



**ACADEMIC SENATE  
EXECUTIVE COMMITTEE  
MINUTES  
FEBRUARY 19, 2013**

*Approved 2-26-13*

**11:30 AM - 1:00 PM**

**MH-141**

Present: Bedell, Bonney, Brusckhe, Dabirian, Guerin, Matz, Pasternack, Stambough, Walker

Absent: Randall

**I. CALL TO ORDER**

Chair Bedell called the meeting to order at 11:33.

**II. URGENT BUSINESS**

2.1 (Bedell) President Garcia has been given a *time certain* at E.C. next Tuesday, 2-26-13. Suggested topics for discussion were listed by members for Chair Bedell to forward to the President prior to the meeting – as a courtesy.

**III. ANNOUNCEMENTS**

3.1 (Pasternack/Dabirian) There was discussion regarding accuracy of content on college and department webpages. Inaccurate information can be basis for legal action since content can be legally binding. Information Technology Division has been working with individual faculty as well as departments toward changing culture and mindset for what are appropriate postings. Standardized templates are difficult because there is so much variance from college to college and department to department, but it can be a starting point for customization of content. If a webpage has not been updated in a specific period of time, it could be removed by IT. Chair Bedell is to contact deans and departments regarding this issue.

3.2 (Matz) Shared the latest information on the Campus Strategic Plan. Members discussed the seeming duplication of our goals/strategies/objectives with system-wide ones already in place. The group agreed that more work is needed.

The SP is a *time certain* at the A.S. meeting 2-21-13. Chair Bedell asked for input on how to maintain focus and keep the topic productive.

3.3 (Bonney) Following a 30-minute meeting with Associate VPAA Faust, it was agreed that UPS 260.102 needs to be revised ASAP to clarify criteria by which Professional Leaves Committee can assess an application for a sabbatical. Administration considers leaves as investment in faculty. This document will be sent to Faculty Affairs Committee for review.

**IV. APPROVAL OF MINUTES**

4.1 EC Minutes (Draft) 2-12-13

M/S/P (Walker/Bonney) Motion to approve EC Draft Minutes 2-12-13 – Approved as submitted.

**V. CHAIR'S REPORT (Bedell)**

5.1 Suggested appointing an ad hoc or working committee to research and put together a faculty awards coordination package for future information. President Garcia has indicated she wants maximum public relations coverage and exposure for every faculty award given across campus.

5.2 Roadmap for PRBC according to [UPS 100.201](#) Planning and Budgeting Process [8-24-10]

5.3 Survey Coordination Working Group has been put together by Ed Sullivan, (Analytical Studies) for various statistical data collection; i.e., exit survey sent to resigning faculty to ask why they left before receiving tenure. Senator Walker volunteered to serve on this new working group.

**VI. STAFF REPORT (Miller)**

6.1 Annual "Committee Interest" form was distributed electronically to faculty on 2-15-13. Faculty have begun to enter their interest to serve on various committees. This will be monitored closely as Executive Committee works toward filling terms ending on the three general committees [FPC, FRC, PLC]. Faculty willing to serve as "Senate Nominee" on the ballot for All University Elections, Spring 2013, need to be confirmed on the A.S. agenda 3-21-13.

## VII. COMMITTEE LIAISON REPORTS

### **ASI Board of Directors** [Bonney for Stambough] T, 2-19-13 1:15 – 3:30 PM, TSU

Board members' reports emphasized the need to help students understand which funds can be used for which projects and the availability of scholarships for which there is an 11 March application deadline. President Garcia joined the board meeting and expressed her appreciation for the success of homecoming week. She also underscored her commitment to the welfare of the students and their importance to the Strategic Plan process. She was particularly clear that there will be accountability campus-wide for the success of the strategic plan that will make CSUF nationally recognized but locally focused. Jenny Taylor, Director of the Children's Center, reported the center serves 130 children with 69 student staff, 52 student interns and 32 faculty and staff. The budget for 2013-2014 assumes there will be no grant money, but she remains hopeful that the application for a renewal of the CCAPMIS federal grant will be successful. Jenny has been nominated co-chair of the CCSUCC. There also was a report by the new director of athletics. Mr. Donovan announced his intent to ensure all CSUF sports have the same national brand that baseball does as a way of developing CSUF's overall national brand. He pointed out the per student payment to athletics (\$71) is the lowest in the Big West, with the next closest being Long Beach (\$106) and UCR (\$103). He reported on the success of the dance team, women's tennis, women's and men's soccer, and women's volleyball. He further reported that at a recent fundraiser they secured \$200K for golf, a significant increase over last year. He emphasized that part of CSUF's problem is that although the athletics department could award 137 scholarships at the moment only have funding for 94 scholarships, a shortfall of about \$865K. Lack of funding is part of the reason it is difficult for CSUF to acquire athletes who would contribute to championships. Finally, Fred Sanchez reported on the expected TSU improvements from cash reserves and groundbreaking possibility in 2015.

### **Academic Standards Committee** [Bonney] F, 2-15-13 1:00 – 2:00 PM

ASC will forward the following documents ASAP:

1. UPS 300.017 dealing with incompletes which leaves the incomplete in the hands of instructor.
2. UPS 300.050 concerning recognition of superior student performance. Committee was curious about which forms of recognition show up on transcript only and which appear on transcript and diploma.
3. UPS 320.005 on retention of student work - had an initial discussion. Want to separate the issue of intellectual property which should be addressed in a separate document and the more rudimentary question of maintaining student work. Members will review the document for issues of intellectual property that need to be removed and then the chair will create a working group to do the actual rewriting of the policy.
4. Committee is on notice that the matter of MOOCs will soon reach ASC and, in particular, the question of what challenge exams are and what they should be.

### **Faculty Affairs Committee** [Matz] F, 2-15-13 10:00 AM – 12:00 PM

The committee passed the emeriti policy (UPS 261.000), and it will be forwarded to the A.S. Executive Committee for approval. FAC discussed UPS 108.000 Visiting Scholars and referred it to Jenny Faust and Irene Matz to prepare a new version by the next meeting – 3-1-13. Discussion on UPS 291.000 Distinguished Faculty Member to be continued at the next meeting.

### **General Education Committee** [Bonney] F, 2-15-13 2:00-4:00 PM;MH-141

GE Committee chair announced that recertification of GE courses would be deferred for another year as per the UPS. There also was discussion about aligning the GE learning outcomes with the ULOs. AVP Trotter recommended adopting broad programmatic learning outcomes with the myriad existing learning goals for the program being re-characterized as guidelines to be used in course development. GE Assessment will be transferred to the new Academic Senate standing committee on Assessment. The chair, who will complete his term this year, recommended election of a vice-chair for the spring. Action on this was deferred. The GE Committee will devote most of its next meeting on 8 March to review of the draft PPR. There was an extended discussion of the results of the Statements of Opinion voting from spring 2012 in which the majority of faculty were either neutral on or in favor of the grouping of the upper division GE courses into thematic units. This led into a broader and ultimately inconclusive discussion about reorganizing all the GE courses into themes or paths or passion threads as some other CSU campuses have done with an eye to giving students the chance to create a minor and improve retention rates.

### **Graduate Education Committee** [Bonney] F, 2-15-13 2:00-4:00 No Report

### **Internships & Service Learning Committee** [Stambough] W, 2-13-13 9:00 – 10:00 AM

The committee discussed how Internships and Service Learning fit into the strategic plans. It was noted that the head of CICE was not invited to the subcommittee in charge of developing the portion of the strategic plan which directly impacts Internships and Service Learning. Ways to partner with existing programs such as the

internship portion of Study Abroad were discussed as well as regulations towards home based internships (often home businesses) which are problematic in a number of ways.

**University Advancement Committee** [Walker] W, 2-13-13 9:30 – 10:00 PM, CP-810

The University Advancement Committee welcomed our new members as well our new Vice-President of University Advancement, Mr. Greg Saks. Vice President Saks went over the organizational structure of Advancement and discussed the functions of each area (e.g. Alumni Relations). Advancement activities in each college were discussed as well as how to make giving easier. The UAC continued discussion of an 'Alumni of the Year' that would be housed in each department and how this might be implemented.

## VIII. UNFINISHED BUSINESS

### 8.1 General Committee Nominations – FPC, FRC, FLC

Members were encouraged to submit names of faculty who may be willing to serve on these general committees from the colleges where terms are ending. FPC needs full professor status. Term ending dates need to be reviewed so that each of the respective three committees have an equal (or nearly equal) number of terms ending each year.

### 8.2 [Statements of Opinion](#) for All University Elections, Spring 2013 [BL 12-4 states to A.S. by March 20]

Possible topics of interest:

- how many faculty are interested in teaching online?
- Should all offerings be online?
- Separate out definition of "online" vs. "MOOCs"

## IX. NEW BUSINESS

### 9.1 General Education Issues [Bonney]

The new standing committee of Assessment and Educational Effectiveness Committee will need to tackle the subject of general education assessment. The GE Committee appeared to suggest that the existing 5-year plan would be handed over to the Assessment Committee, but there also was discussion of developing programmatic themes. GE Committee members discussed reorganizing either just upper division or perhaps all lower division GE into threads or paths or themes as they have done at CSU Northridge. These approaches enhance student understanding of the purpose of the GE program and may improve retention. As an aside, it was noted that outside GE Provost Cruz supports department-based assessment, that is that departments are best-positioned to determine whether their programs are effective.

Senator Guerin stated the ASCSU position is to retain upper division general education units within the 120 units to baccalaureate degree. She is scheduled to testify at the WASC hearing next week in opposition to the proposed removal of guidelines regarding general education in the WASC Handbook of Accreditation. See [ASD 12-184](#) resolution passed by CSUF A.S. 12-20-12.

### 9.2 Revisit Proposed Revision of UPS 320.020 University Writing Requirements [Source: Grad Ed Com]

The University Writing Board does not want the revisions suggested on 2-12-13 by Executive Committee members to the document submitted by the Grad Ed Committee. The document was scheduled to be on the A.S. agenda 2-21-13, but needed further discussion at today's EC meeting. Members agreed that wording from UPS 320.020 prior to the removal of Examination in Writing Proficiency (EWP) should be revived instead of the proposal from the Grad Ed Committee. "By passing an examination in writing, the University Writing Board shall coordinate with the Testing Center the development, administration, and scoring of this examination." Senator Bonney will confer with Sheryl Fontaine to obtain the Writing Board's views of this language.

### 9.3 UPS 420.103 Protection of Human Participants [7-7-06] [Source: IRB]

Revised document received from IRB should be formatted to accept the proposed changes, line numbers added to the 11-page document, and it should go forward to the Academic Senate.

### 9.4 UPS 293.000 The Carol Barnes Excellence in Teaching Award [1-4-13] [Source: Exec Com]

The phrasing of additional language proposed to add part-time faculty for this teaching award will be critical. Executive Committee members agreed that Associate VPAA Faust should be involved with wording to UPS 293.00 in order to comply with Collective Bargaining Agreement.

### 9.5 Naming of Campus Buildings.

Mr. Saks will be invited to a future Executive Committee meeting to discuss this issue.

## X. ADJOURNMENT

M/S/P (Bonney/Matz) Meeting adjourned at 1:00 PM.