CALIFORNIA STATE UNIVERSITY, FULLERTON

**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
NOVEMBER 12, 2019**

Approved 12-3-19

11:30 AM - 12:50 PM   **PLN-120**

Present: Dabirian, Gradilla, Graewingholt, Matz, Stohs, Walsh, Walker, Wood
Absent: Stambough

I.   CALL TO ORDER

Chair Stohs called the meeting to order at 11:30 am.

II.   URGENT BUSINESS

No urgent business.

III.   ANNOUNCEMENTS

No announcements.

IV.   APPROVAL OF MINUTES

Minutes were approved.

4.1   EC Minutes 11-5-19 (Draft)

V.   CHAIR'S REPORT

➢ There is a faculty member on campus who would like to speak with the Executive Committee to talk about taking action about the racial incidents on campus. That person said they would get me some ideas, I am still waiting for them to send over their ideas. I don't recall us ever having a faculty member coming to Exec to talk, so I don't want to necessarily prevent it. I am open for any suggestions you might have.

   ➢ (Dabirian) Ask the faculty member to outline what they would like to do and let them know you will present it to Exec.

      • (Stohs) I informed the faculty member there are very few things the Senate itself could do and we did pass a resolution which outlined steps that should be taken.

   ➢ (Walker) There is a mechanism for them to go through their Senator Representative. I don't want to discourage them, but direct them to their Senate Representative and the Senator can bring the issue to Exec or make a statement on the Senate floor.

➢ We have an "if needed" AS meeting for November 21st, do we want to activate this meeting?

   (Walker) I would say no because it's the Thursday before we go to fall break.

➢ Right now, we only have two UPS documents on the agenda for the EC November 19th meeting. I will send the documents out via email and if we all approve they are ready for the Senate, I will cancel next week's EC meeting.

VI.   PROVOST REPORT

No report.

VII. STAFF REPORT

No report.

VIII. COMMITTEE LIAISON REPORTS

8.1 ASI Board [Stohs], T, 10-29-19, 1:15 - 3:45 PM, TSU Legislative Chambers

No report submitted.

8.2 International Education Committee [Dabirian], W, 11-6-19, 11:00 AM - 12:00 PM, T Hall 1424

The discussion was on study aboard and its cost. Few models were discussed. Intersession and summer experience including a 3 units credit. One model was discussed when we go through external institution. The study aboard must be course based and credit based.

➢ (Dabirian) We really need to look into combining the International Education and Extended Education Committees, there is not much work for either committee.

- (Walker) To combine the committees, one mechanism would involve both committees getting together and rewriting the charge so it includes both and then merging the committees next year. That does not involve the Constitution Committee and the better way to go, because both committees would know what they were doing.

  Q: (Stohs) Can I just request that of the two committees?

  A: (Dabirian) Have the two committee chairs and ex liaisons meet to discuss how to merge the committees.

8.3 Faculty Development Center Board [Graewingholt], F, 11-8-19, 9:30 - 11:00 AM, PLS-299

Announcement about Task Force formation for new LMS. Brief conversation about Canvas, Moodle, and other products on the market and why we are considering the transition at this time (functionality we'd like to have, functionality we'd like to see in the future, accessibility, and moving away from locally hosted/supported LMS).

Increasing Diversity Awareness on Campus – Currently they are vetting some books to give out during new faculty orientation to be incorporated into a campus-wide reading campaign and possibly UNIV 100 course curriculum. Discussed Diversity Faculty Learning Communities.

Conversation about Associate to Mid-career Faculty and what FDC can do to support both constituencies. How to support pre-tenured faculty and what challenges associate level faculty face going up for full.

By the numbers:

Rank	Year	Total	F/M
Senior	13+	13	6/7
Mid+	10-12	12	4/8
Mid	6-9	45	23/22
Inter	4-5	26	11/15
Early	2-3	49	26/23
First Year	1	37	25/12

8.4 Curriculum Committee [Stohs for Gradilla], F, 11-8-19, 12:00 - 2:00 PM, MH-141

Focused on UPS 410.113 – Joint Degree Program revisions approved.
Next item – Cross-listed courses (UPS 411.102 is from 2015; and most likely not "followed") – so question is how to improve the document.

8.5 General Education Committee [Wood], F, 11-8-19, 2:00 - 4:00 PM, MH-141

1. Reviewed course change proposal for AMST 324 for Z. Voted to approve with minor corrections.
2. Reviewed Course change proposal for COMM 315 for D.4 and Z. Voted to approve with minor corrections.
3. Discussed issues for improving/clarifying course cross-listing policy.
4. Discussed campus discussion on ethnic studies requirement, surveys, and focus groups.

5. There was discussion about the role of the GE committee in reviewing assessment data and making recommendations for improving the GE program. A potential role for the GE Task Force was discussed. There was concern that a possible role of the task force should not infringe on the role of the GE committee, and that any task force tasks be clearly defined, so the two groups would work in a complementary manner and not unnecessarily or inadvertently duplicate work.

8.6 Faculty Research Policy Committee [Stambough], T, 11-12-19, 9:00 - 10:00 AM, MH-141

No report submitted.

IX. NEW BUSINESS

9.1 Committee Members for the Associate Vice President of Academic Affairs

(Stohs) We need five faculty members to serve on the committee.

Suggestions:
- Katherine Powers (ARTS)
- Morteza (Mori) Jamshidian, Kevin Nichols (NSM)
- John Gleaves, Guillermo Noffal (HHD)
- Sinjini Mitra (MCBE)
- (ECS) Dr. Barua will give us suggestions by the end of this week
- Chair Designee - Irene Matz

9.2 Revisions to UPS 430.000 - Guidelines for the Submission of Proposals for the Addition of New Degree Programs to the University's Master Plan

- (Dabirian) I would recommend creating a new document, a clean document.
- (Matz) Give a flow chart of how it moves.
- (Dabirian) We need to define what "projection" means in the preamble.
- (Walker) This is not our policy, why are we writing one? This is the Chancellor's policy, it is up to Academic Programs to educate people, it is not the job of a UPS from the Academic Senate to tell people how to do this. I suggest we rescind this and tell Academic Programs on their website update people how to do stuff.
- (Dabirian) Ask Fred Kinney if this going to be a communication UPS or is it replicating what is in the Chancellors office? If it is replicating what is in the Chancellor's office we don't to do it.
- (Walker) The one policy question that we do have is who on campus approves this? We just need to know what the steps on the campus are before it gets approved by the Chancellor's office.

Suggestions:
- To send this document back to the Curriculum Committee, with our recommendations.
- Change the name of the document to "Campus Approval"
- Add in the Provost or designee as an approver.

(Stohs) Alexandro will take back the suggestions/recommendations to the committee.

9.3 Library Funding (CSU) for Elsevier ScienceDirect Contract
1. CSU Libraries Elsevier FAQs
2. CSU Elsevier Negotiations PowerPoint - Sacramento State

(Graewingholt) Dean Bonney was concerned there was potential misunderstanding of what the FAQs were about. She wanted faculty to know we were not considering leaving wholly Elsevier, it is just a renegotiation of our contract. We are looking at potentially dropping journals that have not use, no shown use in having had use in years from our package as a system. If you like, I am happy to make an announcement at the next Senate meeting.

9.4 Spring AA/AS Retreat Topic

(Stohs) We do not have to have a retreat, but we do have some good ideas.

(Stohs) Some people suggested retreats were intended for ADMIN along with Senators.

- (Walker) There use to be an Academic Senate Exec meeting with the VP's, it was a daylong meeting.

- (Dabirian) We did it in the summer with Exec and the VP's. The VP's brought items to Exec of what they wanted to see happen in the following year and Exec brought things to the VP's that they wanted to see happen. They worked together for a year for a common goal.
- (Walker) We should do two of them, one with the VP's and the President, and on with the Provost and the Deans.
- (Dabirian) Those meetings required agenda items. A certain VP and Exec member got together for every agenda items, we worked together to make the agendas. Then the agendas went to the cabinet and Exec and we voted and approved it.
- (Walker) Why don't we try it with Academic Affairs? We are going to have a new Provost who is going to be trying to get their feet under them and figure it out and if we already know stuff that the Deans want folks to do, that could be a good list and that could be a good way to work with the VP's and the new Provost.
  - (Matz) We won't have the Provost until spring
  - (Walker) We can try it with Provost Oliver and the Deans, that way when we have the VP meeting with the new Provost we have some academic Affairs things the deans have already recommended to have a conversation with our new Provost about.
  - Q: (Stohs) Is the suggestion we do this instead of a normal retreat?
  - A: (Walsh) Yes.

X. ADJOURNMENT

M/S/**P** (Dabirian/Matz) Meeting adjourned at 12:40 pm.