



**ACADEMIC SENATE  
EXECUTIVE COMMITTEE  
MINUTES  
FEBRUARY 25, 2014**

*Approved 3-4-14*

**11:30 AM**

**MH-141**

Present: Bedell, Bonney, Dabirian, Fontaine, Guerin, Jarvis, Pasternack, Walk, Walker  
Absent: Stambough, Walicki

**I. CALL TO ORDER**

Chair Walker called the meeting to order at 11:30 AM.

**II. URGENT BUSINESS**

Faculty Committees Service:

- General Committees - Continue FPC, FRC, PLC: "Senate Nominees" for 3-6-14 A.S. Confirmation  
Faculty names were discussed by constituency.
- Standing Committee: Faculty Affairs Committee – COMM  
A Communications faculty member will be asked to complete the term of a faculty member on sabbatical spring 2014.
- Miscellaneous Committee: Athletics Equity  
A faculty member will be confirmed at the A.S. meeting 3-6-14.
- Search Committee: VPSA-Associate VPSA-Student Retention  
Faculty names were discussed for this search committee that has begun. A faculty member willing to serve should be confirmed 3-6-14.

**A.S. Confirmed 2-6-14: VPSA SEARCH: ASSOCIATE VICE PRESIDENT FOR STUDENT RETENTION** [3 faculty]

A.S. Chair Designee: Steve Walk

Nominees: Jason Shepard (COMM); ~~John Hoffman (EDUC)~~; Christina Carroll-Pavia (L/A/C/E)

- WASC committees are being formed, and faculty will be asked to serve.
- An ad hoc committee to review intersession will be led by A.S. Chair Walker and AVPAP Nwosu. This committee will be working within a compressed timeline. Suggested faculty names will be given to the Provost for ad hoc committee service consideration.

**III. INTRODUCTIONS**

**11:30 AM**

**INTRODUCTIONS: Associate Vice Presidents, Division of Human Resources, Diversity & Inclusion**

**Welcome: Ms. Lisa Sanchez, AVP – HRDI as of 1-27-14**

**Welcome: Ms. Perrin Reid, AVP – HRDI as of 2-13-14**

Chair Walker welcomed both Ms. Sanchez and Ms. Reid, and introductions were made around the table. Each newly hired AVPs reported on their respective areas of oversight within HRDI. Chair Walker thanked each for their prompt responses and forthcoming requested input regarding UPS documents.

These same introductions to the Academic Senate have been moved from 2-27-14 to 3-6-14.

**IV. TIMES CERTAIN**

**12:00 NOON**

**TOPIC: The Future of Irvine Campus**

**Discussant: Anil Puri, Ph.D.**

Dean Puri was welcomed to report on activities of the Irvine Campus. The university has hired Rodgers Associates, an external consulting firm specializing in organizational alignment and capability executive and management coaching. A 6-page handout was distributed introducing Linda Rogers, owner and principal consultant and partner, Peter A. Wilson, Ph.D., along with proposal goals, objectives, project tasks, university target groups to give and receive feedback.

Dean Puri was asked by Provost to meet with EC members and other target groups to answer questions and receive feedback before the study begins. The ad hoc committee met with consultants a week or so ago to discuss broad details of how study will be organized with three main goals accomplished and a report to consider by the end of spring 2014 semester. The goals of the project are to

1. Develop up to three possible future scenarios for the campus to reflect opportunities in the southern OC region;
2. Suggest funding models for achieving the possible future scenarios;
3. Provide recommendations for the campus expansion to Banting 1 in line with each of the future scenario presented.

Q/A session provided exchange of ideas and information.

- Department chairs need to be involved for feedback.
- Academic Standards Committee should have a role.
- Faculty feedback is needed re teaching at Irvine Campus (why/why not): 1) faculty who DO teach; 2) faculty who DO NOT teach; 3) faculty interested in teaching; 4) faculty not interested in teaching.
- Involve city, county and state government officials in discussions.
- Resistance to term “focus groups”.
- Mix of people and stakeholders numerically weighted for a balanced outcome.

**12:30 PM**

**TOPIC: Library of the Future Taskforce (LOFT)**

**Discussant: Amir Dabirian, Vice President – Information Technology / CITO**

Senator Dabirian sent via email the 4-13-13 CSU memo from Ephraim Smith, Executive Vice Chancellor and Chief Academic Officer regarding planning for Libraries of the Future and creation of a Taskforce. LOFT presented its initial recommendations to the Council of Presidents in February 2013. The memo outlined steps to be taken by each campus for a “vision-strategy” and is now ready to move beyond first steps with expectations of reports from each campus. Interim AVPAA Della Volpe and Senator Dabirian serve as co-chairs for CSUF LOFT – working with the Chancellor’s Office. A website is being launched to educate, update, and ask for faculty (includes librarians) feedback regarding vision-strategy, space planning, and development of concepts.

## **V. ANNOUNCEMENTS**

- 5.1 (Bedell) Invitation has been extended to members of Executive Committee to meet at the Bedell home before dinner and theater on Thursday, 4-24-14. CSUF theatre production: *And Then There Were None*.

## **VI. APPROVAL OF MINUTES**

- 6.1 EC Minutes (Draft) 2-18-14  
M/S/P (Bedell/Bonney) Minutes were approved as submitted.

## **VII. CHAIR’S REPORT (Walker)**

- 7.1 An A.S. meeting has been added on Thursday, March 20<sup>th</sup>. Meeting will be held in Senate Chambers (Titan Shops) to accommodate the Graduation Initiative Presentation by Drs. Sargeant and Rodriguez. Reminders will be sent to Senators of the additional meeting and change of meeting location.
- 7.2 EC members agreed to ask faculty serving in their first term on a standing committee may be asked if they would be willing to continue for another term.
- 7.3 Chair Walker is working with President on the four (4) faculty award presentations for spring 2014. A.S. meeting on 4-17 may work to present the Faculty Leadership in Collegial Governance Award and L. Donald Shields Excellence in Scholarly and Creativity Award.

## **VIII. PROVOST REPORT** No Report

## **IX. STAFF REPORT (Miller)**

- 9.1 The ASCSU memo will be sent this week asking for nomination petitions to fill Senator Pasternack’s expiring term on the Statewide Academic Senate. The 3-year term will end May 2017. The FT Unit 3 faculty database will be sent with the memo. eVoting is set for March 24-27, 2014.

## **X. COMMITTEE LIAISON REPORTS**

- 10.1 ASI Board of Directors [Walker] T, 2-18-14 1:15 – 3:30 PM, TSU -207  
BOD approved a modification to their investment procedures to include consideration of social and environmental issues. Received a report from Chris Reese on College Town. The draft EIR is available here: [http://www.cityoffullerton.com/depts/dev\\_serv/development\\_activity/collegetown/default.asp](http://www.cityoffullerton.com/depts/dev_serv/development_activity/collegetown/default.asp). There was also a short discussion on the Student Success Initiative and outreach to students.

- 10.2 Academic Standards Committee [Walk] F, 2-21-14 1:00 – 2:00 PM, MH-166  
 ASC members did further work on the proposed policy on challenge exams. Chair Filowitz summarized the history of the document's development (for new members of the group) and shared a revision that centered decision-making on timing of advanced notice by students to individual departments. M. Whatley summarized the academic calendar in the first four weeks as it would pertain to the timing of student notice and enrollment/ withdrawal from a course being challenged. D. Stanley recommended edits to the document that Chair Filowitz will make and distribute to the group at the next meeting. Members examined UPS 300.005 on Final Exams and the completion dates required in the UPS to comport with asynchronous and other variations in courses. M. Filowitz summarized the need for campus discussion on double counting units in cases of minors and double majors. M. Whatley summarized the history of the 30 unit minimum requirement to add an additional degree and its impact (similar to the 90 unit max for transferrable units). She will survey registrar colleagues on the latter issues via her listserv. Liaison Walk will collect examples in which double counting presents unreasonable or educationally questionable demands on students.
- 10.3 Assessment & Educational Effectiveness Com [Stambough] W, 2-19-14 1:00 – 2:15 PM, MH-141  
**FORTHCOMING**
- 10.4 Faculty Affairs Committee [Bonney] F, 2-21-14, 10:00-12:00, MH-141 **FORTHCOMING**
- 10.5 Graduate Education Committee [Jarvis] F, 2-21-14 2:00 – 4:00 PM  
 Chair Weismuller led a short meeting covering the certificate proposal(s) from Department of Music. Committee members favored the proposal and asked informational questions. Meeting adjourned early to give members opportunity to attend the memorial for Dr. Giles Brown.
- 10.6 Planning, Resource, & Budget Committee [Bonney] F, 2-21-14 12:30 – 2:30 PM, PLS-299  
 PRBC meeting was taken up with a review of the task force presentations from the town hall conducted earlier in the semester. There were some questions mostly directed to the funding of faculty research and assigned time. The committee will take up the revised by-law and UPS at its next meeting.

## XI. UNFINISHED BUSINESS

- 11.1 Academic Senate Organizational Chart and Committees. Moved to next agenda.
- 11.2 [Statements of Opinion](#) 2013-14  
 Chair Walker announced votes for the various Statements-of-Opinion contributed by EC members. Each S-O-O was discussed for its merits. Chair Walker will send an updated list of statements for further discussion at next week's EC meeting.
- 11.3 [UPS 210.100](#) Affirmative Action Policy [3-28-84] / Executive Order 1088 – Update  
 Document is still pending input from Administration/President.
- 11.4 UPS 240.000 Romantic policy. May require a *meet and confer* with CFA. Chair Walker will ask Atty. Monique Shay for feedback.
- 11.5 Action Follow-up regarding EWP and Report on Writing  
 There was limited discussion on this item – will continue on Unfinished Business. Chair Walker suggested the idea of a standing committee for oversight of university writing.

## XII. NEW BUSINESS

- 12.1 ASD 14-17 New Course Proposals – Academic Programs [[ARTS](#): THTR389; 443-A; 484; 589; [MCBE](#): ACCT570; [COMM](#): HCOM425; [EDUC](#): EDEL514; READ390; [ECS](#): CPSC223-P;353;411; [HHD](#): HESC300; NURS519, 695; [HSS](#): AMST324; 390; 418; CPRL320; 346; HIST414A; LBST322; PHIL409; PSYC515; [NSM](#): BIOL151; 152; CHEM410]  
 (Jarvis) Asked for clarification of ACCT 570 prior to moving forward to the A.S. Consent Calendar. Academic Programs will be asked to follow-up.
- 12.2 ASD 14-18 Report from Ad Hoc Committee + ASD 13-170 Proposal for School of Risk Management & Insurance  
 PRBC gave unanimous approval. EC members agreed to add this item for a *time certain* on A.S. agenda 3-6-14. Dean Puri will be available to present the proposal and answer any questions that may arise.

Items 12.3 through 12.8 will be moved to next agenda 3-4-14.

- 12.3 Administrative Review:

- 12.3.1 [UPS 100.620](#) Review of Administrative Units [2-1-82]
- 11.5.2 [UPS 210.200](#) Performance Review of Administrative Personnel [12-1-81]
- 12.4 [UPS 411.103](#) Policy on Interactive Televised Courses Guidelines and Procedures [4-19-95]
- 12.5 [UPS 100.700](#) Centers and Institutes [4-29-13] – See [Executive Order – 751](#) – Is our current level of review appropriate? For instance – “The establishment and continuation of the entity is to be subject to the approval of the campus president, following appropriate faculty consultation in accordance with campus policy”
- 12.6 Academic Program Establishment, Review, Restructuring, Discontinuance, and Curriculum
  - 12.6.1 Program Establishment, Name Changes, Restructuring
    - 12.6.1.1 [UPS 100.600](#) Proposals and Procedures for the Establishment of University Departments [7-23-13]
    - 12.6.1.2 [UPS 100.601](#) Procedures for Department/Program Name Changes [7-7-06]
    - 12.6.1.3 [UPS 100.605](#) Policy on Administrative Restructuring of Academic Programs [7-11-11]
    - 12.6.1.4 [UPS 100.610](#) Program Discontinuance [7-7-06]
    - 12.6.1.5 [UPS 100.900](#) Procedures for Establishing Schools at CSU Fullerton [8-29-00]
  - 12.6.2 Curriculum Regular Programs
    - 12.6.2.1 [UPS 410.103](#) Curriculum Guidelines and Procedures: New Programs [6-17-08]
    - 12.6.2.2 [UPS 430.000](#) Guidelines for the Submission of Proposals for the Addition of New Degree Programs to the University’s Master Plan [3-6-86]
    - 12.6.2.3 [UPS 410.115](#) Academic Credit Certificate Programs [6-24-05]
  - 12.6.3 Curriculum Extended Education
    - 12.6.3.1 [UPS 410.115](#) Academic Credit Certificate Programs [6-24-05] [see 10.14.2.3 above]
    - 12.6.3.2 [UPS 450.000](#) Goals, Scope, and Policy Regulation for Extended Education [12-3-04]
    - 12.6.3.3 [UPS 450.100](#) Policy on Extension Program [12-3-04]
    - 12.6.3.4 [UPS 450.500](#) Policy for Implementation and Awarding of the Continuing Education Unit [6-18-03]
    - 12.6.3.5 [UPS 450.501](#) Non-Academic Credit/CEU Certificate Programs [6-24-05]
- 12.7 [UPS 411.400](#) Teacher Preparation [11-15-68] – See [Executive Order 1077](#)
- 12.8 [UPS 420.105](#) Right of Non-Compliance, Risk Activities [10-3-75] – Does this need to be reviewed by Risk Management?

### 13 **ADJOURNMENT**

M/S/P (Guerin/Bedell) Meeting adjourned at 1:12 PM.