



# CALIFORNIA STATE UNIVERSITY, FULLERTON

## ACADEMIC SENATE EXECUTIVE COMMITTEE MINUTES OCTOBER 13, 2015

*Approved 10-20-15*

**11:30 AM - 12:50 PM**

**PLN-120**

Present: Bonney, Casem, Dabirian, Meyer, Oliver, Sargeant, Stohs, Walker  
Absent: Guerin, Stang

### **I. CALL TO ORDER**

Chair Bonney called the meeting to order at 11:30 AM.

### **II. URGENT BUSINESS**

There was no urgent business.

### **III. ANNOUNCEMENTS**

- Walker: Reminder interviews for the HHD Dean.
- Meyer: Friday is the last day to see Dancing at Lughnasa and Carrie: the Musical starts on Saturday.

### **IV. APPROVAL OF MINUTES**

There were no minutes; they will be on the October 20<sup>th</sup> agenda for approval.

### **V. CHAIR'S REPORT (Bonney)**

Chair Bonney reported on topics below.

- We have 105 people registered for the AA/AS Retreat. We will be going to the Marriott on Wednesday to view the room layout and do a dry run on the programs to make sure everything will run smoothly.
- Michael Shafae was elected the Vice-Chair of PRBC.
- Update on The Diversity Action Plan, the chart will be modified not in terms of the content columns, but the columns that have to do with dates will be removed. The document is being re-written by Mary Ann Villarreal.
- Did not speak with the Provost this morning, he was off campus.
- The Resolution on the Presidential Searches will go on the Consent Calendar at the October 15<sup>th</sup> A.S. meeting.
- PRBC drafted a strong response to the Sustainability document. The re-drafting begins today; there will be another draft that comes out in November and third draft in January.
- We need one more person for the Assigned Time for Exceptional Service Committee and then we will send out the request.
- One thing that is modestly urgent that came out of a conversation with John Patton regarding Introduction to Evolutionary Anthropology 103, which he wants to get it moved from category B5 to B2. The difficulty is UPS 411.100 when it says substantive change is extremely vague. The course change process was never set up to do category to category. The college would like course to come back to the curriculum committee for review anyway because it's a fraught matter trying to move it into B2.
  - Since 411.100 is open, send it back to UCC and have them to be more specific by what we mean on substantive change. Is it just a course description or does it need to be more than this? Come up with language that clarifies.
  - The need for us to do something to clarify and figure out what is a reasonable allocation of responsibility.
  - Need to amend the GE document to specify the college curriculum committee must review course change forms that pertains to GE.
  - Would like to have the UCC to clean up the language.
  - Will send an email to John Patton, Allison Wrynn, and Peter Nwosu who are schedule to met next Monday and explain what we believe is the case.

## VI. PROVOST REPORT

- HHD finalists are on campus Tuesday, Wednesday, and Thursday. There will be an open forum this afternoon.
- Search Committee for the Dean, College of Communications, met over the weekend. I am waiting to receive their recommendation of the three finalists we should invite for on-campus interviews. The interviews are scheduled for the first or second week of November.
- The Search Committee for NSM will be meeting Wednesday. The airport interviews will be on October 30<sup>th</sup> & 31<sup>st</sup>.
- If everything goes well with the HHD and COMM search, we will like to make an offer and secure a dean with a start date in January.
- The College of NSM specifically asked the start date be for the next fiscal year. Dave Bowman will continue through spring to take care of RTP and other issues.
- Need help with respect to the IRA funds. There is a lot of interest in how that fund is managed moving forward, giving that fact we have reached our tipping point where the request is for more money than is available. Dave Edwards has been working with students to develop a task force that will take a look at:
  - the process for IRA
  - the best practices at other institutions
  - whether or not there are gaps in how we are currently doing things with respect to how we should be doing things from Risk Management and Accounting.
- The students have already appointed/identified their student representatives for the task force we have yet to appoint. We have tried to get faculty and there are no takers. We have given David some haves, some have said yes, but they have received IRA funds in the past.

So my plea for help is: can we be a little more flexible in whether or not they have received funds in the past? This is not to make decisions on funds, but to look at overall structure.

- Do you need someone who does not currently have IRA fund or how far in the past?
- Originally when we had the conversation about this, the concern was the people making decisions about money not be submitting an application this year.
- It would actually be useful to have people who have received funds in the past because they would have experience with the processes, where they work, where they don't, and where there is confusion.

Q: What is the life of the task force?

A: We are thinking about giving it a whole academic year so there is time to consult. Their decision/recommendations would not affect the next decision cycle. Their recommendations would be available next fall for consideration.

## VII. STAFF REPORT (Benjamin Report)

- Introduced Mara Flores, the new Administrative Support Coordinator.
- Petitions for Special Election to fill Social Sciences seat are due on Friday October 16<sup>th</sup>. No official petitions have been received yet.

## VIII. COMMITTEE LIAISON REPORTS

- 8.1 Elections Committee [Walker] R, 9-24-15, 2:00-3:00 PM, PLN-120  
We met and approved memos to be sent out regarding the upcoming special election. Although this happened after the meeting, Janna Kim has graciously agreed to chair the committee.
- 8.2 Campus Facilities & Beautification Committee [Stohs] F, 9-25-15, 11:00AM-12:00PM, MH-141  
Professor Daniela Rubin, Kinesiology, agreed to Chair the committee for 2015–16.  
Scott Hewitt to present to the committee about the status of LOFT.  
Brief discussion of ex liaison members  
We closed the meeting by reviewing the meeting dates for the year.

- 8.3 General Education Committee [Casem] F, 9-25-15, 2:00-4:00PM, MH-141  
Announcements included an update on the status of the GE course mapping activity. As might be anticipated response has been variable across campus. Deadline for completion of the activity is Oct 15. It was also announced that the committee will begin the review of new GE courses at its next meeting.

The committee discussed the role of GE in the PPR. The discussion centered around the idea of incorporating GE recertification with the PPR process. The committee expressed a preference for the status quo with the idea that recertification of categories (versus department/program offerings) allows for a more holistic evaluation. The question of the ex officio members of the committee was discussed. The only suggestion was the potential inclusion of a transfer student as one of the two ASI appointed student representative (not actually ex officio).

Catherine Maderazo was elected as Vice Chair of the committee. Chair Childers will be on sabbatical in Spring 2016 and Vice Chair Maderazo will assume his duties at that time.  
Chair Childers presented examples of GE course review material for the new members of the committee. Director Wrynn (Undergraduate Studies and GE) provided an overview of the Curriculog system. In future the GE Committee will be accessing GE course proposals through Curriculog.

- 8.4 Extended Education Committee [Meyer] M, 9-28-15, 3:00-4:00PM, CP-950  
First meeting of the year with introduction of members and presentation from Interim Dean Kari Knutson-Miller. This was a repeat of a presentation she made to the council of Deans on what UEE does, how it is funded, and its budget.

This presentation would be very useful for the Executive committee & the Academic Senate to help understand the role of UEE at CSUF.

The rest of the meeting consisted of setting meeting schedule for the rest of the semester & approval of minutes from the last meeting.

## IX. NEW BUSINESS

- 9.1 Marathon Meeting 5-14-15 – Discussion Items  
ASD 15-73 UPS 210.00 Faculty Personnel and Procedures [6-5-14] [Source: FAC]  
Feedback on UPS 210.000 from FAC
- Everyone agreed to send this to FAC to have them get started on it, with the understanding that it will probably come back and will send it back to them after we have had a look at it.
- 9.2 New UPS 3XX.XXX Declaration and Change of Majors and Minors [Source: UCC]
- Would like to put this on the agenda at the October 29<sup>th</sup> Academic Senate meeting. Will review the document for any issues and turn it into a new document removing the track changes.
  -
- 9.3 UPS 410.200 Program Performance Review Policy [Source: UCC]
- The UCC did not make any substantive changes in the UPS and opted to allow Academic Programs deal with the requirements.
  - Will revisit with consideration of FAC views on the document.

ITEMS BELOW WILL BE MOVED TO NEXT AGENDA 10-20-15.

- 9.4 Refer to Faculty Affairs Committee: UPS 210.007 Appointment of Administrative Personnel [1-30-13]  
9.5 Refer to Faculty Affairs Committee: UPS 210.500 Procedures: Search Committees for Administrative Personnel [1-30-13]  
9.6 UPS 411.102 Curriculum Guidelines and Procedures: Academic Jurisdiction  
9.7 UPS 210.001 Recruitment and Appointment of Tenure-Track Faculty  
9.8 Continue Discussion re Presentation for Proposed Changes to Bylaws & Constitution – CONSTITUENCY ISSUES [from 4-28-15 EC meeting]  
Chair Walker started this ongoing discussion will carry over into the summer for the new EC to agendaize. The topic will be brought forward for action – 2015-16 Academic Senate.  
9.9 Discussion on Excess Units  
9.10 Discussion on Articulation Issues  
9.11 Discussion on Smoking  
9.12 Revised ECS Exemption Resolution – Jon Brusckhe

## X. ADJOURNMENT

M/S/P (Dabirian/Oliver) Meeting adjourned at 1:00 PM.