



CALIFORNIA STATE UNIVERSITY, FULLERTON

ACADEMIC SENATE EXECUTIVE COMMITTEE MINUTES SEPTEMBER 8, 2015

Approved 9-15-15

11:30 AM - 12:50 PM

PLN-120

Present: Bonney, Casem, Dabirian, Meyer, Oliver, Sargeant, Stang, Stohs, Walker

Absent: Guerin

I. CALL TO ORDER

Chair Bonney called the meeting to order at 11:30 AM.

II. URGENT BUSINESS

There was no urgent business.

III. ANNOUNCEMENTS

- Dabirian: An email will be going out to campus telling users to change their password. IT is developing a page to change your password, which will also give instructions to bring devices together to make the password change easier.
- Bonney: IT should notify faculty if they plan to use Eduroam that they need to make sure it is installed on their devices here on campus before traveling abroad to ensure they have internet access.
- Walker: First meeting of the CSU Statewide Senate. Most concerning item was the discussion of B4, Mathematic in Quantitative Reasoning Requirement. Currently by Executive Order, courses that fulfill B4 are required to have an intermediate algebra prerequisite. There are several pilot programs in the community colleges that use Statway, which is stretch course that fulfills their remediation as well as their requirement for B4. However, the mathematics in the Statway course are not equivalent to intermediate algebra and may not fully prepare students who decide to enter a STEM major in future. Also,, the courses do not reassess the student's proficiency in intermediate algebra. The GE Advisory Committee (advisory to the Chancellor), renewed the Statway pilot for another several years and also said it could expended it to community colleges. The Statewide Senate has passed a resolution asking for a task force to reevaluate the B4 requirement.
- Chancellor and the Chairman of the Board basically said we would not be getting much more money from Sacramento.

IV. APPROVAL OF MINUTES

M/S/P (Walker/Stohs) EC draft minutes 9-1-15 were approved as submitted.

V. CHAIR'S REPORT (Bonney)

Chair Bonney reported on topics below.

- An email will go out by end of the week for The Academic Master Plan with names of the committees, the minutes of the first meeting, and the charges.

Problem: the larger committees are having trouble finding a meeting day/time.
Suggestion: ask the committee members if teleconferencing will help.
- The Provost has met with ASI, and I will ask the Board if they would like to have a presentation about the Academic Senate at one of their upcoming board meetings. This will give them a better understanding of the role of the Academic Senate, shared collegial governance and the function of University Policy Statements.
- ASI expressed concerns with the inconsistency of the +/- grading system. They believe it is unfair that students don't get credit for an A+, but will receive a deduction for an A-.
- Students have concerns with SOQ's. They question how important they are and whether they are ever considered.

Suggestions:

Moving SOQ's online, it would be easier on faculty and staff

Look at other CSU's that have been successful with moving this online.

Create one core set of questions (6-8), and the departments can add on their own customized questions.

Draft a resolution to have a task force (5-6 people) to work on this.

- Students express concerns that some departments, during faculty hiring, have teaching demonstrations that allow student feedback and others do not. They were wondering if there should be a consistent policy on campus.

Suggestion: think about the ways we can go about addressing this.

- IRA Committee, need suggestions of 1-2 more names to recommend to Dave Edwards.
- The GE committee approved the draft GE Assessment Plan at their recent meeting with minor revisions to the timeline. We will re-visit the GE Assessment Plan at our next meeting.

Suggestions:

Send a letter to the GE committee expressing what our concerns are with the timeframe and the number of courses to be sampled.

Consider making this a pilot program.

- Will request an update on the First Year College Experience for Executive Committee.
- Phil Lee will be the person representing FAR on the Faculty Affairs Committee.

VI. PROVOST REPORT

There was no Provost report.

VII. STAFF REPORT (Benjamin Report)

- Call for nominations went out for two Faculty awards:
 - Faculty Leadership in Collegial Governance Award, deadline: September 21, 2015
 - Outstanding Lecturer Award, deadline: September 28, 2015.

VIII. COMMITTEE LIAISON REPORTS

- 8.1 Faculty Affairs Committee [Casem for Bonney] F, 9-4-15, 10:00AM-12:00PM, MH-141
- Review of the 2014/15 FAC annual report is pending
 - A process needs to be established to streamline the paper trail from FAR to FAC involved in the review of departmental standards for the evaluation of lectures (if distinct from UPS 210.070)
 - A draft checklist will be developed for the 10/2 meeting to assist departments that wish to develop review criteria for lectures to facilitate evaluation by FAC
 - Discussion of ex officio needs. No changes recommended
 - Discussion of the need to revise UPS 210.000 to separate review of departmental standards and SOQ forms from the faculty review process. Need information from the activities of the 14/15 ad hoc committee charged with evaluating the duties of the FPC.
 - Discussion of UPS 410.200 - PPR. The committee will consider the role of faculty and faculty time in the PPR process at a future meeting.
- 8.2 General Education Committee [Casem] F, 9-4-15, 2:00-4:00PM, MH-141
- The committee reviewed tasks for the semester including review of new GE courses, recertification of existing courses and advising Academic Senate on topics related to GE
 - GE courses in the categories B.1 - B.4 will be undergoing recertification during the fall semester
 - GE courses in categories D.1 and D.2 will be conducted during the spring semester
 - Support materials will be provided to facilitate the process
 - Draft proposal of the GE Assessment plan was passed with minor modifications (emphasis on aggregate student data and shift of timeline in recognition of RTP deadlines).
 - Committee members were asked to review UPS 410.200 (PPR) and provide comments at the next meeting
 - The committee discussed the question of *ex officio* members. Greg will investigate whether the GE Faculty Coordinator might be a good addition.
 - Committee members expressed concern about the articulation of GE with community colleges. Are our GE certified CC transfer students prepared for work in our upper division courses?
 - Nomination of a vice chair was tabled until next meeting. Chair Childers will be on sabbatical during the spring necessitating a replacement
- 8.3 Information Technology Committee [Stang] F, 9-4-15, 10:00-11:00AM, PLS-299
- Membership Composition**
- Committee membership was discussed, and memo from chair re: ex officio membership will be forthcoming
- SSI Updates Key IT initiatives for Students**
- Software for students: Adobe, [Lynda.com](#), Dropbox, Qualtrics, SPSS funded for students via SSI at no cost (see [student technology services websites](#))
 - Classroom Technology upgrades and refresh—3 prototype rooms available for demo use

- WIFI...double capacity for all general use classrooms
- Starting 8/24/15 student help desk is 24/7

Updates for Staff

- [Lynda.com](#) now includes free classes for Project Management Certification
- Staff who have roll-out iPads will have iPads refreshed

Key updates for Faculty

- Faculty Commons colocated services
- Refreshed Division of IT website
- EduRoam-wifi access at participating global education sites ([eduroam.org](#))
- Password update system now includes special system for PT faculty notification

Website WIDGET Pilot for increased web accessibility (visual and audio)

- See piloted install at top of [IT website](#)

8.4 International Education Committee [Sargeant] W, 9-2-15, 11:00AM-12:00PM, LH-702

- Clarification of voting and non-voting members, discussed bylaws and resolved to recommend the following composition for the committee:
 - AVP of IPGE/Dean UEE, two designees from IPGE/UEE, the Director of Risk Management or designee, and two students

The committee will draft a formal resolution for voting at the next meeting.

- Remainder of the meeting was a general discussion of the charge of the committee and tasks for this year, as well as the faculty survey that has been developed for distribution this fall. Discussion that the charge of the committee may need to be revised to better line up with current campus priorities.

8.5 Planning, Resource & Budget Committee [Meyer] F, 9-4-15, 1:00-2:30PM, CP-1060-05

- Focus on Budget 101. Many very good questions and discussion followed.
- Presentation of last year's final report by Past chair Bob Mead. We worked on setting agenda items for the year. The preliminary list looks rather long.
- Discussion of ex officio members as per Senate Chair's request. The PRBC does not see this as an issue.

8.6 Student Academic Life Committee [Guerin] T, 9-1-15, 9:00-10:00AM, MH-141

- We discussed getting an update on the campus HIP Initiative and support opportunities.
- We reviewed the committee membership, and no changes were recommended.
- Possible agenda items were discussed: unit caps for students (how determined if they can take excess units), TDAs, and status of NSSE.

IX. NEW BUSINESS

9.1 Changes to the Constitution and Bylaws

1. UPS 100.000 Academic Senate Constitution with track changes
2. UPS 100.001 Academic Senate Bylaws with track changes

- There were fairly minimal changes made. The language in the Constitution is what came out of the committee and specifies who is on the committee and removed those who are no longer on the committee. Then we said what the functions were.
- Dropped the same language from the Constitution into the Bylaws.
- Add the language "Provost or designee"
- Would like to put both on the Agenda for the AS September 17th meeting.

ITEMS BELOW WILL BE MOVED TO NEXT AGENDA 9-15-15.

9.2 Marathon Meeting 5-14-15 – Discussion Items

1. ASD 14-193 UPS 410.103 Curriculum Guidelines & Procedures: New Programs & Program Changes [Source: GE/UCC]
2. ASD 15-107 Proposed New UPS 3xx.xxx Declaration and Change of Majors and Minors [Source: UCC]
3. ASD 15-73 UPS 210.00 Faculty Personnel and Procedures [6-5-14] [Source: FAC]

9.3 Refer to Faculty Affairs Committee: UPS 210.007 Appointment of Administrative Personnel [1-30-13]

9.4 Refer to Faculty Affairs Committee: UPS 210.500 Procedures: Search Committees for Administrative Personnel [1-30-13]

- 9.5 Continue Discussion re Presentation for Proposed Changes to Bylaws & Constitution – CONSTITUENCY ISSUES [from 4-28-15 EC meeting]
Chair Walker stated this ongoing discussion will carry over into the summer for the new EC to agendize. The topic will be brought forward for action – 2015-16 Academic Senate.
- 9.6 Revision to UPS 300.016 Withdrawal Policy [6-16-15]
 - 1. Letter from Morteza Rahmatian to Peter Nwosu
- 9.7 Discussion on Excess Units
- 9.8 Discussion on Articulation Issues

X. ADJOURNMENT

M/S/P (Dabirian/Stang) Meeting adjourned at 12:50 PM.