



**ACADEMIC SENATE  
EXECUTIVE COMMITTEE  
MINUTES  
APRIL 14, 2020**

*Approved 4-21-20*

**11:30 AM - 12:50 PM**

**ZOOM Meeting**

Present: Dabirian, Gradilla, Kanel, Matz, Stambough, Stohs, Walker, Walsh, Wood

## **I. CALL TO ORDER**

Chair Stohs called the meeting to order at 11:35 am.

## **II. URGENT BUSINESS**

- The Executive Committee discussed the implementation of CR/NC process.

Suggestions that have already been discussed with the Provost:

- Develop a way to give students more information on CR/NC before they making changes.
- Have the system designed so the students have to check off each step to acknowledge they understand all aspects before proceeding to make changes and the system will record the student's selections.
- Have a committee that will set up instructions for the students prior to them making any changes.
- The faculty will continue with their same process and the day after grades are due, IT will run a job and the grades will sit in a temporary system where the students can see the faculty grade; the students can then decide if they want CR/NC. On June 6<sup>th</sup>, the grades will be committed and put into transcripts.
- We are also developing a video tutorial for students, so they can see the process before they begin.

Q: Since we know who the student is once they log in and we know their major, is there a way to customize it so there is a link to an advisor within their major?

A: Yes, we could.

We may have an issue with two things:

1. Faculty who do not submit their grades by the deadline.  
We cannot do anything about those, we have to do them after the fact. The system cannot let the students make a change without having a grade. Those will have to be done manually using the petition process. You don't have to approve the petition process, that is just how we will have to do it.
2. CR/NC we don't have a choice in changing it, it will happen automatically.

- A question that is coming up is scheduling for the fall. I would like to see a moratorium on the course retirements for at least a year. Right now I am having to put out the most successful courses and I am not going to be able to get the support of my Dean's office to bring out some of these courses that need to be reintroduced to the student population, so I was wondering if that would be something that we could do. I would like Chair Stohs to ask the President if that is something we could do?
- The Executive Committee discussed the current searches that are taking place.

## **III. ANNOUNCEMENTS**

(Dabirian) We are moving with the Canvas deployment. We are not forcing anyone to move from Titanium, they have a year to transition. We had a lot of overwhelming faculty that wanted to move to Canvas, so we are giving them that option.

## **IV. APPROVAL OF MINUTES**

Minutes were approved.

4.1 EC Minutes (Draft) 4-1-20

4.2 EC Minutes (Draft) 4-7-20

## **V. CHAIR'S REPORT**

No report.

## **VI. STAFF REPORT**

- The All-University Elections will take place April 27<sup>th</sup> thru April 30<sup>th</sup>.
- We are going to start contacting faculty regarding serving on the AS Standing Committees, so this will be coming to Exec to start the process of filling vacancies for AY 2020-21.

## **VII. COMMITTEE LIAISON REPORTS**

- 7.1 International Education Committee [Matz for Dabirian], W, 4-8-20, 11:00 AM – 12:00 PM, Zoom
- Discussion of the International Education/Global Programs
    - In view of COVID-19, the discussion was about the fall 2020 program
    - Until there is additional information, the program is on pause
  - A survey about the CSUF Student Study Abroad program was sent to 1,300 students with a response of 1,000 students.
  - Committee chair asked members to look at the data and report five implications that stood out for each member
  - Asked for member interest in the chair position for next year
- 7.2 Library Committee [Matz], M, 4-13-20, 11:00 AM - 12:00 PM, Zoom
- Library survey - postponed until the fall
  - Dean's report
    - San Marcus - first to close their library; we were second
    - Hiring chill
      - Two positions - from the Arts & special collections
      - Systems director
      - Summer session - all remote
  - OA Open Access
    - East Bay ready to forward to CO
    - Fullerton will wait until fall to pass onto the Senate
  - May 5th next meeting, will elect next year's chair
- 7.3 Faculty Research Policy Committee [Stambough], T, 4-14-20, 9:00 - 10:00 AM, Zoom
- No report submitted.
- 7.4 Student Academic Life Committee [Wood], T, 4-14-20, 9:00 - 10:00 AM, Zoom
- No report submitted.

## **VIII. UNFINISHED BUSINESS**

- 9.1 Revisions to UPS 300.030 Academic Appeals
- The Executive Committee continued extensive discussion of this document.
- (Stohs) We will continue discussion of this document at next week's Exec meeting.

## **IX. NEW BUSINESS**

- 10.1 Planning (discuss items that need to be handled)
- (Stohs) We need to start planning the Marathon and Electoral Academic Senate meetings and what they will look like.

## **X. ADJOURNMENT**

M/S/P (Dabirian/Matz) Meeting adjourned at 12:55 pm.