



CALIFORNIA STATE UNIVERSITY, FULLERTON

ACADEMIC SENATE EXECUTIVE COMMITTEE MINUTES OCTOBER 6, 2015

Approved 10-20-15

11:30 AM - 12:50 PM

PLN-120

Present: Bonney, Casem, Dabirian, Guerin, Meyer, Oliver, Sargeant, Stang, Stohs, Walker

I. CALL TO ORDER

Chair Bonney called the meeting to order at 11:30 AM.

II. URGENT BUSINESS

There was no urgent business.

III. ANNOUNCEMENTS

There were no announcements.

IV. TIMES APPROXIMATE

11:30 AM

Topic: Behavioral Intervention Team

Presenter: Lea Jarnagin and Tonantzin Oseguera

- Lea Jarnagin gave an introduction to Maxient, a software program that facilitates the detection of trends and patterns when looking at students and the challenges they bring to campus. The program streamlines communication between the Dean of Students office and the various offices of student support across campus. These efforts are part of a "CSUFCares" program.
- Tonantzin Oseguera shared the work she has done this past year working on the Students of Concern Committee. The committee has changed its name to the Behavioral Intervention Team (BIT).
- The Maxient program allows faculty and students to report non-emergency concerns about individual students (e.g., they are distressed or disruptive) via an online form. Information is available at http://www.fullerton.edu/deanofstudents/behavioral_intervention_team/. Presenters demonstrated how the system works.
- The Dean of Students office is currently sharing information about Maxient with various stakeholders across campus to get their feedback.
 - Academic Senate: 10-15-15
 - Cabinet: 10-14-15
 - Chairs: 11-4-15
- The Maxient system will be shared with faculty and staff in the spring semester.
- BIT has implemented a policy to get back to reporting to faculty or their chairs about students of concern within a 24hr period. BIT cannot release a diagnosis or medical condition, but will report their determination as to whether or not the student is a threat.

Questions:

Q: Will we get one of those training emails stating we have a training to do?

A: No, this is not a mandated training.

Q: How do we get the word out to the lecturer faculty?

A: Recommendation to have the department chair or coordinator send the information to lecturer faculty.

Suggestions:

- To create an URL that will allow faculty to go directly to this website.
- Put a button on the Portal that will redirect faculty to the website.
- Put a sticker on the desk with “go to” information for faculty.

Comment:

- To make sure online instructors are aware this website is available for their use also.

V. APPROVAL OF MINUTES

M/S/P (Walker/Sargeant) EC draft minutes 9-29-15 were unanimously approved.

VI. CHAIR’S REPORT (Bonney)

There was no Chair’s report.

VII. STAFF REPORT (Benjamin Report)

There was no staff report.

VIII. COMMITTEE LIAISON REPORTS

8.1 Faculty Affairs Committee [Bonney] F, 10-2-15, 10:00 AM- 12:00 PM, MH-141

- The Faculty Affairs Committee met on 2 October 2015. The committee approved the Biology department’s standards for the review of temporary faculty. They also approved a checklist for the preparation and review of department standards for the review of temporary faculty. There was a discussion and agreement on a memorandum concerning 210.000 to be sent to Exec. Finally FAC had a preliminary discussion about a UPS that would cover Visiting Faculty pursuant to the terms of the CBA at 12.32.

8.2 Information Technology Committee [Stang] F, 10-2-15, 10:00-11:00 AM, PLS-299

Quorum was not achieved.

1. Report from VP Dabirian

- SOQ-long conversation regarding options for online vs face to face. Departments may opt in for digital delivery of all SOQs to students. Depts can contact Amir’s office if interested in going fully only—a total of (approx) 12 are currently fully online. Some colleges are considering this for a college wide initiative.
- Funds available for PT faculty equipment-IT is examining high needs areas for equipment replacement since many desktop computers are not currently upgradable nor able to run current software
- iFullerton Parking app—Admin and finance will look at a parking ticker for faculty/staff parking similar to the one available for students
- Windows 10 will be rolled out to the campus community most likely summer. Home use will be available within the month. Individuals can volunteer to be in the pilot this term and departments can volunteer to be in the pilot for spring.
- iFullerton has new iBeacon attached to the log in (back end). When physical access points are installed (currently being installed in key HIP pilot classrooms and other co-curricular opportunities are) where students, faculty, staff (anyone with a log in) can shake their device once logged in and add attendance (Open your app and try it!)

2. Web Presence

- IT committee member will be on the pilot web advisory committee/task force led by Jeff Cook to evaluate the campus website, web presence, and web template system—this person will report back to the IT committee.
- Due to this, the subcommittee created internally by the Senate IT committee will be disbanded since this is a larger forum and the committee will have representation.
- Discussion further re: this committee and the constituency—committee membership should be representative of community and colleges and students—but this is still in development.
- Access, resources (physical and personnel) currency, etc...will be considered but this is still very new, and will be vetted across

8.3 Curriculum Committee [Walker] F, 10-2-15, 12:00-2:00PM, MH-141

- The committee discussed the PPR policy in light of the charge from Chair Bonney and decided to revise the document. The committee made changes to the declaration/change of major policy.

There was a long discussion on the 'double' counting issues. The committee did not feel that doing nothing was an option after discussing equity issues among transfer and native students, exceptions to the current policy, learning outcomes, and curricular issues (e.g. is having a number of 'categories' to fulfill the same thing as having an explicit breadth outcome that is part of GE). The committee is going to discuss options via email and send them to executive committee after drafting language for each option. Here is a brief summary of the discussed options with the caveat that these might look different when the committee is done with them and there could be more options. In order of radicalness:

1. Completely revise general education at CSUF based on a 'pathways' model;
2. Allow unlimited double counting and trust the faculty and committees to make wise decisions.
3. Allow lower division GE to 'double count' and develop an explicit breadth learning outcome(s) and utilize upper division GE to fulfill said outcome.
4. Revise the policy to reflect existing rules and exceptions that are not in the policy.

8.4 General Education Committee [Casem] F, 10-2-15, 2:00-4:00PM, MH-141

- The GE committee met on 10/2/15 to discuss its first set of course reviews.
- The committee approved the following courses:
 - CPRL 100 Introduction to the Study of Religion (area D1)
 - CPRL 321 Psychology of Religion (areas D5 and Z)
 - GEOG 330 California (area D5)
 - GEOG 352 National Parks (area D5)
- The committee voted to return the course, CPRL370 New Religious Movements in the US, to the proposers with the request for greater clarification on how the course learning goals will align with the GE learning goals for areas D5 and Z.
- Subcommittees were formed to evaluate recertification of GE courses in the areas of B1-B4.
- Dr. Wrynn (Director of Undergraduate Studies & GE) reported that compliance with the GE Program Learning Goals and Outcomes Assessment plan has been low. Director Wrynn will send a reminder to the Associate Deans to encourage departments to complete the task by the Oct 15 deadline.

8.5 Student Academic Life Committee [Guerin] T, 10-6-15, 9:00-10:00 AM, MH-141

- Tonantzin Oseguera shared information about the Behavioral Intervention Team (BIT). This program allows people to report concerns about individual students (e.g., they are distressed or disruptive) via an online form. Information is available at http://www.fullerton.edu/deanofstudents/behavioral_intervention_team/. She is now doing a road show about the BIT with various stakeholders. One faculty member expressed concern about student privacy. Faculty also indicated that they would like the option to speak to BIT before providing a student name. Another concern was if this would be abused to harass students by making false reports. It would be very difficult to subpoena this information, according to Oseguera.
- Response: Will take back idea that faculty can ask for advice from BIT without providing student name. The list is not shared with anyone unless there is a threat; faculty would then be alerted "in a very specific way." This happens rarely at CSUF. A main goal of BIT is to help students be successful, and this is a reason to make a referral. Every student who is referred is contacted

IX. NEW BUSINESS

Resolutions

- Student Opinion Questionnaire Resolution – Since we are opening UPS 210.000 we would have a task force look at the following questions:
 - How well written are on the question on the SOQs?
 - Are the SOQs actually asking questions to get the information you want?
 - Is there a value to having one set of SOQs campus-wide?
 - What should we be doing about repairing broken SOQs?
 - How do you help people write better questions so they actually get meaningful responses?

Recommendation:

Get a task force to gather data and report back to us before we take any action on this.

We will set this resolution aside for now.

➤ Presidential Searches Resolution

- Everyone was in agreement to put this on the A.S. Agenda 10-15-15.

9.1 Marathon Meeting 5-14-15 – Discussion Items

1. ASD 15-73 UPS 210.00 Faculty Personnel and Procedures [6-5-14] [Source: FAC]

- Chair Bonney has read all the Personnel Policies and Procedures for all 23 campuses and we are in the middle, not as good as some of the others and not as bad as some. The majority of the colleges have both a College Personnel and a University Personnel Committee. There is considerable diversity in terms of practice. There are very few campuses where the university committee also reviews departmental documents. If there is any university reviews, the university committee is usually a professional standards committee. The people that review the files are not the people who review the department documents.

Q: Why are we doing this?

A: To restructure to get things in the right place for clarity. And maybe take advantage of what some of the other campuses have done. Take pieces from other campuses documents.

Q: Do we want to institute another level of review or do we want to get rid of the university level of review?

A: Keep the university level review. In places that have a college committee and departmental committee, the university committee comes in when there is a conflict.

Options:

- Figure out a way to bring this before the Senate for discussion before we do anything.
- Break this document into pieces giving most of it to FAC and give them an outline of what we want them to do.

ITEMS BELOW WILL BE MOVED TO NEXT AGENDA 10-13-15.

2. Feedback on UPS 210.000 from FAC

9.2 Refer to Faculty Affairs Committee: UPS 210.007 Appointment of Administrative Personnel [1-30-13]

9.3 Refer to Faculty Affairs Committee: UPS 210.500 Procedures: Search Committees for Administrative Personnel [1-30-13]

9.4 Continue Discussion re Presentation for Proposed Changes to Bylaws & Constitution – CONSTITUENCY ISSUES [from 4-28-15 EC meeting]

Chair Walker stated this ongoing discussion will carry over into the summer for the new EC to agendaize. The topic will be brought forward for action – 2015-16 Academic Senate.

9.6 Discussion on Excess Units

9.7 Discussion on Articulation Issues

9.8 [UPS 411.102](#) Curriculum Guidelines and Procedures: Academic Jurisdiction

9.9 Discussion on Smoking

9.10 UPS 210.001 Recruitment and Appointment of Tenure-Track Faculty

9.11 Revised ECS Exemption Resolution – Jon Brusckhe

X. ADJOURNMENT

M/S/P (Stang/Walker) Meeting adjourned at 1:05 PM.