



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
SEPTEMBER 12, 2017**

Approved 9-19-17

11:30 AM - 12:50 PM

PLN-120

Present: Bonney, Brunelle, Brusckke, Dabirian, Gradilla, Myck-Wayne, Oliver, Patton, Shahi, Stambough, Stohs

I. CALL TO ORDER

Chair Stambough called the meeting to order at 11:30 am.

II. URGENT BUSINESS

- Comment: Regarding GE, on the Statewide Senate, we are getting bombarded with emails with all kinds of comments, suggestions, etc. I think it would be a good idea for Executive Committee to be experts on EO 1100 for the upcoming retreat.
- Comment: The union has now sent out two emails asserting the GE curriculum is a "condition of work," and they insist on a "meet and confer" with the Chancellor, but the Higher Education Employer-Employee Relations Act (HEERA) limits the union to not being involved with curriculum. While we appreciate their support, would we want a mild resolution that says thank you but could you not insist?
 - Response: If they want to meet with the Chancellor, do we need to get involved in that at all? It should be the Chancellor's office to respond to that.
 - Response: Between now and our next Senate meeting, there is a Statewide Senate meeting which includes the CFA report with Q&A. Would it be possible to get clarification they are talking about conditions of employment and not curricular issues?

III. ANNOUNCEMENTS

- (Myck-Wayne) The Executive Committee was thanked for the card and condolences given to her.
- (Stambough) The new Academic Senate website prototype was displayed.
- (Bonney) Complete your EO 1083 responses. Take a look at the email and take care of that right away, we have to get that done by the end of October.

IV. APPROVAL OF MINUTES

- 4.1 EC Minutes (Draft) 8-29-17
M/S/P (Bonney/Brunelle) Minutes were approved.
- 4.2 EC Minutes (Draft) 9-5-17 *forthcoming*.

V. CHAIR'S REPORT

- Statewide Senate Chair has been coordinating a lot of resolutions about EO1100. A lot of campuses are pushing the idea of an extension.
- My meeting with the President moved to tomorrow but we did chat a little bit, and she is going to explore our options on that as well. She is going to talk to the people at Golden Shore about an extension for us to see if there is an opening for it, then we could draft something and have an actual proposal for it.
- The AA/AS Retreat invitation went out on Friday, September 8th. It will be in Titan Hall, and I assume it is going to be well attended.

- Keep this in mind, next semester there will be additional conversations of revisiting IRA. There is a task force report that came out in spring 2016.
- Eventually, we need to clean up the language of what roles certain folks can have on individual committees because it is not consistent throughout all our documents. Sometimes we make a distinction between 2-2 FERPS and 4-0 FERPS and sometimes we do not.

- I will be doing the New Faculty Orientation on Shared Governance today and tomorrow. I will be taking them through what the Senate is and what we do. If there is anything, you want me to mention let me know.
 - Response: Encourage them to get involved early. There are plenty of committees for junior faculty to serve on.

VI. STAFF REPORT

- We did not receive any petitions for the upcoming general election so that the Senate nominees will be the only names on the ballot.
- The deadline for Faculty Leadership in Collegial Governance Award and Outstanding Lecturer Award is Monday, September 18th. So far, we have received two nominees for each award.
- We have received 107 RSVP's for the AA/AS Retreat, so if you have not registered, please do so ASAP.

VII. COMMITTEE LIAISON REPORTS

7.1 ASI Board [Stambough], T, 9-5-17, 1:15 - 3:45 PM, TSU Legislative Chambers

The Board approved two policies related to the governance structure. Both measures were primarily language clean-up measures. VP of IT Dabirian gave a presentation on the upgrades to classroom technology and other technological upgrades for this year. Much of the discussion was about DACA during the public speakers' section including a presentation from SQE. Strategies were discussed for how to support the DACA students and how to inform legislators about policy preferences related to DACA.

7.2 Diversity & Inclusion Committee [Gradilla], W, 9-6-17, 10:00 - 11:00 AM, MH-141

- We started the meeting at quorum--some members could not make the meeting time. And no students were in attendance.
- First order of business was selecting a chair. The members decided to create a chair/vice chair leadership model. Vita Jones was elected chair and James Rodriguez was elected vice-chair. This was done to maintain continuity to the PCEI. Rodriguez highlighted last year's annual report. The committee decided to be more proactive instead of being reactive or inactive as a committee.
- The number one issue for the committee will be examining faculty retention policies. We will be working with HRDI closely and with the new AVP Diversity and Inclusion once they are hired. VP Forgues is currently the ex-officio representative for HRDI. He believes the new AVP will take his place on this committee. We discussed many easy actions that can be done to retain people BEFORE they go on the job market. Elisa Mandell from ARTS mentioned that at UCLA when faculty are finalists and when they expect UCLA to match a competing offer they must alert their university in order to prepare a competitive offer OR to take them off the job market (because they will offer them a better deal).
- We discussed wasted opportunities during the RTP process to gauge faculty morale. It was recommended that chairs/coordinators, departments/programs, and Deans need to be proactive and ask their faculty during the RTP review process "are you happy". And to not take offense or take personally a negative response. This is when the retention apparatus needs to go into effect.
- We discussed the need to obtain an exit interview (former faculty do not respond to HRDI's request...we may ask chairs or trusted colleagues to ask that the faculty person respond to an exit interview). We may even take informal narratives as a form of an exit interview.
- Lastly, we discussed other agenda items which included EO 1100, the DACA repeal, Free Speech for faculty (with an eye towards faculty of color and women faculty). We also look forward to working on the new strategic plan.
- And before we adjourned we discussed the upcoming visit by our diversity consult Dr. Damon Williams. It was noted with great irony that they diversity consultant was scheduled to come to campus during Rosh Hashanah and two Jewish colleagues on the committee were disappointed by that decision and planned not to attend the visit during their holiday observance.

- 7.3 International Education Committee [Dabirian], W, 9-6-17, 11:00 AM - 12:00 PM, MH-141
- Dean K. (Chair) called the meeting to order and discussed the following goals:
 - UPS 320.104 review and make sure it is in complaint with CO Audit
 - Study Abroad student survey was designed last year
 - to be sent to all students this semester
 - Dean will be submitting the review for IRB
 - Kari K. discussed the International Education Audit findings and a solution in resolving them. The committee will be working on UPS for minor edits to be compliant with CO audit.
- 7.4 Faculty Development Center Board [Shahi], F, 9-8-17, 9:30 - 11:00 AM, PLS-299
- The committee unanimously voted Natalie Tran as the 2017-2018 FDC Board Chair.
 - A discussion took place focusing on the FDC annual report, Nilay went through the Annual Report item by item. There were four categories the FDC Board and the FDC Director focused on last year to better support faculty; Faculty Mentoring, Faculty Leadership, Faculty well-being, and Supporting diverse Faculty.
 - Faculty Mentoring – the FDC provided mentorship to faculty by providing a monthly meeting for new faculty, Diversity Brown-bag Series, Diversity book groups, workshops, and grants.
 - Faculty Leadership (not administration)- Spring 2017 Kristin Stang piloted a Faculty Leadership program through Faculty Support Services to support leaders on campus. Kristin built the content, coursework and schedules guest visits upon request.
 - Faculty Well-Being (or Work-Life Balance) – The board discussed ways the FDC should consider a faculty’s well-being as their top priority and the relationship it contributes to ways faculty can be more productive with their responsibilities they have on campus. Natalie Tran is working with HRDI in offering ‘Mindful Mondays.’
 - Supporting Diverse Faculty - a discussion took place regarding the challenge CSUF is facing with keeping diverse faculty and ways Faculty Support Services and FDC can try to improve.
 - The FDC will continue to focus on these four topics and will also concentrate on a better branding for the FDC.
- 7.5 Curriculum Committee [Patton], F, 9-8-17, 12:00 - 2:00 PM, MH-141
No report submitted.
- 7.6 Planning, Resource, and Budget Committee [Stambough], F, 9-8-17, 1:00 - 2:30 PM, CP-1060-05
No report submitted.
- 7.7 Graduate Education Committee [Oliver], F, 9-8-17, 2:00 - 4:00 PM, H-219
- Call to Order and Introductions**
- Ron Oliver called the meeting to order, introductions were made, and Paul Stapp selected as the fall Chair and John Hoffman was selected to chair in the spring
- Approval of Previous Minutes**
- Minutes of March 17, 2017, meeting were approved
- Announcements/Information Items**
- Paul shared the current charge to the committee – its roles and responsibilities
- Old Business**
- Review of GERO507 as meeting the GWR –Paul shared the checklist the committee has used in the past to review syllabi – input to be sent to Paul by the end of next week.
 - Paul asked the committee to think of items they felt needed to be dealt with this year and to request from the Senate Executive committee for items they would like the committee to address
 - The committee proposed several items:
 - Barriers confronted to finishing master’s degrees
 - Pathways from master’s programs to doctoral programs
 - Which parts of the UPS refer to graduate education and perhaps need to be reviewed and revised
 - Graduate recruitment
 - Review of areas of the Master Plan that relate to graduate education

- 7.8 Faculty Research Policy [Brunelle], 9-12-17, 9:00 - 10:00 AM, H-219
- We met with a quorum only one committee member was absent.
 - Nikolas Nikolaidis has agreed to continue as Chair of the Committee, and the meeting time will remain 2-3 pm on Tuesday afternoons.
 - After announcements and approval of the minutes from the last meeting, most of the meeting consisted of a discussion of the Junior/Senior Intramural Grants. Chris Liu suggested that there are problems with the ratio of Junior to Senior Grant applicants granted awards. Although he brought some data to the meeting, the committee felt that the data did not back up the verbal complaints from various deans that prompted Chris to see this issue as a concern. We, therefore, requested that Chris break down the tables he provided us to better reflect among the colleges how many Junior and Senior applications were received, and funded, in recent years.
 - Nikolas also pointed out that our committee would need during this academic year to discuss discrepancies with and between rubrics for scoring the grant applications.

VIII. UNFINISHED BUSINESS

8.1 Continue Faculty Committee Assignments for Standing Committees/Misc. Boards/Committee, 2017-2018

Continued filling the standing committee vacancies. An email will be sent out to faculty asking them to serve. Once we receive acceptances, we will add their names to the consent calendar at the next AS meeting.

8.2 GE Task Force

Executive discussed the structure to be used in determining what would go to the GE Committee and what would go to the GE Task Force.

Suggestions:

- Have a liaison on the Task Force Committee from the GE Committee, so there is a link between the two.
- Have Su Swarat on the Task Force Committee.
- Send to UCC to put on their agenda to make a University requirement for Univ 100 or equivalent courses taught by the colleges.

Chair Stambough will write to the deans and chairs to suggest names for the task forces, and we will have them ready to go through next Tuesday. We will get them appointed and announced at the next Senate meeting.

8.3 SOQ Task Force

We only received names from two colleges, so think of names and we will discuss next Tuesday.

8.4 Meaning of Degree

We have to develop a meaning of degree for WASC, and the meaning of the degree is. What is the Fullerton stand on the degree of every single person who walks across the stage? It pretty much is GE, not completely, but a lot of it is going to be GE. We need to develop it regarding where do we want to send it and what do we want to do with it.

Chair Stambough will send to UCC to take a look and develop a draft of the Meaning of Degree.

IX. NEW BUSINESS

9.1 Response to EO 1110: Academic Preparation

X. ADJOURNMENT

M/S/P (Dabirian/Bruschke) Meeting adjourned at 12:50 PM.