



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
FEBRUARY 9, 2016**

Approved 3-1-16

11:30 AM - 12:50 PM

PLN-120

Present: Bonney, Guerin, Meyer, Oliver, Sargeant, Stambough, Stang, Stohs, Walker
Absent: Casem, Dabirian

I. CALL TO ORDER

Chair Bonney called the meeting to order at 11:30 AM.

II. URGENT BUSINESS

- CFA strike dates have been made public. The strike will take place on all 23 campuses on April 13-15 and 18-19.
- Dean Cavallaro has announced her decision to FERP at the end of August. Chair Bonney has been asked to put together a search committee for approval at Thursday's Academic Senate meeting. They would like to have the search completed before Dean Cavallaro's departure.

Discussion/suggestion:

- We were asked to put together a search committee for approval at next week's Academic Senate meeting.
- Putting together a search committee for approval in 2 days does not show shared governance.
- Inform the Provost we cannot get a search committee together by February 11th, but will have it together for the February 25th Academic Senate meeting.
- There was an announcement on the portal last week about a Cal State Fullerton traveling teachers experience to Thailand. It was offering a two week certificate in teaching English as foreign language. Fullerton was written all over it, however at the bottom it stated it was not affiliated in anyway with Cal State Fullerton. It was initiated by a faculty member in ALP; she has no authorization and is not affiliated in anyway. She has been using Cal State Fullerton and also did it last year without disclosing it is not affiliated with CSUF. We are trying to figure out who posted it on the portal.

III. ANNOUNCEMENTS

- The faculty won the basketball game against the students, score 9-2.
- College of Education has the names of those going to the AB798 Textbook Affordability Initiative 2-day Conference. Susan Glassett Farrelly will be attending on the first day. Susan and a team will attend the 2nd day.
 - The way the process gets started is with a resolution. We will prepare a resolution for the Academic Senate meeting on February 25th, which will say yes we are going to do this.
 - We will also create an Ad Hoc Committee to participate in putting together the plan.
 - Applications are due June 1st.

IV. TIMES APPROXIMATE

12:00 PM

Topic: Academic Programs Update
Presenter: AVP Nwosu and Alison Wrynn

AVP Nwosu and Alison Wrynn gave an update on the following undergraduate evolving issues in curriculum:

- Roadmaps for Baccalaureate Degrees updates:
November 2015, we launched the redesign of the Titan Degree Audit (TDA) through the computer software uAchieve. uAchieve provides up-to-date technology to support students, advisors, and the campus in processing degree audits, tracking a student's progress towards degree completion.

With the implementation of the upgrade uDirect product, students and advisors will be able to use these roadmaps as a planning tool to develop academic pathways towards degree completion. Other technology updates include TitanScheduler to help students with course selection, Aculog an online catalog and Curriculog that is another component of Aculog. There was a memo distributed February 3rd, requesting college/departments to update their roadmaps by March 25th.

- 2-year course offering Rotation Plan:
Part of TitanScheduler. We are asking colleges/departments to develop a 2-year course rotation plan (for both graduate and undergraduate courses) to be approved by their Deans and submit to the Office of Academic Programs by May 1, 2016. Acknowledge that course offerings can change due to changes in availability of faculty. Will include intersession and summer course offerings.
- Accuracy of Course Requisites:
We have discovered discrepancies in course requisites as they relate to the catalog and our Course Management System (CMS) that need to be cleaned up. This will be a longer term project. This spring each department will receive a spreadsheet with courses listed indicating what has been approved for through the curriculum process as requisites and what is being enforced in CMS. If they match you are good to go. If they don't match, something needs to get cleaned up. The goal is to have a clean 2017-18 catalog and to enforce requisites. Faculty will still be able to override requisites through the use of permits.

We are also not using the post-enrollment drop functionality in CMS. This is an automated process that can drop students who enroll in a future course while taking the pre-requisite course. If they don't receive the needed grade in the pre-req course the system can drop them automatically as soon as grades are posted (and before the semester begins).

- Course retirement:
There are over 500 courses that have not been offered since 2012. Any course that has not been offered in the regular academic year for four years shall be deleted from the university curriculum and the University Catalog. The regular academic year does not include intersession, extension, special session or summer session. A course is considered to have been offered if it meets through census date. Notification of potential course deletion shall be given to the academic unit sponsoring the course at the conclusion of the third year.

Each department/program will receive a list of classes that have not been offered in fall or spring in the last three years. To keep the course active, you must request an exception—including the semester and year the course is planned to be offered. If not, course will be removed starting with the 2017-2018 Catalog.

AS may need to consider policy change for programs that have summer only offerings.

- Upper division GE course in the CSU:
Recently this has become an issue with for the Statewide Academic Senate. One of the main concerns is the online courses that students can take on any campus and have it count as a home course. On some campuses this is very grave concern because upper division on some campuses have really been crafted quite well and have meaning and on some campuses those courses meet the writing requirement, so those colleges are very concerned.

Title V policy says there are nine semester units...shall be upper division level, and shall be taken no sooner than the term in which the candidate achieves upper-division status.

Where are we:

We have very few Upper Division GE courses on our campus that have an explicit pre-requisite of "junior or senior status". We have a number of upper division GE courses on this campus that have freshmen in it, as well as sophomores below 45 units. What a number of campuses have done and probably where we will go is to assume that if you are at 45 units, you will get to 60 by that semester, so it is ok for you to be in this upper division GE class; or we can just say 60 units or no, it's up to the campus to make a decision about. We shared the specific course data with the Deans, this impacts HSS and ARTS the most. There are other issues with students using these courses for major or minors – not GE.

We need to have a conversation about this. We have had an ongoing conversation with HSS and we have talked with ART and have another meeting with ART today. How do we come into alignment and who do we impact? We know this impacts students, departments, and the university. We want to limit these impacts as best we can and insure student success, but still come into compliance with Title V.

We view this as a 2-year process. This fall we have talked with the technical people to see how this could be implemented. Technically this can be implemented very quickly. We are moving forward with sharing this information working with people to make this happen. We would like to see this move into place by Fall 2017.

Q: Is the TDA video that is online accurate?

A: It should be. If students come back and say this is not what I am seeing, let us know and we will work with the TDA people.

Q: Can we get tracking? Is there a way they can track utility (if we see high usage)?

A: Yes, we are doing that for college scheduler and assessment.

Suggestion:

To clarify we are simply bringing our campus into compliance with Title V, not making any changes to General Education Program.

12:20 PM

Topic: Meet-n-Greet

Presenter: Michele Barr

Michele gave an update on the possible strike action. After failed mediation, CFA and the CSU went into fact finding. On January 13th, CFA was called back in to clarify some things. We should get the fact-finding report 4-6 weeks from January 13th. Anticipating that there will be no change in the offer from the Chancellor's office, we are actively preparing for strike action. The chapter presidents met last weekend. We know when a strike will be, what it would look like. We are planning on making that information public a week from tomorrow at our statewide kick off.

Q: When will we get to see the fact finding report?

A: We are supposed to have that report mid-March. Then there is a 10 calendar day black-out period before the report can be released. If the Chancellor settles, we do not get to release the report.

Q: Do we get to see the CFA report that was submitted?

A: You have actually seen most of it in the form of the Race to the Bottom papers.

Q: Since the Chancellor announced 3-2-2 before the contract was signed, was the bargaining done in bad faith?

A: Yes. The Chancellor had already put forth a budget before the request.

Q: Do you have a full leadership

A: We lost several people at once that will need to be replaced. We do have a new lecturer representative. Tyler McMillan will be handling faculty rights.

Q: In terms of the strike, several days are listed but Saturday is not included, but there are Saturday classes.

A: It is a five day strike, not seven day. Saturday and Sunday are not considered strike days.

Q: What about on-line classes?

A: Think of them as traditional classes, it is a halted labor. You don't have to take your online stuff down (i.e. Titanium). Don't engage online with students.

Q: Faculty has questions about the pay, If you strike one day, could you lose the whole semesters pay?

A: No, that's not true. With this 5 day strike, they have the right to dock pay. The logistics is they have to first figure out who actually was there and who wasn't to figure out who to dock. If they dock for 5 days, it will be 2.5% of their salary.

Q: For faculty that are overseas or out of state with students and students need them during that period, what should we tell faculty to do?

A: It's tough, because there is no partial strike.

Q: What about non-tenured faculty, can there be retaliation against them?

A: No, per the contract, there can't be anything done to them.

Q: What about graduate students that are members of a union and chose to join the picket line, can retaliation be against them if they don't participate in university events?

A: They are part of another union. There are seven unions on the campus and we are the only union on strike, no other union can strike with us. They can only show solidarity during times they are not required to be working.

V. APPROVAL OF MINUTES

No minutes.

VI. CHAIR'S REPORT (Bonney)

Chair Bonney reported on topics below.

- The issue keeps coming up at PRBC about what is a quorum and who gets to vote. The rules are a quorum is at minimum, half the membership +1 (of the voting members), although Robert's Rule of Order says it can be just half or whatever the committee decides. It is quite clear the designee cannot vote and they do not count toward the quorum. The students count towards the quorum and the vote. If you don't have a quorum, the only thing you can do is adjourn.
- PRBC has asked us to hand deliver their letter regarding concerns about the level of funding the campus receives to Chancellor White. The chair of the PRBC said if there was anything we felt strongly and wanted to modify in the letter, we could make a suggestion.

Chair Bonney will contact the chair of PRBC and tell her they are welcome to send to the letter as drafted with the suggestion they include the members of the committee and their position in the letter.

- The Black Student Union will be in to talk to us soon, in about 2-3 weeks. They are requesting a course mandated for all students by Spring 2017 that deal with the issues of race, colonialism, oppression, etc.
- We have been notified about the note takers, which probably is not illegal. We should have the ASC put together something and take a stand. Waiting for a response from Monique Shay to confirm.
- The President is not happy with the changes to UPS 210.007; she said if there are going to be seven faculty on the search committee for a dean, she should get seven appointees as well. And she is objecting to the ranking of the finalist.
- We will be putting together a new standing committee "Commission on Diversity and Inclusion".

VII. PROVOST REPORT

No Provost report.

VIII. STAFF REPORT (Benjamin Report)

No staff report.

IX. COMMITTEE LIAISON REPORTS

9.1 Student Academic Life Committee [Guerin] T, 2-2-16, 9:00 AM – 10:00 AM, MH-141
No report.

9.2 International Education Committee [Sargeant] W, 2-3-16, 11:00AM – 12:00PM, MH-141
No report.

9.3 Information Technology Committee [Stang] F, 2-5-16, 10:00 AM – 11:00 AM, LH-702
VP Dabirian Update:

- Server Pod should be up after President's day weekend. Titanium will be down, announcement is posted and email will not likely be down.
- Transition to Eduroam will continue to be emphasized.
- Cloud systems/contracts on campus will be audited (first campus) by the CSU CO
- HIP pilot results will be released March/April.
- Discussion on other potential software purchases for students, CO has a system-wide video conferencing with Zoom at <https://zoom.us> (campus now has the opportunity to buy into this cloud based, archived solution) will be piloting zoom in spring.
- Classrooms continue to be updated across the campus, HSS classroom updates delayed due to asbestos in ceiling.
- Irvine campus has updated projectors in Irvine.
- Udirect will be rolled out in spring through pilots for electronic study plans.

9.4 Faculty Affairs Committee [Bonney] F, 2-5-16, 10:00 AM - 12:00 PM, MH-141

The FAC met on 5 February 2016. The committee reviewed its plans for the semester. Chair Dickson encouraged the members to attend one of the open meetings concerning the Office of RCATT or to otherwise express their concerns to the Interim AVP of RCATT. The first order of business was the discussion of changes to UPS 210.020. The committee agreed to modify the standards so that the post-tenure standards would be filed with FAR and FAC would review the standards for compliance with policy. The committee then turned to the allocation of responsibility for the revisions to UPS 210.000. Because the committee already had agreed that 210.000 needed to be divided into two separate policies they formed one subcommittee to review and revise the

policy and procedure for the RTP process and the other to create a new policy that would address the review of departmental standards and policies. The committee then had a general discussion of the principles to be kept in mind throughout this process.

9.5 Curriculum Committee [Walker] F, 2-5-16, 12:00 PM - 2:00 PM, MH-141

The UCC met on 5 February 2016. The committee discussed the revisions to UPS 410.103. The committee also reviewed the 5 February 2016 memorandum from Mark Fischer to the Executive Committee on modifications to 410.103 that would permit some double-counting for General Education.

9.6 Planning, Resource & Budget Committee [Meyer] F, 2-5-16, 1:00 PM – 2:30 PM, CP-1060-05
Two Item Agenda. We were short of a quorum. There was (and still is) some confusion about who gets counted for a quorum. Perhaps Exec should look at this.

The Minutes from the 1.29.2016 were not approved-lack of a quorum.

Presentation and discussion by Lisa Kopecky reviewing last week's presentation of the Curriculog Questions may be changed to meet the needs of PRBC as we review new programs and courses.

The 2nd agenda item was a Discussion of the revised draft of the Ad Hoc PBF Report to the Chancellor. The latest draft will be presented to the Academic Senate Executive Committee for input on 2.9.16.

X. NEW BUSINESS

10.1 Revision to UPS 100.000 Academic Senate Constitution

Hopefully we will have a robust conversation about the amendments to the Constitution, because this is going to be a significant change. It means a profound change, besides not having administrators on the Senate. Colleges that we have had problems getting anyone to run from will have to step up (e.g., L/A/C/E, NSM, MCBE).

10.2 Revision to UPS 100.001 Academic Senate Bylaws

Reminder, on Thursday we will be taking up the Bylaws again, it should go through without too much issue.

10.3 UPS 210.007 and UPS 210.500 Appointment of Administrative Personnel [Source: FAC]

1. UPS 210.007 and ups 210.500 - track changes
2. UPS 210.007 – track changes
3. UPS 210.500 – track changes
4. Email from President García

10.4 New UPS 3XX.XXX Faculty Selection of Instructional Materials [Source: FAC]

10.5 Revision to UPS 411.100 Curriculum Guidelines and Procedures Courses [Source: UCC]

1. Email from Mark Fischer

10.6 Title IX & Syllabi

10.7 Follow-up on Retreat. New UPS on Core Competencies?

10.8 Review of Chairs

1. Bakersfield
2. Channel Islands
3. East Bay
4. San Bernardino
5. San Jose

10.9 Revised ECS Exemption Resolution – Jon Brusckhe

XI. ADJOURNMENT

Meeting adjourned at 12:55 PM.