



**ACADEMIC SENATE  
EXECUTIVE COMMITTEE  
MINUTES  
FEBRUARY 11, 2014**

*Approved 2-18-14*

**11:30 AM**

**MH-141**

Present: Bedell, Bonney, Dabirian, Fontaine, Guerin, Jarvis, Pasternack, Stambough, Walicki, Walk, Walker

**I. CALL TO ORDER**

Chair Walker called the meeting to order at 11:30.

**II. URGENT BUSINESS**

**III. TIME CERTAIN: INTRODUCTION**

**11:30 AM**

**Welcome Mr. Danny C. Kim, Vice President for Administration & Finance / CFO**

Chair Walker welcomed Mr. Kim to his 4<sup>th</sup> week at CSUF, and introductions were made around the table. His orientation has been at a rapid pace with division (re)organization and structure becoming permanent following interim appointments in the VP Administration position for some time. Major projects and efficiency streamlining will be a focus over the next 6-12 months. He will be working on assessment and system implementation practices and will ask faculty for feedback and participation in this process. Mr. Kim looks forward to working with Executive Committee.

**IV. ANNOUNCEMENTS**

4.1 (Guerin) Briefly discussed the Board of Trustees policy document regarding the controversial 120 unit cap for Engineering degrees, and the list of CSUs currently maintaining the 120 unit cap and retaining accreditation standards. The Executive Committee of ASCSU will be meeting with the Chancellor next week to discuss the exception process which is in place under both Title V and BOT document.

**V. APPROVAL OF MINUTESs VP**

5.1 EC Minutes (Draft) 2-4-14  
M/S/P (Bonney/Walk) Minutes were approved as submitted.

**VI. CHAIR'S REPORT (Walker)**

- 6.1 Thanked EC members for their participation in the AA/AS Retreat on Friday, 2-7-14 at the Marriott. There was good feedback on the topic of general education. The GE Committee will be asked to put out a call for further feedback and practical information for a campus-wide initiative. This will help move forward on the topic of general education.
- 6.2 Will discuss with Provost Cruz plans and organization for the annual **fall** AA/AS retreat. Preparation/organization/participation should be accomplished well in advance.
- 6.3 Homecoming events are happening on campus this week with the culmination of weekend games and fun student activities.
- 6.4 A PRBC ad hoc committee meeting was held prior to EC meeting to discuss revisions to PRBC policies.
- 6.5 UPS 300.002 Assessment document (ASD 13-171) will been given a *time certain* on a revised A.S. agenda 2-13-14.

**VII. PROVOST REPORT** No Report

**VIII. STAFF REPORT (Miller)**

- 8.1 Committee Interest Form was electronically distributed to full-time faculty 2-10-14.
- 8.2 Requested from FAR last week the Unit 3 list of FT faculty to begin working on our elections lists.

**IX. COMMITTEE LIAISON REPORTS**

- 9.1 ASI Board of Directors [Walker] T, 2-11-14 1:15 – 3:30 PM, TSU -207 **FORTHCOMING**
- 9.2 Assessment & Educational Effectiveness Committee [Stambough] W, 2-5-14 Meeting Cancelled

- 9.3 Faculty Affairs Committee [Bonney] F, 2-7-14 10:00 – 12:00 PM, MH-141 No Report- time conflicts with AA/AS Retreat
- 9.4 Graduate Education Committee [Jarvis] F, 2-7-14 2:00 – 4:00 PM, Meeting Cancelled
- 9.5 Information Technology Committee [Bedell] F, 2-7-14 10:00 – 11:00 AM, PLS-299 **FORTHCOMING**
- 9.6 International Education Committee [Walicki] W, 2-5-14 11:00-12:00 PM, LH-702 No Quorum
- 9.7 Library Committee [Dabirian] T, 2-4-14, 12:00 – 1:00 PM, PLS- 260C No Report- time conflicts with EC mtg
- 9.8 Planning, Resource, & Budget Committee [Bonney] F, 2-7-14 12:30-2:30 PM Meeting Cancelled-time conflicts with AA/AS Retreat

**X. UNFINISHED BUSINESS**

- 10.1 Academic Senate Organizational Chart and Committees = please send a draft of SOO from each EC member. Moved to next agenda
- 10.2 [Statements of Opinion](#) 2013-14  
Chair Walker received 18 Statements-of-Opinion (SOO) collected from each EC member. The next step will be to prioritize the top 5 viable statements from each list and forward to Chair Walker to discuss 2-18-14. An implementation plan/follow-up next step should be considered for each SOO.
- 10.3 ASD 13-176 UPS 330.230 Audio Recording and Transcription of Class Content by Students [5-11-12] [Source: ITC]  
Item was discussed at length, and will continue under unfinished business. Item will most likely be returned to Information Technology Committee to consider EC revisions.
- 10.4 [UPS 210.100](#) Affirmative Action Policy [3-28-84] / Executive Order 1088 – Update  
Chair Walker reported on the item discussed with VP Gentles. This committee has not met since 2005. VP Gentles plans to speak to President Garcia regarding UPS 210.100.
- 10.5 Standing Committee Replacements/Vacancies: IEC (LACE) + UAC (LACE) + AEEC (LACE)  
Faculty names were discussed to add to A.S. Consent Calendar 2-13-14.
- 10.6 Miscellaneous Committee Replacement/Vacancy: Athletics Equity Committee  
Faculty names were discussed for service on this committee.
- 10.7 Prerequisites  
EC members discussed the inconsistencies in the course catalog regarding prerequisites. It was consensus to ask the University Curriculum Committee (UCC) for input; however, some background and context information should be given to committee members to help clarify why UCC is being asked a question such as: “is upper-division standing’ an adequately-stated prerequisite for a 400 level course?” There are implications for departments and courses when recommendations are suggested for catalog changes.

**XI. NEW BUSINESS**

- 11.1 Proposal to Establish a School of Music – Ad Hoc Committee  
Faculty names were suggested and will be asked to serve. Names should be confirmed at the A.S. meeting 2-13-14.
- 11.2 ASD 14-13 Proposal to Establish a School of Music – 26 page proposal  
This item will return when the ad hoc committee report is received.

Items 11.3 through 11.11 will be moved to next agenda 2-18-14.

- 11.3 UPS 240.200 Romantic Relationships on Campus [Source: FAC]
- 11.4 [UPS 300.005](#) Final Examinations [3-9-11] / Final Exam Schedule [Source: ITC & Instructors of Online Courses]
- 11.5 Major GPA and Required Units for a Major
- 11.6 Administrative Review:
  - 11.6.1 [UPS 100.620](#) Review of Administrative Units [2-1-82]
  - 11.6.2 [UPS 210.200](#) Performance Review of Administrative Personnel [12-1-81]
- 11.7 [UPS 411.103](#) Policy on Interactive Televised Courses Guidelines and Procedures [4-19-95]
- 11.8 [UPS 100.700](#) Centers and Institutes [4-29-13] – See [Executive Order – 751](#) – Is our current level of review appropriate? For instance – “The establishment and continuation of the entity is to be subject to the approval of the campus president, following appropriate faculty consultation in accordance with campus policy”

- 11.9 Academic Program Establishment, Review, Restructuring, Discontinuance, and Curriculum
  - 11.9.1 Program Establishment, Name Changes, Restructuring
    - 11.9.1.1 [UPS 100.600](#) Proposals and Procedures for the Establishment of University Departments [7-23-13]
    - 11.9.1.2 [UPS 100.601](#) Procedures for Department/Program Name Changes [7-7-06]
    - 11.9.1.3 [UPS 100.605](#) Policy on Administrative Restructuring of Academic Programs [7-11-11]
    - 11.9.1.4 [UPS 100.610](#) Program Discontinuance [7-7-06]
    - 11.9.1.5 [UPS 100.900](#) Procedures for Establishing Schools at CSU Fullerton [8-29-00]
  - 11.9.2 Curriculum Regular Programs
    - 11.9.2.1 [UPS 410.103](#) Curriculum Guidelines and Procedures: New Programs [6-17-08]
    - 11.9.2.2 [UPS 430.000](#) Guidelines for the Submission of Proposals for the Addition of New Degree Programs to the University's Master Plan [3-6-86]
    - 11.9.2.3 [UPS 410.115](#) Academic Credit Certificate Programs [6-24-05]
  - 11.9.3 Curriculum Extended Education
    - 11.9.3.1 [UPS 410.115](#) Academic Credit Certificate Programs [6-24-05] [see 10.14.2.3 above]
    - 11.9.3.2 [UPS 450.000](#) Goals, Scope, and Policy Regulation for Extended Education [12-3-04]
    - 11.9.3.3 [UPS 450.100](#) Policy on Extension Program [12-3-04]
    - 11.9.3.4 [UPS 450.500](#) Policy for Implementation and Awarding of the Continuing Education Unit [6-18-03]
    - 11.9.3.5 [UPS 450.501](#) Non-Academic Credit/CEU Certificate Programs [6-24-05]
- 11.10 [UPS 411.400](#) Teacher Preparation [11-15-68] – See [Executive Order 1077](#)
- 11.11 [UPS 420.105](#) Right of Non-Compliance, Risk Activities [10-3-75] – Does this need to be reviewed by Risk Management?

## **XII. ADJOURNMENT**

M/S/P (Bonney/Dabirian) Meeting adjourned at 1:00 PM.