CALIFORNIA STATE UNIVERSITY, FULLERTON

ACADEMIC SENATE EXECUTIVE COMMITTEE MINUTES
MAY 17, 2022

Approved 6-7-22

11:30 AM - 12:50 PM

PLN-120

Present: Casem, Dabirian, Gradilla, Matz, Milligan, Stambough, Walsh
Absent: Barros, Sheehan

I. CALL TO ORDER

Chair Stambough called the meeting to order at 11:30 AM.

II. URGENT BUSINESS

No urgent business.

III. ANNOUNCEMENTS

No announcements.

IV. APPROVAL OF MINUTES

M/S/**P** (Matz/Casem) Motion to approve the minutes. Minutes approved.

5.1   EC Minutes 5-10-22 (draft)

V. CHAIR'S REPORT

- Thank you all for your work and service this year on the Executive Committee.
- I'm glad the renovations were completed to allow us to have the last Exec meeting for this AY in the Jack Bedell Conference Room.
- I spoke with both President Virjee and Provost Thomas regarding ADMIN Liaisons to prevent a repeat of what happened this year with the Research Policy Committee. They put a lot of work and revisions into UPS 630.000 and to not have that go through was not good. They both want to take it seriously and President Virjee wants us to send him a list of the Admin Liaisons.
  - (Dabirian) I would like us to have the ADMIN Senators meet with all the ex-officios to make sure they are doing what they need to do.

VI. PROVOST REPORT - 12:30 PM

No report.

VII. STAFF REPORT

Thank you all for our gift, it's been a pleasure working with you all.

VIII. COMMITTEE LIAISON REPORTS

8.1   Diversity & Inclusion Committee [Gradilla], T, 5-10-22, 1:00 - 2:00 PM, Zoom

8.2   Internships & Service Learning Committee [Walsh], W, 5-11-22, 9:00 - 10:00 AM, MH-141

- Chair called meeting to order with a quorum.
- Announcements were that John is willing to serve as Chair if nobody else steps up.
- Minutes from April meeting approved.
- Update on UPS 210 revisions which now include reference to HIPs in teaching and to service learning, community engagement in the service section. Language could be stronger.
- Discussion about next year's focus. Committee determined to focus on internships and review the UPS.
- Election: John Haan elected unanimously.

8.3 Writing Proficiency Committee [Walsh], F, 5-13-22, 9:00 - 11:00 AM, Zoom

- There are no student petitions. Over summer, a small subcommittee will meet to review petitions.
- The Chair's agenda for today's meeting is to confer with Dean Fontaine to determine best approach for recertification of the H&SS writing intensive courses.

8.4 Faculty Development Center Board [Milligan], F, 5-13-22, 9:30 - 11:00 AM, Zoom

- There were 14 people in total on Zoom (quorum).
- Approved the April 8, 2022, FDC Board meeting minutes.
- FDC Board Chair Election: Kristy Forsgren has been re-elected as chair.
- FDC Goals for 2022-2023: Reviewed the committee's accomplishments for 2021-2022.
- Goals for 2022-2023:
  - Market technology licensing/professional development to faculty.
  - Mentoring Connext, VRN, POP etc.
  - Author Awards
  - Focus groups based on Rob Watson's COTA survey.
  - Host mid-career faculty event to support faculty post-tenure.
  - Disability (social model)-discussion, student/faculty
  - FDC promotion/advertising- reducing course work materials cost; promote importance of equity and accessibility
  - Mental Health- training CRT, important for faculty & staff; workshop through FDC. Will prioritize this list over the summer to get ready for the fall '22.
- Report from Dr. Erica Bowers
  - Erica has some of the same goals for 2022-23.
  - New Faculty Orientation- tenure track and lecturers
  - RTP Open Labs; Monday June 6, 10-1pm in person.

8.5 Information Technology Committee [Dabirian], F, 5-13-22, 10:00 - 11:00 AM, LH-702/Zoom

- Continuing Business
  - LMS Policy – Anthony Davis – guest expert

    The proposed LMS policy (pertaining to IP) will not move forward. The committee discussed the need for LMS Use Policy. The existing LMS subcommittee will continue to work on LMS use policy in Fall 2022.
- Vice-President of Information Technology Report:
  - Information security audit update
  - Linked LEARNING – Canvas integration
  - Disaster recovery test scheduled on 5/28/2022, 8:00AM-8:00PM
- New Business
  - Election of Chair for next AY - Chuck Grieb was elected by acclamation.
  - Academic Integrity and online tools

    Committee discussed the challenges of online proctoring. Concern was raised about the discontinuity of Proctorio. Limited renewal of Proctorio is in progress. Online proctoring assessment needs and considerations will be discussed by the committee in Fall 2022.

8.6 Academic Standards Committee [Casem], F, 5-13-22, 1:00 - 2:00 PM, MH-141

- Zac Johnson was elected chair for next year.
- The major work product of the committee was the revision to UPS 300.030. Based on the feedback from the first reading, the committee decided to circulate the draft to other stakeholders to gather additional feedback over the summer/early fall with the goal of finalizing the revision next academic year. Identified stakeholders include: Title IX Office, Associate Deans, Student Academic Life, Academic Appeals Board, University Council, and possibly ASI.

- Items remaining on the agenda for the next academic year included:
  - Revision of UPS 300.031 Academic Appeals Board membership (also under consideration by SALC?)
  - Revision of UPS 300.018 Withdrawal Unauthorized
  - Revision of UPS 300.006 Credit by Examination
  - Revision of UPS 300.015 Repetition of Courses
  - Revision of UPS 300.016 Withdrawal Policy – more complete consideration. Why make it harder for students to withdraw after census? Retain limits on allowed number of units of withdrawal, but consider relaxing the "serious and compelling" standard to "serious and compelling to the student"
  - Consider development of a UPS establishing Bereavement leave for students.
  - Application of student code of conduct to instruction in a virtual modality.
  - Consideration of student use of Discord and other platforms relative to academic dishonesty and conduct.

IX. NEW BUSINESS

9.1   Resolution on Protecting the Academic Freedom of CSUF Faculty

- (Stambough) I sent a revised version out this morning with edits from Dean Kirtman.
- (Matz) Line 17: replace the word "politicians" with "elected officials".

This document will be added to the AS Marathon agenda as a new business item.

9.2   Resolution in Celebration of Titan Athletic Championships and Achievements

- (Stambough) I sent this out this morning from Senator Mitchell.
- (Matz) Line 10: change the word "was" to "were".
- (Casem) Line 12: remove the period and uncapitalize the word "athletes".
- (Matz) Line 18: spell out "6".
- (Matz) Line 26: spell out "4".
- (Casem) Line 36: add the wording "therefore be it".
- (Matz) Line 45: add bullet points for the distribution list.
- (Dabirian) add "Office of Strategic Communications" to the distribution list.

This document will be added to the AS Marathon agenda as a new business item.

9.3   PRBC Approved Programs – Spring 2022

This document will be added to the AS Marathon agenda as a consent calendar item.

9.4   Revisions to UPS 411.102 – Curriculum Guidelines and Procedures: Academic Jurisdiction

This document will be added to the AS Marathon agenda as a new business item.

9.5   New UPS 4XX.XXX – Policy on the American Government Graduation Requirement

- (Walsh) Replace the parenthesis around the words "AGG Requirement" and replace with a dash.

This document will be added to the AS Marathon agenda as a new business item.

9.6   Revisions to UPS 411.100 - Curriculum Guidelines and Procedures: Courses

- (Walsh) Replace "Office of the AVP" with "Office of Undergraduate Programs" throughout the document.
- (Walsh) Line 70-71: delete the wording "and the appropriate Associate Vice President" and add the wording "and the Office of Undergraduate Programs".
- (Matz) Line 165: spell out "5".

This document will be added to the AS Marathon agenda as a new business item.

X. ADJOURNMENT

Meeting adjourned at 12:45 pm.