



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
DECEMBER 10, 2019**

Approved 1-21-20

11:30 AM - 12:50 PM

PLN-120

Present: Dabirian, Gradilla, Graewingholt, Matz, Stohs, Walsh, Walker, Wood

Absent: Stambough

I. CALL TO ORDER

Chair Stohs called the meeting to order at 11:30 am.

II. URGENT BUSINESS

- Lisa Draskovich-Long resigned from the Appeals Board, so we need to fill the vacancy.
 - Eileen Walsh and Irene Matz both were willing to serve on this committee. Eileen's name will go on the agenda at the next Academic Senate meeting for Senate approval.
- Jason Shepard said IT is contemplating moving Titanium to Canvas. IT had a meeting with the deans and the request was to get feedback from your college, and he felt the college was at a disadvantage not having a representative from the Communications College at the meeting so that the information would be shared among faculty.
 - IT Senate Committee is the one that is playing a big role in this and they were the first ones it was brought too. There was communication with the Cabinet, PAB, Senate Executive Committee, Deans, Associate Deans and Assisted Deans. Every committee member of the IT Senate Committee was asked to bring it up to their chairs and departments. IT is sending out a message campus wide today and we are inviting anyone who would like to be part of the task force to join.

Q: What is the thought behind this?

A: The thought is the Titanium LMS is not sustainable anymore. IT is not saying we are going with Canvas, but everyone that has going through this process in the past five years is now using Canvas.

III. ANNOUNCEMENTS

- (Graewingholt) I will be going on maternity leave and I wanted to let you know so we can plan if a special election is needed for my replacement.
 - (Dabirian) You can keep your Library seat, but you will need to be replaced on the Executive Committee.
 - (Walker) The replacement for your Executive Committee seat can be done on the Senate Floor.
- (Gradilla) Thanks to IT for populating our calendars with our teaching schedules.

IV. APPROVAL OF MINUTES

M/S/P (Matz/Graewingholt) Minutes were approved.

4.1 EC Minutes 12-3-19 (Draft)

V. CHAIR'S REPORT

We need to figure out the HSS representative on the IRA Committee.

VI. STAFF REPORT

No report.

VII. COMMITTEE LIAISON REPORTS

7.1 ASI Board [Stohs], T, 12-3-19, 1:15 - 3:45 PM, TSU Legislative Chambers

No report submitted.

7.2 International Education Committee [Dabirian], W, 12-4-19, 11:00 AM - 12:00 PM, T Hall 1424

➤ Study Abroad Survey:

- As of yesterday we have 708 response to the Study Abroad survey. We will send another reminder this week

➤ Merging the IEC and EE committee discussion

- Faculty concerned about merging
- It is different work than EE
- It requires different type of faculty for IEC than EE
- Faculty did not think they were aligned
- Committee voted to invite EE members to IEC meeting in spring for further discussion and meet and greet

7.3 Curriculum Committee [Gradilla], F, 12-6-19, 12:00 - 2:00 PM, MH-141

- At UCC, after reviewing urgent business for the Honors Program, which involved adding another variable topic option for Honors 304T. We mostly focused on UPS 411.102 Curriculum Guidelines and Procedures: Academic Jurisdiction. We discussed the need to develop a better process and method for dealing with this matter in light of the great interdisciplinary nature of the faculty, the directions of these fields, and formalize "face to face" discussions at the early stages of new courses and programs. Departments engage in "proxy wars" while Deans remain "aside" or "above" the fray.
- The UPS also lacks mention of reference that all curriculum development is done in the name of bettering the student's academic experience and maintaining quality education. Bob Mead also recommended clarifying and possibly tightening the language regarding jurisdiction as a matter of quality control, especially in GE. Are we ok with students leaving CSUF with the "knock-off" or "pirated" label or the original designer brand? Coco Chanel or Cuckoo Channel.
- What caught the committee's attention for most of the meeting was the issue of discussed in section 4 of the UPS: cross-listing.
- We discussed the need to create a new UPS on cross-listing separate from the jurisdiction UPS. The current understanding of cross-listing in the current UPS is as a result of the "winner" in the turf war getting their course approved and the reluctant "loser" accepting the cross-list reluctantly. Though that scenario exists--there are other scenarios where the cross-listing is welcomed or strategized. Alternatively, in other instances where a "good neighbor" way--larger departments develop courses that are important for a smaller program (think Aging Studies) because the program does not have people-power to address relevant cognate issues for its program. I provided the MOUs governing some of our cross-listed courses. Academic Programs and Scheduling are concerned with the meaning and impact of cross-listed courses on the students (double counting issues, TDA, etc).

7.4 Information Technology Committee [Dabirian], F, 12-6-19, 10:00 - 11:00 AM, LH-702

No report submitted.

7.5 Faculty Affairs Committee [Walker], F, 12-6-19, 10:00 AM - 12:00 PM, MH-141

We continued work on UPS 210.001 but did not complete the work. Unfortunately, the policy needs quite a bit of cleaning up (there is duplication of similar material, sections are out of order, etc.) so we will finish this in the spring semester. We outlined the key components for a resolution on workload per the reports from the ISL committee and the FRP committee. We have four subcommittees working on 1) the workload resolution, 2) Professional Leaves (Sabbaticals and DIPS), 3) Tenure and Promotion Procedures and 4) Tenure and Promotion Standards. Several of these are meeting prior to winter break and FAC will renew work on these policies in the spring. FAC will work on the resolution via email. With regard to the questions the provost asked about UPS 210.002, the committee's answers are below.

1) Do the standards for promotion to full professor have to be equal to or higher than those required for tenure and promotion to associate professor? Yes, the overall standards should equal to or higher - but departments should be able to account for variation in paths - e.g. lots of service/teaching or teaching/scholarship or service/scholarship. This is something the committee will have to work carefully on in the spring to ensure the language is clear.

2) How often should standards be reviewed? The committee thinks 5 -7 years. We will examine this more carefully as we work on 210.002.

3) We will work on clarifying the language on who notifies departments on p 11.

7.6 Planning, Resource & Budget Committee [Graewingholt], F, 12-6-19, 1:00 - 2:30 PM, CP-1060

No report submitted.

7.7 Graduate Education Committee [Walker], F, 12-6-19, 2:00 - 4:00 PM, MH-141

We did not have quorum but had discussions. Course proposals requesting that the course fulfill the graduate writing requirement will be circulated via email for voting in order to move them along. We also discussed admissions and issues with being able to 'defer' admission for a semester (now you can't do this and a workaround existed but is no longer possible). The Office of Graduate Education will continue to work on this. There was continued discussion regarding the importance/visibility (or lack thereof) of graduate programs on the campus and in the CSU. We will continue this discussion in the spring when more members can attend the meeting.

7.8 Library Committee [Matz], M, 12-9-19, 11:00 AM - 12:00 PM, PLS-299

- Revised ORCID Resolution sent to ASCSU Faculty Affairs committee
- ASD-113 Resolution in Support of Fair and Reasonable SU Negotiations with Elsevier forwarded to Senate
- 24/7 began on December 9th and will continue for two weeks. Funds from SSI support these open hours for student studies.
- Windows are being installed in PLS.
- MakerSpace work continues, finalizing name and installing wiring.
- Up to 15,000 visitors in the Library each day. Up from 10,000 previously.
- Open Syllabus Resolution – will be available for CSUF only; may expand later to the entire CSU
- Library Survey of Faculty (Curzon 360 Report: Task Force update on efforts.

7.9 Faculty Research Policy Committee [Stambough], T, 12-10-19, 9:00 - 10:00 AM, MH-141

No report submitted.

VIII. NEW BUSINESS

8.1 Revisions to UPS 300.040 - Academic Standards for Post baccalaureate Students

- (Walker) Line 24: the title of the Provost is incorrect, it should read "Provost and Vice President for Academic Affairs".
- (Walker) Line 16: the complete name of the University is deleted and it should remain in the document.
- (Dabirian) Send an email to the committee chair letting her know the changes the Executive Committee made to the document prior to sending to the Senate.

(Stohs) We will make the changes and this document will be added to the next AS agenda as a consent calendar item.

8.2 Revisions to UPS 400.010 - Independent Study

(Walker) This document needs to go to the Graduate Education Committee.

8.3 ORCID Endorsement Statement

- (Stohs) We had a statement read on this last year. The ASCSU is going to take this up, so I don't know that our campus needs to do anything.
- (Graewingholt) Mark Bilby said it was announced last year but it wasn't officially a resolution, it was just part of the minutes, and he wanted it to be an official resolution.

- (Dabirian) I would recommend that instead of it going to the senate that Dean Bonney send a statement to the campus.

8.4 Civility

Executive Committee began the discussion of civility on campus as a result of emails that were circulated around campus regarding Kinesiology 380.

(Stohs) This will remain on the EC Agenda for further discussion next year.

8.5 New Program Proposals - Fall 2019

IX. ADJOURNMENT

M/S/P (Dabirian/Gradilla) Meeting adjourned at 12:50 pm.