



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
FEBRUARY 17, 2015**

Approved 2-24-15

11:30 AM - 1:00 PM

A.S. Office – PLN-120

Present: Bonney, Dabirian, Fontaine, Guerin Jarvis, Sargeant, Walicki, Walk, Walker
Guests: Koch

I. CALL TO ORDER

Chair Walker called the meeting to order at 11:30 AM.

II. URGENT BUSINESS

- February is a mandatory password change month. Senator Dabirian gave a reminder. Executive Committee groaned. Senator Fontaine stated this creates challenges and various issues among the many devices impacted by a password change.

III. ANNOUNCEMENTS

- (Walicki) Began a discussion regarding the campus policy for electric car charging stations. EC members agreed that enforcement of the rules is uneven.
- Chair Walker will invite VPAF Kim to a future EC meeting to give an update on areas of Facilities Operations and Construction & Design within the Administration and Finance Division.

IV. TIME CERTAIN

11: 45 AM - ~~12:15~~ 12:45 PM

Topic: Helmsley-CSU STEM Collaborative Grant, ASCEND STEM

Discussant: Robert Koch, Ph.D., Special Assistant to the Provost and Professor of Cell Biology, PI

Chair Walker welcomed Dr. Koch who gave a basic overview of Ascend stem that, in association with Academic Programs, is creating a *Science Technology & Society* GE Pathway for approximately 80 students who will be enrolled in this integrated program to begin fall 2015 funded in part by the 2-year Helmsley Grant. Using a PowerPoint presentation, Dr. Koch cited details of the newly formed program being developed on the model of Freshman Programs in collaboration with faculty willing to partner in this endeavor. Dr. Koch stated the grant proposal was written and submitted with intent to build this important area of study and improve student success in the area for stem cell majors.

The request coming to EC members is to request a waiver of policy to provide general education credit for Area E for NSM 100 (3 units) to one cohort of 80 CNSM students who will take the course in fall 2015 as a special offering. Timing is critical to begin the stem program.

There were questions and answers throughout the presentation. Chair Walker thanked Dr. Koch for his presentation. EC members continued the discussion and how to resolve numerous obstacles for granting GE waivers that CSUF policies prohibit as well as EO 1065. Process and approval are issues.

M/S (Guerin/Sargeant) Motion to refer this request to our curriculum committees (GE and UCC) for discussion/debate to 1) explore a waiver for these specific general education courses or 2) create a process to accomplish a process for intended results.

No vote was taken on the motion following lengthy discussion. By way of collegial governance, Chair Walker will talk with GE Committee Chair Childers and UCC Chair Fischer giving background on this specific request and ask each their opinion on the request. A response to Dr. Koch should be imminent following consultation with curriculum committee chairs.

V. APPROVAL OF MINUTES

5.1 EC draft minutes of 2-3-15

5.2 EC Minutes (Draft) 2-10-15

M/S/P (Bonney/Fontaine) both sets of minutes were approved as submitted.

VI. CHAIR’S REPORT (Chair Walker)

- An email with attached photos has been sent to VPAF Kim regarding safety issues related to the Humanities building where smokers congregate. There are propane storage boxes within 15 feet of where smokers light up. It is also against CA code to smoke within 20 feet of a door. Pine needles have been cleaned up, the ashtray removed, but we’re in the third semester when there has been no follow-up by Administration to the pledged action to build a fence area around the trash containers to discourage smoking on the east side of Humanities building. Smoking seems to have increased in this area.
- Academic Programs staff members were invited but unable to attend this meeting to hear Dr. Koch’s presentation at 11:45 today.
- The faculty appreciation athletics event is 2-19-15 in the Titan gymnasium at 7:00 PM.

VII. STAFF REPORT (written report-Miller)

- ✓ Two (2) transmittals have been signed by President García from the AS 2-12-15. Each is effective 2-13-15.

ASD #	Document	Title	AS Approved	Sent	Signed
14-142	New UPS 100.015	Review and Revision of University Policy Statements [Source: EC]	1/29/15 NB	2/11/15	2/13/15
15-15	UPS 211.100	Appointment of Department Chairs and Vice-Chairs [Source: FAC/COD/EC]	1/29/15 NB	2/11/15	2/13/15

- ✓ Shields Award recipient was determined by Outstanding Professor Committee last week after much deliberation. Committee Chair Leah Brew signed the letter to the President to go with the awardee file. Two faculty awards will be presented spring semester at an AS meeting: 1) Faculty Leadership in Collegial Governance Award [determined December 2014]; 2) L. Donald Shields Excellence in Scholarship and Creativity Award.
- ✓ Humanities faculty member is needed to serve on AEEC through May 2015.

VIII. COMMITTEE LIAISON REPORTS

- 8.1 ASI Board of Directors [Walker] T, 2-17-15, 1:15-3:30 PM, TSU 208
The Board met and approved several student clubs for off campus events with large contracts. The board also appointed a new board member for the College of Natural Sciences and Mathematics. The Board approved the ASI Operating Agreement and Lease Renewal for the next ten years between Associate Students, CSUF, Inc. and the state of California. This document now goes the President and the Chancellor for their respective approvals. AICA’s annual Rally Against Hate event is scheduled from 4:00-8:30 pm 2-18-15. The Earvin ‘Magic’ Johnson ticketed event will be March 6th.
- 8.2 Faculty Development Center Board [? for Sargeant] F, 2-13-15, 10:00-12:00, NO REPORT
- 8.3 Graduate Education Committee [Jarvis] F, 2-13-15, 2:00-4:00 PM, KHS-221
Committee approved a course in SPED to count as writing requirement. Members discussed several ISDS courses previously submitted but a response to committee concerns is still pending. Most of the meeting was taken up in a discussion of the Graduate Writing Assessment Requirement (GWAR). The committee would like to strengthen it, while also making it program-specific. Department feedback would be valuable before any changes should be offered.
- 8.4 Internships & Service Learning Committee [Dabirian] W, 2-11-15, 10:00-11:00 AM, MH-141
ISLC members discussed the following items:
New Student Orientation will include information about Internships and Service Learning. Our goal this year is to increase visibility across campus and to highlight opportunities for faculty and students as well as working with CICE. There was discussion regarding EO 1064 and a possible mechanism to find out if departments are in compliance. Possible follow-up with a CICE presentation to Council of Deans.
- 8.5 University Advancement Committee [Walk] W, 2-11-15, 9:00 – 10:00 AM, CP-810 No Quorum/ Meeting Canc.

IX. UNFINISHED BUSINESS

- 9.1 Helmsley Grant [see TC 11:45 AM]
- 9.2 Academic Master Plan – MOVED TO NEXT AGENDA
- 9.3 Update Status re ASD 14-181 UPS 411.400 Teacher Preparation [11-15-68] Prior to “Ryan Act” – Request Review/Feedback – MOVED TO NEXT AGENDA

- 9.4 Follow--up Status re Faculty Willing to Serve on NSM Search Committee [Google Form distributed to NSM faculty 2-2-15] – MOVED TO NEXT AGENDA
- 9.5 Statements-of-Opinion, All University Elections, Spring 2015 – 1 Suggestion from Each EC Member
The growing list of S-O-O will be discussed and edited next EC meeting, 2-24-15.
- 9.6 General Committees – Terms Ending – “Senate Nominee” needed for each constituency [terms ending]
Plus faculty resignations received as of 2-13-15

	Faculty Personnel Committee	<u>3</u> 3-yr Terms Ending: EDUC; HHD; MCBE Resignation: 2-yr NSM
	Professional Leaves Committee:	<u>4</u> 3-yr Terms Ending: ARTS; COMM; HHD; LIBRARY Resignations: 1-yr EDUC; 1-yr HUM; 2-yr ECS
	Faculty Research Committee:	<u>5</u> 2-year Terms Ending: ECS; EDUC; HUM; SS; LIBRARY Resignations: 1-yr COMM

Chair Walker asked each EC member for faculty names to be sent via email ASAP. These names need to be on the 3-12-15 AS Consent Calendar for confirmation of “Senate Nominees” for All University Elections, Spring 2015.

ITEMS BELOW WILL BE MOVED TO NEXT AGENDA 2-24-15.

- 9.7 ASD 15-02 Proposed Bylaw Revision to Constituencies – Discussed at AS Meeting 2-12-15 – to Return for a Vote 2-26-15
- 9.8 [Academic Freedom](#) Policy – Resolution for CO to be Approved by CSUF Academic Senate

X. NEW BUSINESS

- 10.1 ASD 15-27 Bylaw Revisions to Add New Standing Committee of Proposed *University Committee on Writing Proficiency* [EWP / Graduate Students – Follow-up Action re Writing Issues]
- 10.2 CSU Graduation Initiatives 2025
- 10.3 Personnel Infrastructure, Processes, and Policies
- 10.4 Smoke-Free Campus – Enforcement of “No Smoking Policy” [AS Urgent Business Item 1-29-15]
- 10.5 Visiting & Adjunct Professor Process

XI. ADJOURNMENT

Meeting adjourned at 1:03 PM.