CALIFORNIA STATE UNIVERSITY, FULLERTON

| ACADEMIC SENATE EXECUTIVE COMMITTEE MINUTES JANUARY 17, 2023 | *Approved 2-7-23* |

11:30 AM - 12:50 PM   **PLN-120**

Present: Casem, Dabirian, Graewingholt, Jarvis, Kanel, Self, Shepard, Stambough, Walsh, Wood
Absent: Milligan

I. CALL TO ORDER

Chair Walsh called the meeting to order at 11:30 am.

II. URGENT BUSINESS

- The Curriculum Committee had a lengthy discussion on the College of Business put in a course proposal for a BUAD 100 course, which is the same as University 100 course. The University 100 course does not exist anymore because there is no First Year Experience Budget or office in the Provost office anymore, so the Provost office does not offer University 100 anymore.

  The reason Business did it this way, they are going to cross list University 100 so they don't have to go through the GE approval process so they will automatically qualify for the GE category that University 100 has. They are taking something that does not exist anymore as the shell and using it to circumvent the process.

III. ANNOUNCEMENTS

No announcements

IV. APPROVAL OF MINUTES

M/S/**P** (Casem/Shepard) Motion to approve the minutes. Minutes approved.

5.1 EC Minutes 12-6-22
5.2 EC Minutes 12-13-22

V. CHAIR'S REPORT

- We need to form the task force on academic dishonesty. We need one person from each college and one person from Exec.

  Exec discussed and made suggestions. An email will be sent out to faculty asking them to serve. Once we receive an acceptance, the faculty member's name will be added to the consent calendar for the next Academic Senate meeting for Senate approval.

PROVOST REPORT

The Provost joined the meeting to discuss the idea of an Academic Senate resolution that would support inclusive and equitable pairing practices. This is a piece of the puzzle in improving our faculty diversity that will allow faculty to communicate to faculty that in all searches it's a priority that they have either worked with students in a student population, have a commitment in their own scholarship to looking at issues connected to our students/student population, have a commitment that is demonstrating equitable pedagogy.

Q: (Walsh) At what point in the search is that filter going to come up? At the end when departments have narrowed down the final candidates or is it early in the process?

A: (Provost) For me it's that everyone understands that no one of the final candidates is approved if they don't meet the criteria.

Q: (Casem) Who decides what counts as having met the criteria?

A: (Provost) They have a process that determine if the criteria is met.

- (Jarvis) I think a resolution wouldn't do it; it should be inserted into UPS 210.001. We can ask the FAC where they want it inserted into the document for the best place in the process.
- (Kanel) FAC can also look to see if there is a spot for this in UPS 210.002 as well.

VI. STAFF REPORT

No report.

VII. COMMITTEE LIAISON REPORTS

7.1 Diversity & Inclusion Committee [Casem], T, 12-13-22, 1:00 - 2:00 PM, PLS-360

Meeting cancelled.

7.2 Assessment & Educational Effectiveness Committee [Kanel], W, 12-14-22, 1:00 - 2:15 PM, Zoom

- Quorum met on zoom.
- The committee wishes to continue meetings on zoom in Spring 2023.
- Swarat: finished all the reports from faculty about assessment in various departments. 100 % participation.
- WASC interim report follow up about graduate student success: committee gave feedback which will be included in report soon to be written over winter break.
- Kevin Thomas: Noontime talk in library, talked about good assessment, 12 participants, used CAPS assessment as an example, wonderful feedback, maybe more publicity for future, talked about benefits of pre post
- PPR Guidelines: creating a review rubric, in development, , supports ups 410.200, College of Education gave some feedback about what reviewers should be doing, changed the term evaluate to assess and provide feedback, committee worked on clarifying what reviewers will be assessing, wordsmithing to make things more clear for the reviewers, are there any gaps, anything missing? Is there redundancy? Will pick this up next meeting.
- Presentation Faculty Dashboard: Amir Dabirian, VP for DIT, 1:45 p.m. – 2:15 p.m. Faculty Student Success Dashboard (FSSD)
  - How to close achievement gap, graduation rates, can see how faculty are doing, faculty success is student success, faculty can see how they are doing
    - can review any equity gaps, soqs, will be removing the protected categories of race and sex.
    - faculty can now see a lot of details about their students from the dashboard such as academic standing, program status, first generation status, eop, etc.
    - you can see what each student's engagement with LMS was each week compared to peers, this is most valuable when its an online course or when canvas is used a lot for an in person class.
    - faculty can even see if a student didn't enroll again, allows faculty to reach out and connect with students and find out why.
    - there is information about how to use the data ethically, and other resources for faculty.

7.3 University Advancement Committee [Shepard], W, 12-14-22, 9:00 - 10:00 AM, Zoom

Meeting cancelled.

7.4 Academic Standards Committee [Casem], F, 12-16-22, 1:00 - 2:00 PM, PLS-256

- The committee met over Zoom with quorum.
- The committee reviewed proposed edits to UPS 300.002 on Academic Advising.
- The edits included suggested language from AVP Tsong. The committee approved a final draft that will be forwarded to Senate Exec
- The committee provided feedback to the GE committee on suggested changes to UPS 411.023 Programmatic Student Learning Goals. The focus of the discussion was revisions to the language for Goal #5 related to diversity.

7.5 Writing Proficiency Committee [Walsh], F, 12-16-22, 9:00 - 11:00 AM, Zoom

- Meeting called to order with quorum present.
- Reviewed student petition that had been denied. After consultation with PolySci chair and more information, committee voted to approve this student's petition without setting a precedent.

- Committee reviewed the following Curriculog proposals:
  - MUS 351B—return with several revisions requested
  - DANC 326—approved
  - THTR 375—approved
  - EGCE 324L return with a few revisions requested
  - EGCE 325L. return with a few revisions requested
  - EGCE 377   return with a several revisions requested
  - EGCE 428L. return with substantial additional required
  - EGCE 494 A. return with substantial additional required
  - EGCE 494 B. return with substantial additional required; not enough writing
  - EGME 306A. seriously flawed. Return for redo
  - EGME 306B. seriously flawed. Return for redo
  - EGME 476A approved as the revisions the committee are done
- Discussed modality for Spring meetings. Virtual preferred.
- Discussed videographic essays and the need for equity and inclusion in the writing courses.

7.6 Planning, Resource & Budget Committee [Graewingholt], F, 12-16-22, 1:00 - 2:30 PM, PLS-299

- ORSP 2021-2022 Activities & Challenges:

  Undergraduate research is a high impact practice. Increasing grant funding and community partnerships are an important part of the campus strategic plan. The five year submission trend is positive with over $74 million proposed research funding for 2021-2022. Five year trend for total awards for research are also on an upward trend. Junior Senior applications declined in 2017-2019, but have rebounded in 2020-2021 & 2021-2022. RSCA Grant applications have dropped in recent years.

- Advising Presentation:

  Advising is one of the cores of successful institutional efforts to educate and retain students. Those who see advisors complete their degrees faster and stay in school. Review of current structure as well as proposed recommendations for change and investment in advising across all departments.

- New Program/Course Proposals:
  - COMM Sport Media Certificate (Shepard, Brisbane, Meeds):

    This program would allow for a certificate in Communications for students interested in Sports Media, Broadcasting, and related areas. There is a strong ESPN+ collaboration and with these additional opportunities, certificate program is in demand and will be an asset to CSUF. Live steaming opportunities for all our students and expands the athletics outreach of campus. Many students are already leaving CSUF with Sports Media aspirations this program helps to formalize and support this further. No funding needed. Support across campus departments. APPROVED by the Committee.

  - Music History & Literature: Changing degree name to Musicology. More encompassing of a word and more in line with what other colleges call their programs. No curricular change, therefore no cost to make this change. APPROVED by the Committee.

  - EDD moving online (Elaine Frey): Change to EDD program to allow their two in-person concentrations to move hybrid. This is in line with counterparts in the field and helps attract students that prefer hybrid programs. No curricular change, therefore no cost to make this change. WASC has approved their application. This allows them to move beyond 50% online, rather than restricting them below 50%. APPROVED by the Committee.

VIII. NEW BUSINESS

8.1 Revisions to UPS 640.000 - Rules for Acquisition of Archaeological, Ethnological, and Art Objects - *forthcoming*

8.2 Executive Committee Liaison Choices

- Exec discussed and finalized the committee assignments.

8.3 Faculty Committee Assignments for Standing Committees/Misc. Boards/Committee, 2022-2023
  ➢ ISL Committee - L/A/C
  ➢ Library Committee - L/A/C
  ➢ IT - NSM

8.4 GE Course Proposal - Spring 2023

- This will be added to the next AS agenda for Senate approval.

8.5 Revisions to UPS 290.000 - Outstanding Professor Award

- (Walsh) We asked the Outstanding Professor Committee to change the award criteria to conform with UPS 210.000.
  o This document be added to the next AS agenda on the Consent Calendar.

8.6 Revisions to UPS 293.000 - The Carol Barnes Excellence in Teaching Award

- (Walsh) We asked the Outstanding Professor Committee to change the award criteria to conform with UPS 210.000.
  o This document be added to the next AS agenda on the Consent Calendar.

8.7 Revisions to UPS 295.000 - Outstanding Lecturer Award

- (Walsh) We asked the Outstanding Professor Committee to change the award criteria to conform with UPS 210.000.
  o This document be added to the next AS agenda on the Consent Calendar.

8.8 Revisions to UPS 330.230 - Recording and Transcription of Class Content by Students

- Exec discussed and made edits to the UPS document.
  o (Casem) Reword title to read "Unauthorized Sharing of Class Files and Recording Content by Students".
  o (Dabirian) Line 12: add word "Zoom".
  o Lines 10-12: reword sentence to read "Sharing of class files or unauthorized recording of class content includes but is not limited to audio recording, photography, video recording (including video conferencing tools such as Zoom/TEAMS) transcription, scanning and screen capture".
  o (Walsh) Line 23: add a sentence which reads: "Students are prohibited from recording (audio or video) course activities without explicit written approval of the instructor."
  o Line 24: remove the wording: "Any recording of…"
  o (Dabirian) Line 28: add the wording "(e.g., CourseHero, Chegg, Quizlet)."
  o Delete lines 37-41.
  o Line 41: reword to read "An instructor will be provided with an accommodation letter from the Office of Disability Support Services.
  o Line 47: add the wording: "Any student violating this policy shall be subject to appropriate disciplinary action."
- Document will be added to the next AS agenda as a New Business Item.

8.9 Revisions to UPS 210.002 - Tenure and Promotion Personnel Standards

8.10 Joint Appointments - (Discussion item)

- (Walsh) We need to do something about the joint appointments. My thought is it should go first to the Faculty Personnel Committee for their input, not to write the policy, but to tell us the problems they see with the RTP and joint appointments and then send it to the Faculty Affairs Committee.

  Q: (Kanel) What is the problem with joint appointments?

  A: (Walsh) You have different standards in different departments. So, when it comes time for tenure or promotion, how is it going to be reconciled?

  o Chair Walsh will meet with Kristin Beals, Chair of Faculty Personnel Committee to get this going.

IX. ADJOURNMENT

M/S/**P** (Dabirian/Stambough) Meeting adjourned at 12:55 pm.