 102.001](#) The Faculty Development Center [5-11-12] vs. [UPS 100.001](#) BL 97-6 Functions [Source: FDCB]

There is discrepancy between UPS 102.001 The Faculty Development Center (lists 5 functions) and the functions of the Faculty Development Center Board Standing Committee in A.S. Bylaws (BL 97-6) lists 8 functions. Executive Committee members discussed the most efficient way to align these two entities. I think we are aligning the documents not the entities.

UPS 100.001 Bylaws	UPS 102.001 The FDC
a. Formulate, review, and recommend policies and implementation of a wide range of faculty development programs designed to assist faculty in enhancing teaching/learning, scholarly/ creative, professional and service activity, including the use of technology.	a. Conduct open meetings to review, evaluate and advise the Director regarding the formulation and implementation of a wide range of programs designed to assist faculty in enhancing teaching, learning, scholarly/creative activities, and professional and service activities, including the use of technology.
b. Review, assess and evaluate the effectiveness of FDC programs and make recommendations on future programs where appropriate.	b. Review, assess and evaluate the effectiveness of FDC programs and make recommendations on future programs where appropriate.
c. Encourage, assist and serve as liaisons with their colleagues in enhancing faculty awareness and access of resources for faculty and program development.	c. Encourage, assist and serve as liaisons with their colleagues in enhancing faculty awareness and access of resources for faculty and program development.
d. Formulate, review and recommend policies regarding educational innovation including the use of audio-visual materials, television and other technology-mediated instruction in the academic program of the University.	d. Evaluate the merits of educational and other Faculty Development Center disbursed funds and make recommendations where appropriate.
e. The Intramural Awards Subcommittee of the FDC Board shall formulate and review criteria and policies for funding support for faculty development activities in areas such as promoting teaching and learning, scholarly or creative activities, and professional development.	e. Formulate and review criteria and policies for funding and recommend decisions regarding the disbursement of funds for faculty applying for support for development activities. In the event that a faculty member of the FDC Board submits a proposal for funding, that member will not review proposals for that particular funding opportunity.
f. Evaluate the merits of educational and other faculty development proposals and make such recommendations where appropriate.	
g. Evaluate the success of funded proposals and make recommendations where appropriate.	
h. Evaluate the merits of educational and other faculty development programs and make recommendations where appropriate.	

On behalf of Executive Committee, a communication should be sent to Tracy Statler, Chair of FDCB, and Chris Renee, Director of Faculty Development Center, in follow-up to their inquiry regarding the above differences. EC members recommended that both documents be revised if this is acceptable to the FDCB. UPS 102.001 will refer to the functions within UPS 100.001 under *functions*. That means some of the list on the right will be included in the left column under UPS 100.001.

10.3 [UPS 412.010](#) Honors Programs [2-18-05] [Source: Honors Board]

Members agreed this document with updated revisions submitted by the Honors Board is still not ready to forward to the Academic Senate. Comments were made for the Honors Board when returning UPS 412.010 to committee:

- There needs to be specifics as to what sets apart the Honors Program; i.e., *why does program exist?*
- Statement of purpose needs to be articulated.
- Appropriate grammar is needed throughout document, especially under criteria for admissions.

XI ADJOURNMENT

M/S/P (Bonney/Bruschke) Meeting adjourned at 1:00 PM.