



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
SEPTEMBER 30, 2014**

Approved 10-7-14

11:30 AM - 1:00 PM

MH-141

Present: Bonney, Fontaine, Guerin, Jarvis, Sargeant, Walicki, Walker
Absent: Dabirian, Walk

I. CALL TO ORDER

Chair Walker called the meeting to order at 11:30 AM.

II. URGENT BUSINESS

2.1 Critical Thinking within CSU

Senator Sargeant asked for feedback from EC members for a future discussion within CSU regarding an overview of how critical thinking is defined. AP Capstone course and/or AP Research course is being considered to meet the requirements and constraints of CSU GE A3 (Critical Thinking). Following discussion of the potential problems that could be created for students and universities, the overwhelming consensus of the group was to advise against participation.

III. ANNOUNCEMENTS No Announcements.

IV. APPROVAL OF MINUTES

4.1 EC Minutes (Draft) 9-23-14

M/S/P (Bonney/Walicki) EC draft minutes from 9-23-14 were approved as submitted.

V. CHAIR'S REPORT (Walker)

- 5.1 Announcements continue to be added to the A.S agenda which is sent prior to meetings. This practice seems to be well received.
- 5.2 Another member of EC will need to chair the Tuesday meeting – 10-21-14, since I Chair Walker has been asked to speak to the new faculty group regarding CSUF service.
- 5.3 Task forces have been disbanded. HIPS task force is continuing. VP-IT Dabirian & Deputy Provost McMahan plan to meet with SALC and UCC re HIPs. Emily suggested GE Committee s/b included.
- 5.4 L/A/C/E faculty have responded to the latest email asking for commitments to serve on various committees. This is good news.
- 5.5 An announcement is forthcoming from Alison Wrynn regarding meeting dates for open forums for GE Performance Review Report. Chair Walker encouraged EC members to attend.
- 5.6 Members agreed with Chair Walker that Assistant VP for Institutional Research & Analytical Studies, Ed Sullivan, should be honored at the 10-16-14 A.S. meeting. Provost Cruz sent the announcement that Dr. Sullivan has been appointed as the new Assistant Vice Chancellor for Academic Research and Resources of the CSU, effective 10-20-14. A resolution will be presented, along with an A.S. keychain.

VI. PROVOST REPORT No Report

VII. STAFF REPORT (Miller written report)

The Academic Senate office is scheduled to move from MH-143 to PLN-120 on Monday, October 20th.

VIII. COMMITTEE LIAISON REPORTS

8.1 ASI Board of Directors [Walker] T, 9-23-14, 1:15-3:30 PM, TSU 208

ASI BoD received a report from AVPAA. Nwosu and Dr. Driscoll regarding Academic Advising. The ASI and TSC audit reports were presented and approved. The board also made changes to their policy to increase the number of at-large students participating on the Finance Committee. Note: report based on the minutes since Chair Walker was unable to attend due to a family emergency.

ASI Board of Directors [Walker] T, 9-30-14, 1:15-3:30 PM, TSU 208

The Board appointed the elections team and received reports from several Intraclub councils.

- 8.2 Campus Facilities & Beautification Committee [Jarvis] F, 9-26-14, 10:00 – 11:00 AM, MH-141
Administrators Jay Bond and Willem Van Der Pol were unable to attend today's meeting, so there was a lack of productivity for faculty members in attendance. Members discussed possible agenda items for 2014-15 and items from the 2013-14 CF&B annual report. There was a general concern about the committee feeling "out of the loop" on some campus projects/discussions.
NOTE: Chair Walker will review the charge (BL) and work with CF&B Committee Chair Siebenaler on moving forward. He will also ask ASI BoD to agendaize CF&B Committee on a future agenda.
- 8.3 General Education Committee [Bonney] F, 9-26-14, 2:00 - 4:00 PM, MH-141
The GE Committee approved the recertification letter prepared by Academic Programs. The committee also voted 2 yes, 1 no and 4 abstentions in favor of the ECS exception request.

IX. UNFINISHED BUSINESS

9.1 Charge to Honors Board [UPS 412.010 Honors Programs [2-18-05]]

Follow-up to minutes of 9-23-14

Chair Walker asked for feedback from EC members on 4-page memo to Susan Jacobsen and the University Honors Board. EC members agreed the memo should come from Executive Committee, not from the A.S. Chair. A shorter, succinct memo may be more effective.

Search committee for Honors Board Director needs to move forward. Provost Cruz would like a larger committee than what is specified in UPS 412.010 and the job title description should include assessment.

The search committee should include a representative from all colleges as well as a member from Student Affairs division. The Honors Board director should be excluded on the search committee, but another director, such as FDC director, would be a valuable member, even as a non-voting participant.

A resolution can be written and approved.

Discussion should return as 1st item of Unfinished Business at next meeting. A resolution may be needed regarding the composition of the search committee to be approved by Academic Senate as substitute for search committee wording in UPS 412.010.

EC members continued last week's discussion and made editorial changes to the 4-page draft memo from EC to the Honors Board. It will be important for the A.S. to act in a timely manner on the proposed increased membership for the search committee for Director of the Honors Board, which has been recommended by Provost Cruz. UPS 412.010 proposed revisions can be dealt with over the 2014-15 A/Y.

- 9.2 Resolution to Commend ASI for ASI Policy Agenda Approved by ASI B-o-D
A draft will need to be written in the near future.
- 9.3 ASD 14-125 Executive Committee Liaison List – Reconsider
The changes will be made as follows for the liaisons on two standing committees:
1) International Education Committee: Dabirian to replace Walicki.
2) University Advancement Committee: Walk to replace Dabirian.
- 9.4 ASD 14-143 New Course Proposals, Fall 2014 [Source: Academic Programs]
No prerequisites are mandatory for 300 level courses. Item will be added to the 10-2-14 AS agenda.
- 9.5 Report: Setting Goals and Priorities for Academic Senate 2014-15: Prioritize UPS Docs Excel Spreadsheet
Item is still pending.
- 9.6 Continue re ASD 14-84 Resolution–Double-Counting in Major, Minors & General Education [Source: EC]
EC members agreed this item is ready for Chair Walker to send to three committees – UCC, GE, and ASC.
- 9.7 Student Success Fee Task Force [need by 10-13-14]
Feedback has been requested from 23 CSU Academic Senates from the Student Success Fee Task Force. EC members agreed that due to the very short timeline, a Google document *request for feedback* should be sent from AS Chair Walker for comments. A suggestion was made to send the form to committee chairs. The form would be generic without identifiers so people would feel free to speak.
- 9.8 Complete Search Committee Nominations for Dean – Health & Human Development
HHD faculty members are responding through the Google document *request to serve*. This method has worked well for other college dean searches. Chair Walker will bring a list of faculty willing to serve for discussion to make a balanced search committee to be confirmed by A.S. on 10-16-14. Time commitment will be dependent on number of candidates and if off-site and on-site interviews will be needed. Total time approximation would be 20-40 hours.

X. NEW BUSINESS

- 10.1 Faculty to Serve on New Committee: Parking & Transportation Advisory Committee [Source: VPAF]
The 9-19-14 memo sent to Chair Walker from VPAF Kim requested two faculty to serve on this committee. The size of this advisory committee is unknown. Faculty names were discussed to send forward. These names will not need confirmation by A.S.
- 10.2 ASD 14-100 New UPS 4XX-XXX Service Courses [Source: UCC]
Revised ASD 14-100 document is being returned by UCC following comments from A.S. spring 2014. This new UPS is separate from UPS 411.102 (Item 10.3). EC members agreed to add this to the 10-16-14 A.S. agenda.
- 10.3 ASD 14-101 UPS 411.102 Curriculum Guidelines & Procedures: Academic Jurisdiction [Source: UCC]
This revised document (ASD 14-101) is being returned by UCC following comments from A.S. spring 2014. EC members agreed to add this to the 10-16-14 A.S. agenda.
- 10.4 ASD 14-146 UPS 411.100 Student-to-Student Tutorials [Source: UCC]
EC members agreed to add ASD 14-146 to the A.S. 10-16-14 agenda. Suggestions for minor edits can be made on the floor where senators will have opportunity to wordsmith other areas.
- 10.5 ASD 14-147 UPS 411.601 Academic Internships [Source: UCC]
This UPS was revised and approved by A.S. spring 2014 – effective 7-21-14. Revisions to UPS 411.601 were made to align with EO 1064. There was discussion amongst EC members if this is the time to begin a complex process to change catalog numbering for internships, given the full impact on programs within departments and colleges is unknown. All agreed that a cost/benefit analysis is needed before embarking on this project to standardize numbering across campus.
Further discussions are needed to determine the extent of complexities. UCC would need to talk with Academic Programs. Questions/Impacts
- resources available to commit to project of renumbering
 - 27 courses misnumbered – lack of clarity over usage of practicum, field placement, internships
 - TDA Units
 - Violations of UPS 411.601
 - Tracking assessment and high-impact practices
 - Problematic graduate course listing of 595 in UPS 411.601
- Before any renumbering takes place, an open hearing may be needed, as well as input from Council of Chairs.
- 10.6 Faculty Committee Assignments on Standing Committees – Replace Terms – Faculty on Sabbatical
BL was changed to do semester-long sabbaticals. Chair Walker will send an inquiry to deans for potential semester replacements.
- 10.6.1 Academic Standards – L/A/C/E Fall 2014 [Fournier]
10.6.2 Extended Education – HUM Spring 2015 [Watanabe]
10.6.3 International Education – NSM Fall 2014 [Rhodes]
10.6.4 Internships & Service Learning – SOC SCI Fall 2014 [Cawthra]
10.6.5 Student Academic Life – NSM Spring 2015 [Cadwalladerolsker]
10.6.6 University Advancement – ARTS Fall 2014 [Istad]
- 10.7 UPS [300.013](#) Late Add Policy [1-30-13]
Our policy and two areas within the registration guide contain confusing language. Melissa Whatley may be asked to come to a future EC meeting to share insight from an Admissions & Records perspective. This item will be brought back for further discussion.

Items below will be moved to next EC agenda, 10-7-14.

- 10.8 GE Reform: 1) AACU Action Plan; 2) AACU CSUF Proposal; 3) AACU Report Prezi
10.9 ASD 14-141 Resolution on Emeritus Status Eligibility [Source: Guerin]
10.10 ASD 14-142 Proposed University Policy on Revision and Review of UPS Documents [Source: Walker]
10.11 Academic Freedom Policy Discussion [U of Oregon]
10.12 Conflict of Spring Final Meetings – CSUF Marathon Meeting and ASCSU [5-14-15]

XI. ADJOURNMENT

Meeting adjourned at 1:00 PM.