



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
MARCH 5, 2013**

Approved 3-26-13

11:30 AM - 1:00 PM

MH-141

Present: Bedell, Bonney, Brusckhe, Dabirian, Guerin, Matz, Pasternack, Randall, Walker

Absent: Stambough

I. CALL TO ORDER

Chair Bedell called the meeting to order at 11:30 AM.

II. URGENT BUSINESS

Preview

UPS 100.001 Academic Senate Bylaws [ASD 13-26]

There was discussion regarding the highlighted sections that are among the reformatted bylaws. The content of the individual bylaws remains the same, but they have been reorganized to follow the structure usually followed by the academic senates of other CSUs. The new format also eliminated the "BL #" that requires an updated BL number according the year in which a particular bylaw is changed and eliminated the amendment procedure. Remarks from Executive Committee members will need to be considered:

- Constitution Committee will need to review UPS 100.000 A.S. Constitution for impacted language (references to UPS 100.001 revisions).
- Each standing committee needs to review its respective sections to consider whether revisions should be made.
- Section titles have been revised.
- Revised UPS 100.001 A.S. Bylaws is also on the 3-14-13 Academic Senate agenda as a *first reading* item.

III. ANNOUNCEMENTS

- 4.1 (Matz) Announced that objectives (organized and written by working groups) along with strategies tied to the 4 goals need to be reduced to four each. Strategies need to be broad and sweeping. A small group will review toward this reduction.
- 4.2 (Bedell) Senator Bonney, as liaison, will open the Assessment for Educational Effectiveness Committee meeting Wednesday, 3-6-13. The AEEC will need to deal with the following agenda items:
 - Elect a chair
 - Determine a permanent day and time for meetings, and set their calendar dates for spring 2013.
 - Determine committee members' ending terms – 1 or 2 year terms (5 = 2014, 5 = 2015).
 - Determine the committee's functions for the Bylaws.
 - Review all materials, including but not limited to, those distributed at the A.S. meeting 12-20-12.
 - Report out to the Academic Senate the AEEC progress by 4-11-13 (5 weeks).
- 4.3 (Walker) reminded EC members to review the 26-page report from the Academic Student Advising Retreat on 8-20-12. This will also be on the Academic Senate agenda 3-21-13.
- 4.4. (Pasternack) The Executive Committee of Auxiliary Services Corporation has agreed to fund The L. Donald Shields Excellence in Scholarship and Creativity Award (UPS 294.000) in the amount of \$15,000.
- 4.5 (Dabirian) Serving in a clerical capacity, Senator Dabirian agreed to send a written report for our Academic Senate regarding CalState Online. Executive Committee members discussed a possible response to such a report, and/or to the CSU organizers of CalState Online; however, no action will be taken at this time.
- 4.6 (Randall) Reminded members that codes are needed to fully implement UPS 411.104 Policy on Online Instruction, dated 5-17-12.
- 4.7 (Walker) Faculty attending the evening for Athletics basketball game found the experience very entertaining and collegial! Scott Annin set a new record for baskets made.

IV. APPROVAL OF MINUTES

V. CHAIR'S REPORT (Bedell)

- Chair Bedell reported on his meeting with Provost Cruz and various topics discussed:
 - The area of assessment falls under the purview of Academic Affairs, thus Provost Cruz will be very involved with AEEC.
 - Strategic Plan additional language regarding support of student learning. A *time certain* is planned for the A.S. meeting 3-21-13 for Academic Senators to discuss the final edits to the written SP after all town hall meetings and working groups input. Chair Bedell asked for Provost Cruz' support from the faculty perspective.
- A report from Campus Facilities & Beautification Committee highlights the unkempt condition of our campus and the obvious deferred maintenance over a period of too many years.
- An additional NSM faculty member is needed to serve on the Search Committee for Dean of NSM.
- Moving forward on commitment to A.S. last spring when two staff members were added to the Academic Senate, that models would be considered to strengthen faculty constituency in apportioning seats. One model would be to move At-Large seats as terms end (five 3-year at-large seats vacate each year). Into constituency seats. Dr. Drezner has been asked to work on the formula for that particular model.

VI. STAFF REPORT (Miller)

The Statewide Academic Senate election will be held the week prior to spring break. eVoting will be 3/25-28/13.

VII. COMMITTEE LIAISON REPORTS

ASI Board of Directors [Stambough] T, 3-5-13 1:15 – 3:30 PM, TSU

The students gave reports about Homecoming. Many students were not able to get the tickets their fees already paid for and were told that they had to pay for GA tickets. The turnout was great but AD Donovan is looking into this and will contact as many of the students who were charged or turned away as possible.

The Board approved 20 million for TSU expansion from various funds following a report on the financial plan and statement of approval from VP Eanes and President García.

We received an update on ASI productions including spring films. We then received an update on Arboretum events and ways to get students to use it plus how to integrate it into campus with things like partnering with gastronomie for composting. There was also encouragement and a reminder that the Arboretum has facilities that are very nice for faculty activities as well.

The students announced a new initiative to increase both student turnout and candidate emergence by hiring a few students to perform more outreach. The cost is \$4,000 and will focus on reaching students constituency groups and potential student leaders who previously have not been engaged in campus activities.

Announced open forums for students with Dr. Eanes on Feb 20th 10-12.

Campus Facilities & Beautification Committee [Bedell] F, 3-1-13, 10:00- 11:00 AM, MH-141

The Committee discussed the Western State Law School building, possible tenants, need for a name, needed and proposed renovations; differences between the 2 buildings; of the 86,000 sq. ft., approx. 56,000 sq. ft. are assignable. The general cleanliness, or the lack thereof, of the campus was discussed, and Chair Armstrong will raise this issue under announcements at our next Academic Senate meeting. Volunteer Cleanliness teams will be explored, etc., ASI to be contacted. Unanimous agreement that the place is dirty. Future meeting will focus on the state of athletic facilities and related issues.

Faculty Affairs Committee [Matz] F, 3-1-13 10:00 AM – 12:00 PM MH-141

- (new) UPS xxxxx Faculty Representation on the Selection of the President – discussion and revisions made and will be forwarded to the A.S. Executive Committee.
- UPS 260.102 – Sabbatical leaves – discussion and forwarded to a FAC subcommittee for final revisions to include comments from Drs. Bonney and Matz for possible rewrites.
- UPS 210.000 – “mentoring” added as requested by Jochen Burgtorf at the A.S. meeting 2-21-13.
- UPS 108.000 – Liaison Matz is working with UEE on revisions.
- UPS 261.000 Faculty Emeriti Status. FAC is working on revisions to this document focusing on faculty emeriti status only. The section previously added for staff emeriti will be omitted since members of FAC believe this portion should be handled by another committee.

Faculty Development Center Board [Guerin] T, 3-5-13 2:30 – 4:00 PM PLS-44F

The topic for discussion was staffing of FDC; however, Associate VPAA Faust was unable to attend. Dave Barrera was welcomed as the new administrative coordinator of the FDC. FDCB is having a difficult time finding a new meeting time. Possible times are either 10:00-12:00 or 9:00 – 11:00 on the second Friday of the month. May 1, 2013, is Technology & Teaching Day.

Chris Renne gave an update on several recent events (author awards, undergraduate research training workshop, spring FDC grants will be due Monday at 5:00 PM. Upcoming events include faculty recognition for scholarly/creative activity on March 27, OPA lecture on April 18, town hall meetings this Thursday and Friday to give input on strategic plan objectives/strategies. Chris also discussed problems with ParScore version 7 (instead of 6.5); she proposes that campus units can have a site license or use it in the FDC because it is not working for FDC to support it at remote sites.

The FDCB revised UPS 102.001, and members endorse the functions shown in revised UPS 102.001. With the revisions to UPS 100.001 A.S. Bylaws, these revisions to the Bylaws may need to be put on hold until revisions have been approved by the A.S.

Kristin Stang discussed the Affordable Learning Solutions initiative to reduce textbook costs for students. There is money available from the Chancellor's Office to develop ways to encourage faculty to use OER materials. Dr. Renne, Dr. Stang, and Rommel Hidalgo attended a meeting about MERLOT and praised the improvements. \$10-\$20 K per campus will be available.

Graduate Education Committee [Bonney] F, 3-1-13 2:00 – 4:00 PM MH-141 No Report

Information Technology Committee [Walker] F, 3-1-13 10:00 – 11:00 AM PLS-299

Data center consolidation is continuing and will be completed by the end of the summer. IT is going to upgrade iPad 1 to iPad 2's. iPad 1's will be sold back to Apple to help pay for this upgrade. A new model for classroom technology was discussed. Current classroom technology costs are high (\$10-15k) and could be reduced. VPIT presented a model using Apple TV /Air Parrot which would allow faculty to project wirelessly from iPads or laptops. Classroom computers would be removed. Cost per classroom goes down to approximately \$3k. The other additional cost associated with this plan would be ensuring all part-time faculty have iPad/laptop. Laptops have been ordered to refresh the older laptops on campus. VPIT is discussing a one stop shop for instructional technology on campus. FDC, Oasis, and ATC are all stretched and services are not integrated and seamless.

Planning, Resource & Budget Committee [Walker] F, 3-1-13 12:30 – 12:30 PM Meeting Cancelled – Lack of Business

Student Academic Life Committee [Guerin] T, 3-5-13 9:00 – 10:00 AM

Reviewed feedback on student engagement reports of Freshman Programs and NSM. We need to match the items the colleges are working on to the data from the NSSE to "close the loop" on this effort. One issue is that the NSSE was revised; we participated in the NSSE pilot last year, but we won't have NSSE data again until fall 2014.

Ed Sullivan (Assoc VP for Institutional Research/Analytical Studies) shared results of faculty responses on the FSSE. This information has been distributed to Executive Committee.

VIII. UNFINISHED BUSINESS

- 8.1 General Committee Nominations – FPC, FRC, FLC / Committee Interest Lists
Faculty names were discussed for potential "Senate Nominees" on the Faculty Personnel Committee for the ballot in the All University Elections May 6-9, 2013. Faculty Research and Professional Leaves Committees are complete with faculty agreeing to serve in the "terms ending" positions.
- 8.2 [Statements of Opinion](#) for All University Elections, Spring 2013 [BL 12-4 states to A.S. by 3-20-12]
The topic of online teaching was discussed in its many iterations; however, the topic seems very complex for the program written for our annual S-O-O, which is for basic yes/no responses. Also, UPS 100.001 states "Voters will have the opportunity to respond "yes" or "no," "agree" or "disagree," as appropriate."

The following items will be moved to the next Executive Committee agenda.

- 8.3 [UPS 293.000](#) The Carol Barnes Excellence in Teaching Award [1-4-13] [Source: Exec Com]
This document was approved for the A.S. agenda with revisions to include part-time teaching faculty in the award process.
- 8.4 Resolution Supporting Return of EWP for Select Graduate Programs [ASD 13-27] [Source: Exec Com]

IX. NEW BUSINESS

- 9.1 New Course Proposals, Graduate, Spring 2013 [Source: Grad Ed Com] [MKTG 450; MKTG 485; EDEL 446K; EDEL 541K; KNEW 481; NURS 518; NURS 520; MSW 571; MSW 572; HIST 429C; POSC 504]
- 9.2 Proposed Minor in Vietnamese [Source: PRBC]
- 9.3 Proposed Minor in Chinese [Source: PRBC]

- 9.4 ASD 13-25 Final Report – Academic Student Advising [from AA/AS Retreat 8-20-12]
- 9.5 Search Committee – VP Human Resources, Equity and Inclusion – Spring 2013
- 9.6 [UPS 300.017](#) Incomplete Authorized (I) and Incomplete Charged (IC) [11-8-06] [Source: ASC]
- 9.7 [UPS 300.050](#) Recognition of Superior Student Performance [4-17-00] [Source: ASC]
- 9.8 [UPS 261.000](#) Proposed Faculty Emeritus Policy [Source: FAC]

X. ADJOURNMENT

M/S/P (Bonney/Matz) Meeting adjourned at 1:00 PM.