



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
APRIL 5, 2016**

Approved 4-12-16

11:30 AM - 12:50 PM

PLN-120

Present: Bonney, Casem, Dabirian, Guerin, Meyer, Oliver, Sargeant, Stambough, Stang, Stohs, Walker

I. CALL TO ORDER

Chair Bonney called the meeting to order at 11:30 AM.

II. URGENT BUSINESS

- Students are getting wrong information about the strike. They are being told parking lots will be blocked, and they should get extra security to guard their cars. An email needs to go out to faculty, students, and staff with information on the strike.

Chair Bonney has sent an email to the CFA President asking her to communicate to faculty the information they should/should not be giving students or staff and also to send something out to the faculty, students, and staff with strike information.

III. ANNOUNCEMENTS

- No Announcements.

IV. APPROVAL OF MINUTES

4.1. EC Minutes (Draft) 3-22-16 M/S/P (Walker/Stohs) minutes were passed unanimously.

V. CHAIR'S REPORT (Bonney)

- A proposal will go to the GE committee regarding Area Z asking how many of the committee members would be willing (with pay) to complete the syllabus review in June. EC would recruit additional faculty as necessary to ensure full representation from all the colleges if members of the current GE committee are unable to participate.

Suggestions:

- Since the GE committee is so buried in reviewing courses, maybe another group, agency, or collection of people that helps oversee problematic review could be created.
 - Take a look at how other CSUs manage the faculty oversight of GE.
 - Maybe we need a GE program committee and a GE curriculum committee.
- There is a questionnaire about the dining services that went out to selective faculty.

VI. PROVOST REPORT

No Provost report.

VII. STAFF REPORT (Benjamin Report)

Petitions for the All University elections are due April 6th. We have received four petitions for five at-large seats.

VIII. COMMITTEE LIAISON REPORTS

- 8.1 Campus Facilities & Beautification Committee [Stohs] F, 3-24-16, 2:30 PM – 3:30 PM, LH-702
- We had a quorum.
 - Minutes from the last meeting were approved.
 - Smoking – info from members – other CSUs. Policies vary – many have designated smoking areas. It comes down to enforcement – we don't see much about enforcement.
 - Fresno lets environment health and safety is responsible for the education of people on campus.
 - Monterey Bay – students have rights and responsibilities have statement – their ASI

- adopted policy. But could not file with police.
- If we feel strongly, we need some way to address – if the campus believes that there should be a strong policy, we need some way to enforce. It's difficult as a committee to decide, without guidance from the Senate. What should we do? How strongly do we want to enforce? How do we have resources to enforce?
- SLO – must be respectful in letting smokers know they should not be smoking. Civility, etc.
- Reports from many campuses, not much help.
- Report from Lauren (ASI) – don't have police enforce. Survey – if there is a designated area, then most would use it. But with designated area, would probably increase #s of smokers.
- How firmly and strongly do we want to be smoke free? If police won't do it, not feasible.
- Students had ideas, but then they go on to say that none would work.
- Designated areas are also problematic.
- Daniella will provide a summary of what we have learned about other campuses.
- Perhaps a successively restrictive policy over time.
- Have a simple code of conduct that students have to sign at orientation- already have this?
- Same problem with bikes and skateboards. Why not have more clearly marked areas for bikes.
 - Have areas/paths for skateboards.
 - Why are bike racks in areas of no biking?
- How do we get a faculty club? Hiring of faculty (strategic plan).
 - Have faculty annual donations go to a fund.
 - Make it a faculty staff lounge.

8.2 General Education Committee [Casem] F, 3-25-16, 2:00 PM – 4:00 PM, MH-141

- The committee reviewed and approved the following courses for inclusion in GE Area E: CNSM 100; HESC 115; and BUAD 300. UNIV 100 was tentatively approved pending a review (by email) of a revised syllabus that will address concerns about how the course provides feedback on writing and provides an accurate calendar of the course topics. COUN 252 was sent back to the proposer for more substantive revision.
- The following courses were approved for recertification in GE Area D.1: PSYC 101; SOCI 101, HIST 110B and HONR 210B. Consideration of recertification of ECON 101; GEOG 100; and EGCE/EGCP/EGME/EGEE 410 will be postponed till the next meeting (April 8).
- Alison Wrynn presented the Inventory of Educational Effectiveness Indicators report for WASC to the committee.

IX. UNFINISHED BUSINESS

Discussion: counting courses toward Major and GE

1. Memo from Mark Fischer

Suggestion:

Instead of having them redo it, have them talk to the TDA Unit to see if what they are proposing is actually possible.

- Chair Bonney will ask the committee to talk to the TDA Unit and get back to Executive Committee.

X. NEW BUSINESS

10.1 Discussion on Statement of Opinions

1. Statement of Opinion from Lynda Randall

The statements of opinions were approved at the last senate meeting. The statement of opinion received from Lynda Randall will be added.

- Chair Bonney will circulate the pro/con statements to tweak so they can be added to the ballot.

10.2 Revision to UPS 100.000 Academic Senate Constitution

- Recommended waiting until a new year to put this on the agenda because of the campus

climate with respect to the strike and there is no particular advantage for doing it this spring. If it passes without objection, it doesn't matter for this election. If it has to go on a ballot it will go on the ballot next year, it can't go on the ballot this year.

- Have this year's Executive Committee recommend to next year's Executive Committee to bring this back to the Academic Senate.
- Recommended putting the Constitution Committee together to review both documents to make sure they are in alignment with each other before bringing back to the Academic Senate.

10.3 Follow-up on Retreat.

- There was an email that went out stating the AMP drafts were due April 8th, but subcommittees were not aware of that deadline. We were informed the so-called comments room in Socrative was extended until April 8th.
 - What is going to happen is that as the drafts arrive, they will be sent out for all four subcommittees to review instead of waiting to send them out at the same time.
 - The concern is that some form of a report should be distributed before the end of this semester to make sure there is an opportunity for feedback.
 - There is concern that the draft report will not be done and the membership of the subcommittees will change.
 - There have been comments at committee meetings that faculty hiring is slowing down next year, so why are we doing this if a decision has already been made?
 - How will the four subcommittee reports come together? We talk about how they are interrelated, but right now they are independent. The budget piece ties into all of them.
 - We had to generate a lot of the data about full-time faculty ourselves. They have compliance reporting, and the data needs to be on our website.
 - The chairs and co-chairs should come together and come up with a concise list of what we want to put together.

Chair Bonney will send an email to the Provost and share the concerns of the Executive Committee.

10.4 Revision to UPS 412.010 Honors Program [Source: Honors Board]

UPS changes:

- Line 56 - needs to be Provost and Vice President for Academic Affairs
- Line 64-65 - should report to the Provost (this change needs to be made throughout the document).

Suggestion:

Ask the committee to come in and meet with the Executive Committee to explain why they went this way with this document.

Need to align this UPS with the Bylaws

Questions:

- Is there a way for us to explore this being created effectively as a department that reports to the Provost?
- Should Honors become an independent department or college?

- How will faculty teaching in the Honors program be reviewed for purposes of RTP?

1. Bylaws University Honors Program

We will have a first reading on these document at the April 28th A.S. meeting.

ITEMS BELOW WILL BE MOVED TO NEXT AGENDA 4-5-16.
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10.5 UPS 100.005 Intellectual Property (draft)

10.6 Title IX & Syllabi

10.7 Review of Chairs

1. Bakersfield

2. Channel Islands
 3. East Bay
 4. San Bernardino
 5. San Jose
- 10.8 Revised ECS Exemption Resolution – Jon Brusckhe

XII. ADJOURNMENT

Meeting adjourned at 12:55 PM.