



**ACADEMIC SENATE  
EXECUTIVE COMMITTEE  
MINUTES  
DECEMBER 5, 2017**

*Approved 1-23-18*

**11:30 AM - 12:50 PM**

**PLN-120**

Present: Bonney, Brunelle, Brusckhe Dabirian, Gradilla, Myck-Wayne, Oliver, Patton, Shahi, Stambough, Stohs

## **I. CALL TO ORDER**

Chair Stambough called the meeting to order at 11:30 am.

## **II. URGENT BUSINESS**

- Resolution for President García needs to be ready for Thursday's AS meeting. We will get the final number for the donation to the Dreamer's Center from Greg Saks, it will be around \$1,000, and we will also be presenting her with a watch.
  - Executive committee reviewed the resolution of changes.
  - Emily Bonney volunteered to make changes and send it to the Executive Committee before Thursday's AS meeting to make sure no additional changes are needed.

## **III. ANNOUNCEMENTS**

- (Dabirian) Drone Committee will be moving forward and will have 3-4 faculty members on it. We have received self-nominations (John Carroll, John Patton, and Nancy Fitch). There will also be a representative from the police, risk management, staff (Matthew Gush), and ASI on the committee.

## **IV. APPROVAL OF MINUTES**

5.1 EC Minutes (Draft) 11-28-17 *forthcoming*

## **V. CHAIR'S REPORT**

- Met with Kari Knutson Miller yesterday and she is going to take a look at the organization structure to see where the gaps and vacancies are. She will come to Exec on January 23<sup>rd</sup> to get our feedback on where priorities need to be regarding filling the gaps.
- We need to think of names to replace her as the co-chair of the Strategic Plan.
- One thing that will change is Anil was forceful on getting the First Year Experience as a full-fledged program ready for the fall, which was going to be almost impossible to happen and incredibly costly. We still have UCC taking a look at the idea of what it would look like as a university requirement and fundamental goals for it.

### Suggestions:

- (Bonney) We need to be prepared to let people know they are going to have to live with University 100 for a while because there is not a mechanism for pulling it out. To try to decertify a course that fits very nicely in Area E is a no starter, so we should declare that a dead issue as the Frist Year Experience gets sorted out.
- (Brunelle) Concerning running the course, make sure a faculty member and not an administrator is overseeing the course.
- (Brunelle) We get moving on the position that would be for a faculty member and put the faculty on the sub-committee of the UEE
- Met with VP Kim and Ali Izadian. Ali wants to put together a separate committee on architectural design and recommendations, which overlapped a lot with CF&B. The committee or task force will be structured differently and linked in with CF&B. Their charge is different and more specific on particular recommendations that would go through Ali through VP Kim to the President about very particular architectural aspects, and they will link in with CF&B regarding CF&B having an oversight role. CF&B would get the reports about what they are recommending, and CF&B can weigh in on it. CF&B will have a dual purpose and report to VP Kim and us. It is almost like creating a sub-committee including some Senate

representation with a direct link to the Senate committee that would have oversight and reports from the sub-committee.

Suggestions:

- (Dabirian) I would recommend the chair of CF&B to be on the sub-committee automatically.
- (Patton) If we are going to change the title of the committee, take the opportunity to look at the scope of work and build in a range of work for oversight for some of these functions.
- (Dabirian) Change the name to reflect the charge of the committee.
- (Stambough) Have the Constitution Committee take a look at the charges and structures of all committees.
- (Gradilla) Have workshops in the fall with committee chairs.
- (Patton) Encourage the committee chairs to attend the retreat and have a breakout session with them.

## **VI. INTERIM PROVOST REPORT – 12:30 PM**

No report.

## **VII. STAFF REPORT**

No report.

## **VIII. COMMITTEE LIAISON REPORTS**

### 8.1 ASI Board [Stambough], T, 11-28-17, 1:15 - 3:45 PM, TSU Legislative Chambers

No report submitted.

### 8.2 Diversity & Inclusion Committee [Gradilla], T, 11-28-17, 1:00 - 2:00 PM, PLS-260C

- The main brainstorming conducted at the meeting was to examine cluster hire practices from around the country. VP Forgues reported that at the CSU wide HR meetings, many other CSU campuses are discussing cluster hires as a strategy as well.
- The other area of investigation included examining exit interview processes from different campuses. It was also discussed that we should not merely gather data but to do things in response to the survey in general around broad thematic (plus this will focus on structural or institutional failures instead of making it about personal or departmental shortcomings).
- The VP and the D&I Committee will hold a retreat in spring to set an agenda for possible UPS recommendations or modifications to existing UPS. The committee will also meet the new AVP for D&I.

### 8.3 Information Technology Committee [Shahi], F, 12-1-17, 10:00 - 11:00 AM, LH-702

- Minute of November 3, 2017, was approved.
- Committee separated into groups to discuss the Strategic plan.
- Nancy Fitch and Karyl Ketchum were appointed as representative to Web Communications Advisory Group (WCAG).
- Discussion on Open Access Policy with Mark Bilby, Librarian. Mark discussed the web page about the proposed new UPS: <http://libraryguides.fullerton.edu/open-access/GreenOApolicy>.
- Discussion and update from the subcommittee on periodic review requested by AS on "UPS 411.103: Policy on interactive Televised Courses Guideline and Procedures."
- IT report on:
  - Data Visualization Center for displaying multiple data sets, and large datasets.
  - Launch real-time CSUF notification for faculty, staff and students.
  - Discussion and update on Titanium Engagement.

### 8.4 Faculty Affairs Committee [Bonney], F, 12-1-17, 10:00 AM - 12:00 PM, MH-141

The committee discussed and approved subject to some changes the Department Standards for the Review of Temporary Faculty. The committee also had a long discussion of changes to UPS 210.000 and recommended that the document with the essential changes is submitted for approval and that two additional changes be deferred as they might lead to a discussion that would delay approval of the UPS modifications to which urgently need to be affected.

### 8.5 Graduate Education Committee [Oliver], F, 12-1-17, 2:00 - 4:00 PM, H-219

#### **Urgent Business**

Mark Bilby, Pollak Library discussed archiving of theses and dissertations in ABIERTA. He was hoping the Grad Ed committee would endorse this process of building a new repository for master's thesis, doctoral dissertations, and doctoral nursing projects. This would allow for archiving, cataloging, depository, and preserving these works.

## Approval of Previous Minutes

Graduate Education Committee - Minutes of 3 Nov 2017 meeting were approved.

## Announcements/Information Items

- GERO 507 approved as meeting the University Writing Requirement (7-0, via email; 10/12/2017) and will be passed on to the Senate Exec.
- Statement on effect of proposed tax legislation on graduate education was discussed, and members were encouraged to contact their congressional representatives with their concerns (<https://www.aaup.org/news/tax-proposal-hurts-higher-ed#.Wh2nvzdryUk>)

## Old Business

Discussion/vote – Changes to UPS 330.124 Policy of Good Standing (11/3/17, M-Evanow, S Chandler). The committee reviewed the revisions offered at the last meeting and approved. Will be sent to Senate Exec.

## New Business

Discussion – Proposal to limit administration of SOQs to courses with 5+ students. The committee held a brief discussion, and John Hoffman will review and bring back to the next meeting

## News/updates from Office of Graduate Studies (Katherine Powers)

- CSU Mentor replaces by Calstate Apply – Katherine Powers reviewed some of the problems associated with the new system and said they were being addressed as rapidly as possible.
- She indicated that there are a lot of new programs in the development stage Plan.
- Student Success to be held on January 21- orientation for new graduate students.
- February 10 Grad Admission Expo – graduate program recruitment is emphasized.

### 8.6 Library Committee [Stohs], M, 12-4-17, 11:00 AM - 12:00 PM, PLS-256

- Announcement: may be funded to support Grad Student publishing (open access, etc.).
- Dean's update: hired HR analyst.
  - 1st floor south - not yet opened; fire marshal still has concerns; no more predictions. Planning renovations for floors 4 and 5 (take 2 or more years).
  - Three searches for staff on-going.
  - Special collection - alternative comic book contribution (about \$12K).
- Unfinished business

**Strategic Plan:** review draft of the report to Exec./minor changes suggested.

**Open Access:** Opt-out; revocable/irrevocable

Univ IT committee - comments from them. Recommend (now) no changes, but we are ready in case it comes up on the floor.

**Grad theses:** deposit in the institutional repository - governance (don't need or want a UPS, but have it go to Grad Ed, and Library). Continue to work with ProQuest. The basic idea is to digitize these documents; at minimal cost to the library. (great idea).

### 8.7 Student Academic Life Committee [Stohs], T, 12-5-17, 9:00 - 10:00 AM, MH-141

## Business

1. DACA and ASI Resolution – Dr. Tonantzin Oseguera; presented by Henoc Preciado & Dr. Joy Hoffman

## Supporting Undocumented Students Post-DACA PPT Presentation:

Each center has five student leads. Were 1st dreamers center in CSU system.

Henoc presents:

- Current state of DACA; Sept 5 rescission.
- Phased out over next 2+ years. Current benefits will naturally expire.
- Only individuals whose DACA expire up until March 5, 2018, allowed to renew.

Were about 800,000 originally; 150,000 were allowed to renew. Renewal will give two more years of work authorization. No new requests accepted.

Is some litigation and legislation to "fix/deal with" issues?

Student support (Sept 5, busy), continuing. Assistant Deans are involved.

The Dream Co-Op (student club).

2. SALC subcommittee revisions [UPS 100.004, UPS 330.232]  
Do by email? But some changes might need discussion.

## **IX. UNFINISHED BUSINESS**

### 9.1 AA/AS Spring Retreat

1. Evaluation of Shared Governance
2. The American Association of University Professors Indicators of Sound Governance

Provost Puri and President García liked the idea of shared governance as the topic for the retreat.

Exec will send Chair Stambough feedback on the questions, and he will prepare a draft and have it ready to discuss at the next Exec meeting.

## **X. NEW BUSINESS**

### 10.1 Dean Search Committees

We will be doing the searches for MBCE and ECS.

The committees will consist of five faculty members from the college, at least three of them shall be tenured elected by the Academic Senate. Only full-time faculty members in the college including temporary faculty are eligible to serve on the search committee for the dean.

Q: (Stohs) When will the committees be formed?

A: (Stambough) We want them to start in the spring.

Q: (Stohs) Which Provost will be responsible for filling out all the members of the committees?

A: Provost Knutson Miller

(Dabirian) If we want to get, it did in the spring working on the job description after the January 25<sup>th</sup> AS meeting is going to be too late to begin advertising.

#### Suggestions:

John Hoffman, Shaun Pichler, Mike Perez

Also, there will be a search in Student Affairs for an Associate Vice-President position, and we will need three faculty members for that too. Please think of names so we can contact them to put this on the AS agenda for the January 25<sup>th</sup> meeting. And we need to replace Daniel Soper (MCBE) on the GE Task Force Committee.

### 10.2 Revisions to UPS 210.000 Faculty Personnel Policy and Procedures

We will put this document on the AS agenda for the January 25<sup>th</sup> meeting.

### 10.3 Campus Free Speech

Suggestion from Dean of Students is to have a panel that would include faculty to deal with free speech issues. They want Chair Stambough on the committee for moderating, a representative from the Institutional/Non-Institutional left and right (e.g., Young Americans for Freedom, SQE, College Republicans, and College Democrats). It would be about what free speech on campus and dialogue is.

#### Suggestion:

It would help to understand what they are proposing if it this was written.

Senator Bonney wanted to acknowledge Dean Kazoleas's role in the Milo Yiannopoulos event. He took care of corralling the Young Republican group and was a crucial player. We will probably do a letter for him from Human Resources, but I would like to encourage the Executive Committee to think about also sending him some accommodation because that was a job that nobody wanted and he stepped in and did a great job.

## **XI. ADJOURNMENT**

M/S/P (Dabirian/Patton) Meeting adjourned at 12:50 PM.