



**ACADEMIC SENATE  
EXECUTIVE COMMITTEE  
MINUTES  
APRIL 29, 2014**

*Approved 5-6-14*

**11:30 AM**

**MH-141**

Present: Bedell, Bonney, Dabirian, Fontaine, Jarvis, Pasternack, Stambough, Walicki, Walk, Walker  
Absent: Guerin

## I. CALL TO ORDER

Chair Walker called the meeting to order at 11:30 AM.

## II. URGENT BUSINESS

## III. ANNOUNCEMENTS

- 3.1 (Pasternack). Announced that he has been elected as the emeriti representative to the CSU Statewide Academic Senate for next year, which means the Executive Committee will need to discuss how to proceed with electing a faculty member to serve the remainder of (recently resigned) Steve Stambough's term on ASCSU – through May 2015.

## IV. TIME CERTAIN

**11:30 AM CFA Report**

**TOPIC:**

**Discussant: Mahamood Hassan, President – CFA**

This *time certain* discussion was a follow-up to Senator Hassan's CFA report given at the A.S. meeting 4-24-14. A standard courtesy through the years has been extended to the CFA President to give a short report at each A.S. Though a recap of CFA activities may include expression of CFA concerns, such reports should omit expression of opinion, projections, motives, judgments, and accusations, avoid specific names and personalities, and attempts to stimulate debate. More generally, senators must abide by accepted rules of decorum to maintain a neutral and healthy atmosphere conducive to collegial work. EC members and Senator Hassan agreed there can be respect without agreement. There were examples exchanged of how to factually express frustration and disappointments.

The group also discussed several other issues brought up by Senator Hassan and ways to work together to solve these in a most efficient and equitable manner.

- ✓ Following up on instances in which UPS policies are not followed in practice.
- ✓ Conduct of Department Chair elections.
- ✓ Academic freedom vis a vis textbook selection.

## V. APPROVAL OF MINUTES

- 5.1 EC Minutes (Draft) 4-22-14  
M/S/P (Bonney/Dabirian) EC draft minutes 4-22-14 were approved as submitted.

## VI. CHAIR'S REPORT (Walker)

- The functioning of the Faculty Affairs Committee was discussed with Provost and FAC Chair with particular attention to how to facilitate the work of this important standing committee moving forward.
- Resolutions need to be ready to present to soon-to-be retiring deans at the 5-15-14 A.S. Marathon meeting:
  - 1) Dean of Arts – Joe Arnold
  - 2) Dean of Communications – Bill Briggs
  - 3) Dean of Extended Education – Harry Norman
- President García will present The Carol Barnes Excellence in Teaching Award at the 5-8-14 A.S. meeting.

## VII. PROVOST REPORT (Cruz)

Provost Cruz visited to discuss the following items and express his thanks for EC input:

- Interim Dean for Extended Education will be announced this week to the campus community.

- Expects to engage with EC over summer months to discuss the structure for Extended Education, International Education, as well as strategies for online teaching and increased support for faculty.
- Enrollment management for our campus to be more intentional in relation to strategies for program impaction and consequences of decisions.
- Irvine Campus report is forthcoming. Discussions will continue regarding information and outcomes of the report with ultimate implementation. Framing future campus conversations will be extremely important.
- Holistic writing across campus. If this will be the topic for the spring AA/AS Retreat, we have months during fall to prepare for how to move forward.
- Reminded group of the search committee candidates for Deputy Provost who will be visiting campus this week.

## **VIII. STAFF REPORT (Miller)**

- 8.1 All University Elections, Spring 2014 – electronic voting began at 7:00 AM Monday, 4-28-14, and will end at 4:00 PM on Thursday, 5-1-14. Results will be sent to the electorate on Friday, 5-2-14.

## **IX. COMMITTEE LIAISON REPORTS**

- 9.1 ASI Board of Directors [Walker] T, 4-29-14, 1:15-3:30 PM, TSU 208  
The board approved several applicants for positions and revisions to bylaws and board policies.
- 9.2 Campus Facilities & Beautification Committee [Jarvis] F, 4-25-14 10:00-11:00 AM, LH-702
- The pilot for the cleanliness initiative was partnered with residential life as part of the “battle of the houses”; however, participation was minimal. The plan for next year will be to integrate this event with the ASI calendar of events for the A/Y.
  - CF&B elected Dennis Siebenaler as CF&B Com chair for 2014-2015. He will meet with ASI leadership regarding integration of calendar events.
  - Discussion of the library was a major topic, with a presentation from CITO Dabirian & Dr. Della Volpe regarding LOFT. An update was given on repairs to the Library following the earthquake damage from 3-31-14.
- 9.3 General Education Committee [Bonney] F, 4-25-14, 2:00-4:00 PM, MH-141  
The GE Committee members revised the GE Learning Goals and drafted assessable learning objectives for each of the learning goals. The resulting document will be submitted to the director of Assessment, Su Swarat, for her comments and will be finalized at the 9 May meeting.
- 9.4 Graduate Education Committee [Jarvis] F, 4-25-14, 2:00-4:00 PM, KHS-221  
Members discussed UPS 330.163 Culminating Experience Guidelines for Master’s Programs or Master’s Level Degrees [7-7-06], which was debated and returned to Grad Ed Committee by Academic Senate 4-24-14. This will be added as an agenda item for next year’s Graduate Education Committee. The bulk of the meeting was spent working on a draft of a survey of graduate advisors regarding advising practices in respective programs. This will be a way to collect “best practices” for dissemination as well as to let Graduate Studies and departments self-reflect to discover existing issues and, hopefully, prevent future problems.
- 9.5 Planning, Resource, & Budget Committee [Bonney] F, 4-25-14 12:30-2:30 PM, CP-1060-05  
VPAF Kim and Provost Cruz presented a report on the budget for 2014-2015 which projected approximately \$5 M to be allocated to the strategic initiatives identified in the dot exercise. The relevant power points will be sent to the committee members. Presentation on strategic initiatives will be completed at the 2 May 2014 meeting.

## **X. UNFINISHED BUSINESS**

- 10.1 Search Committee – Dean of Communications [5 faculty/3 tenured]  
Chair Walker stated he will forward names of faculty who have been nominated to serve on this search committee. This item should be finalized next week for confirmation at A.S. 5-15-14.
- 10.2 Standing Committee Vacancies [UCC, GE Com, Grad Ed Com, FAC, PRBC]  
Faculty names continued to be discussed from the online Committee Interest database. These committees will be added to Consent Calendar of Electoral meeting 5-15-14.

## **XI. NEW BUSINESS**

- 11.1 ASD 14-88 UPS 210.000 Faculty Personnel & Procedures + Memo [Source: FAC]  
Chair Walker walked through the revisions to this document forwarded by FAC. EC members agreed to add this item to Consent Calendar on A.S. 5-8-14.

- 11.2 ASD 13-167 Proposed New UPS 210.070 Evaluation of Temporary Faculty  
EC members agreed this document will be added to New Business on A.S. agenda 5-8-14, along with ASD 14-83 UPS 210.050 Personnel Policy for Full-Time Temporary Faculty. It will be important to discuss these two documents in order. If these two documents are approved, UPS 210.060 Personnel Policy for Part-Time Lecturers [1-10-00] should be rescinded.
- 11.3 ASD 14-82 [UPS 100.700](#) Formation, Operation & Discontinuance of University Institutes and Centers [4-29-13]  
There was discussion why this *could be* added to Consent Calendar; however, it is likely to end up as first item of New Business. A grammatical change was suggested.
- 11.4 ASD 14-84 Resolution – Double-Counting in Majors, Minors & General Education [Source: EC]  
There was discussion on several suggested changes and the wisdom of giving this a first reading status. Item will be added to the 5-8-14 A.S. agenda.
- 11.5 ASD 14-85 Resolution – Policy Audit [Source: EC]  
Several changes were suggested before adding this to New Business on 5-8-14 A.S. agenda.

New Business Items: 10.6 – 10.7 will be moved to next EC agenda 5-29-14.

- 11.6 ASD 14-86 Resolution to Create Ad Hoc Committee re Research Committee [Source: EC]
- 11.7 Review Administration & Student Affairs Electorate Lists – Rules from 2007

## **XII. ADJOURNMENT**

Meeting adjourned at 1:10 PM.