



CALIFORNIA STATE UNIVERSITY, FULLERTON

ACADEMIC SENATE EXECUTIVE COMMITTEE MINUTES AUGUST 25, 2015

Approved 9-1-15

11:30 AM - 12:50 PM

PLN-120

Present: Bonney, Casem, Dabirian, Guerin, Meyer, Oliver, Sargeant, Stohs, Walker

Absent: Stang

I. CALL TO ORDER

Chair Bonney called the meeting to order at 11:30 AM.

II. URGENT BUSINESS

There was no urgent business

III. ANNOUNCEMENTS

- Dabirian: All IT systems are working
- Walker: Enrollment management committee has built models of the flow through the various majors and to show what future enrollments will look like. Chairs do not currently have access to these important resources. The queries in CMS that have been developed have not been shared, so no one knows they exist. Chairs, Deans and Assistant Deans need to be made aware of the tools and resources and provided with instruction on how best to use them.
The suggestion was made to create a matrix of the tools and functions that can be used for queries and where to find them.

IV. APPROVAL OF MINUTES

M/S/P (Walker/Stang) EC draft minutes 8-18-15 were unanimously approved as submitted.

V. CHAIR'S REPORT (Bonney)

Chair Bonney reported on topics below.

- A series of emails were received from the College of Communication regarding ASI decision on the distribution of IRA Funds. ASI received 113 applications totaling requests for \$4.5 million however they were limited to a budget of \$2.8 million. The decision was made to limited travel awards to \$1,500 per student. Limiting travel expense hit some long-standing programs i.e., the Forensic Program, and displeasure with that decision was made public. The Dean of the College of Communications has since found a way to fund the Forensic Team travel. A question was raised regarding the appointment of the faculty advisors to this committee. The new Director of ASI, Dave Edwards, believes the Senate Executive Committee should make faculty appointments to this committee. He would like recommendations from Executive Committee for faculty to serve on the committee.

A second issue that was discussed is the appearance of conflict of interest when a faculty advisor is also applying for IRA funding; whether funding is awarded or not. Since this is an ASI program Academic Senate is limited to expressing its concern about the potential for the appearance of a conflict of interest.

The use of ASI IRA funds for ongoing programs that require an annual budget needs to be addressed. Maintenance of on-going, high-quality programs, especially those that support student success, requires a reliable source of funding. Changes in the availability of IRA funding will impact programs that are dependent upon IRA as the only funding source.

Emily will send a letter to Dr. Eanes commending the students for their thoughtful decision making under extremely difficult circumstances and emphasize that Senate Executive Committee wants to ensure appropriate faculty involvement. The letter will also expressing our concern regarding the appearance of a conflict of interest as discussed above.

- Jon Brusckke will be running for vice-chair of PRBC

- Alexandro Gradilla suggested establishing a new standing committee on Diversity and Ethnic Issues.
- Dale Merrill said yes on the RTVF name change.
- August 26th is the kick-off of the Academic Master Plan with the first meeting of the Steering Committee.
- Retreat planning meeting was held on August 21st. Su Swarat has designed some excellent forms that facilitate the process of mapping their learning outcomes onto the five core proficiencies.
- Next week consultations at Exec:
 - Scott Hewitt will provide an update on the Library and “weeding” the collection. He will make an official report to the Academic Senate on September 17th.
 - Alison Wrynn, Greg Childers, Peter Nwosu, and Su Swarat will discuss the launch of the GE Assessment Plan.
- Question: on August 24th went an orientation session for the new members of the ASC Board. Are you interested in having someone coming to the Academic Senate for about 15-20 minutes? Will ask Frank Mumford to come to the Executive Committee prior to presenting at the Academic Senate.
- Will send a memo to the committee chairs and Exec Liaisons requesting that standing committees evaluate which ex-officio members would best support the needs of the committees.

VI. PROVOST REPORT

- Kick-off of the Academic Master Plan is tomorrow, August 26th. Two years ago it was part of the PRBC recommendation for the President to start on an Academic Master Plan process. Last year was spent on deciding how we wanted to conduct the conversation. Over the summer the President approved the final recommendations from the President’s Advisory Board on the framework of the AMP. The framework document included a steering committee and four sub-committees: 1) program degrees and outcomes (*what do we teach*), 2) student (*who do we teach*) 3) faculty pedagogy (*how do we teach*) and 4) infrastructure and resources (*what do we need to be able to teach*). We have enlisted about 80 faculty to serve on the various committees. The goal is to have a document that has an introduction, a section for each subcommittee, a conclusion and supporting documents. Each sub-committee section should provide a direct response to the questions above. The drafts will be shared with the campus community in spring, to help finalize the document for summer 2016. Information from the report will guide decision making and planning specific to the needs of CSUF.

Question: The CSU came out with the Sustainable Financial Model, how will that impact the AMP? The sustainable financial model should inform the academic master plan.

VII. STAFF REPORT (Benjamin Report)

- 3-pg memo with revised UPS’s went out today to the campus and the Academic Senate website has been updated with the current UPS documents.
- Updating committee chairs with updated membership and student’s information received from ASI.
- Continuing to update committee memberships filling vacancies.
- Working on agendas for committees with no chairs for Exec liaisons, will send out by end of the week for your approval to send to committee members.
- Getting things together for the first Academic Senate meeting of the year.
- Updating website with current committee memberships.

VIII. NEW BUSINESS

8.1 PPR Guidelines – Revised UPS 410.200

A draft revision of the PPR Guidelines was evaluated by the Assessment & Educational Effectiveness committee last year. The committee has several concerns with the proposed revisions. Information was forward to the deans and chairs, for feedback. In view of on-going concerns and future plans to revise the structure of the Annual Reports which would necessarily impact the PPR, the A&EEC tabled discussion the PPR at their May 6th meeting. There was no vote to approve.

The suggestion was made to send the draft revisions of the PPR to: FAC, GE, PRBC, and UCC. Chair Bonney will follow-up on discrepancies regarding the status of the revised PPR.

ITEMS BELOW WILL BE MOVED TO NEXT AGENDA 9-1-15.

- 8.2 Marathon Meeting 5-14-15 – Discussion Items
1. ASD 14-193 UPS 410.103 Curriculum Guidelines & Procedures: New Programs & Program Changes [Source: GE/UCC]
 2. ASD 15-107 Proposed New UPS 3xx.xxx Declaration and Change of Majors and Minors [Source: UCC]
 3. ASD 15-73 UPS 210.00 Faculty Personnel and Procedures [6-5-14] [Source: FAC]
- 8.3 Refer to Faculty Affairs Committee: UPS 210.007 Appointment of Administrative Personnel [1-30-13]
- 8.4 Refer to Faculty Affairs Committee: UPS 210.500 Procedures: Search Committees for Administrative Personnel [1-30-13]
- 8.5 Continue Discussion re Presentation for Proposed Changes to Bylaws & Constitution – CONSTITUENCY ISSUES [from 4-28-15 EC meeting]
- Chair Walker stated this ongoing discussion will carry over into the summer for the new EC to agendize. The topic will be brought forward for action – 2015-16 Academic Senate.

IX. ADJOURNMENT

M/S/P (Guerin/Walker) Meeting adjourned at 12:50 PM.