



**ACADEMIC SENATE  
EXECUTIVE COMMITTEE  
MINUTES  
APRIL 4, 2023**

*Approved 4-25-23*

**11:30 AM - 12:50 PM**

**PLN-120**

Present: Casem, Garcia, Graewingholt, Kanel, Milligan, Self, Shepard, Stambough, Walsh, Wood

Absent: Jarvis

## **I. CALL TO ORDER**

Chair Walsh called the meeting to order at 11:30 am.

## **II. URGENT BUSINESS**

- It has come to my attention that the Posthumous degree that I requested two years ago was never awarded to a family. I found out because the family emailed me wanting to know what happened and what was the update on the degree.

When I was informed it was approved, I asked what my role was. Who was offering the degree? Who was updating the family? I was told to stand down, it was not my role. So, the Provost stepped in and made it happen. I am hopeful there will be a review of the process because the change is not clear.

- I have a concern about changes to the timeline for the RTP to have lecturers evaluated by the chair and the DPRC at the same time. Because that eliminates the opportunity for the chairs to make corrections.
  - That has not changed, the DPRC deadline is earlier.

Additional urgent business:

Executive committee went into Executive Session.

## **III. ANNOUNCEMENTS**

- (Walsh) I will not be at Exec next Tuesday. And next Thursday, I have CSU Senate, and I will be chairing that meeting. So, next week; vice-chair Casem will run both meetings.
- (Graewingholt) Library will be having our Faculty Happy Hour on Thursday, April 27<sup>th</sup>, 4:00 - 7:00 pm in PLN-130. Rsvp is recommended, but not required to attend. There will be small lightening talks by Library faculty. There are a lot of events happening in recognition of National Library Week.
- (Kanel) On April 27<sup>th</sup> I will be honored for my 40<sup>th</sup> year here at CSUF. The ceremony will be held in the Titan Gym from 9:30 - 11:00 am.
- (Casem) Welcome to Nina Garcia for being elected to the Executive Committee.

## **IV. APPROVAL OF MINUTES**

M/S/P (Graewingholt/Self) Motion to approve minutes. Minutes approved.

4.1 EC Minutes 3-14-23

4.2 EC Minutes 3-21-23

## **V. CHAIR'S REPORT**

- We are busy doing searches. We have three associate dean searches going on and we need to kick off the Dean of the Library search. The Provost wants a new job description because that position has changed a lot since Dean Bonney has taken the position.
- VP Oseguera will be joining the Provost for the last five minutes of his report.

## VI. PROVOST REPORT - 12:30 PM

### ➤ Dean of the Library Search:

I talked with the President, Dean Bonney, Chair Walsh, and many other individuals and we want to start the Library Dean search. I know there is concern about the possibility of there being a failed search, but I really want to do this in a proper way.

A lot of the executive searches we have done, the position description does not get developed by the committee and I think that is wrong. The committee should have direction from the administrative chair and the committee should work on description. I would like the committee to start the process this semester. The committee will meet and work on the position description and we start the search process in the fall. This will give us a greater advantage of having longer advertising for the position in different locations and continue advertising in August to see how many candidates we get. Maybe in September or October we will do the first and second interviews.

Hopefully we will have a search that is successful. If not, we can always continue the search process in the spring; have a longer search process. A longer time would be beneficial for us to get it done.

Q: (Kanel) Will the committees feedback matter?

A: (Provost) Yes.

(Provost) If you would like me to come to the Library forum to talk about this, I can.

### ➤ Search for FDC Director:

Erica Bowers has served two three-year terms and Kristin Stang feels, per the bylaws, we cannot extend it. So we are going to open the position up for recruitment. I will be having a meeting with Erica to see what she wants to do.

- (Stambough) The UPS says the FDC director is three-year term renewable but doesn't put a limit on it. So, technically if she wants to do it, she could do it again.
- (Walsh) I think this is a good opportunity for us to look at the job description.
- (Provost) It's not enough time to do a full recruitment. We can have an interim appointment for one year, work on the position description, and then we can do the recruitment for the three-year term.

### ➤ Advising:

The Provost gave an update on the academic advising presented at the last Exec meeting.

- VP Oseguera joined the meeting and gave an overview of the relaunching of the assistant dean positions in a way that support students and close some of the gaps that were created with the dissolution of the position.

We are also looking at a model to add to the Student Success piece that would have a Student Affairs Cares Specialist that would be housed in the Student Success Center.

## VII. STAFF REPORT

- Due to Amir's appointment as Provost, we need someone to cover as liaison for:

- CF&B, Friday April 28<sup>th</sup>, 11:00 am - 12:00 pm
- EIP on Monday, April 10<sup>th</sup> and May 1<sup>st</sup>, 3:00 - 4:00 pm
  - Casem volunteered to cover CF&B. Walsh volunteered to cover EIP on April 10<sup>th</sup>, Stambough will cover the May 1<sup>st</sup> meeting.

- For the All-University Elections, we still need petitions for the following vacancies:

- |                     |                       |
|---------------------|-----------------------|
| • ECS (1 vacancy)   | • HHD (2 vacancies)   |
| • HUM (2 vacancies) | • SOC SCI (1 vacancy) |
| • CBE (4 vacancies) | • NSM (1 vacancy)     |

Petitions are due Monday, April 10<sup>th</sup> at noon. Please encourage your colleagues to get petitions to fill the vacancies. If we do not receive petitions for all the vacancies, there will have to be a special election in the fall.

## VIII. COMMITTEE LIAISON REPORTS

8.1 ASI Board [Walsh], T, 3-21-23, 1:15 - 3:45 PM, TSU Legislative Chambers

No report.

8.2 Campus Facilities & Beautification Committee [Jarvis], W, 3-24-23, 11:00 AM - 12:00 PM, Zoom

No report.

8.3 Student Academic Life Committee [Milligan], T, 4-4-23, 9:00 - 10:00 AM, Zoom

- Met with quorum.
- Minutes approved.
- UPS 300.00 "Student Rights" was given to SALC in error.
- SALC draft of new UPS 100.XXX on hate speech. Hoping to have this on the Senate floor by the end of the year. Currently having the UPS reviewed by attorneys.
- UPS 330.230, Unauthorized Sharing of Class Files and Recording Content By Students, has been revised and is ready to come back to the executive committee.

## IX. UNFINISHED BUSINESS

9.1 Revisions to UPS 211.000 - Responsibilities of Departments and Department Chairs

Executive Committee continued the discussion of this document.

- (Kanel) Line 144: delete "his/her" and replace with "their".
- (Walsh) Make the word "chair" lowercase throughout the document.
- (Wood) Line 146: replace "his/her" with "the".
- (Shepard) Line 122: add wording "They have the concomitant authority to fulfill these responsibilities.
- (Walsh) Line 136: remove the word "equitable".
- (Walsh) Line 150: remove the word "spaces" and replace with "opportunities".
- (Kanel) Lines 151-152. Delete the sentence "For example, by creating student roles on Departmental committees or recruiting student liaisons to represent student concerns to the Department".

This document will be added to the AS agenda as a new business item.

## X. NEW BUSINESS

10.1 Search Committee for the FDC Director

- (Walsh) We will ask the Provost about this when he joins the meeting.

10.2 AB 1390 - University of California: graduation requirements: service learning - (Discussion Item)

- (Walsh) Do we want a resolution opposing this?
  - (Kanel) Statewide Senate is opposing this, so yes, we need a resolution.
  - (Walsh) I will draft a resolution.

10.3 Revisions to UPS411.203 - General Education: Programmatic Student Learning Goals and Learning Outcomes

- (Casem) Lines 59-63: delete bracketed terms in each sentence.

This document will be added to the AS agenda as a new business item.

10.4 Revisions to UPS 300.041 - Graduate Student Learning Goals

This document will be added to the AS agenda as a consent calendar item.

10.5 Cal Poly Humboldt Senate Resolution - (Discussion Item)

- (Walsh) This is on the agenda to have the conversation, to see if we wanted to change the name of the Academic Senate to University Senate. This will be a statement of opinion question in the All-University election, and we will go with what the campus wants.

10.6 Revisions to UPS 640.000 - Rules for Acquisition of Archaeological, Ethnological, and Art Objects – *forthcoming*

- (Walsh) I sent a reminder to Vice Provost Zarate and Carl Wendt that we need to get this done before the marathon meeting.

## **XI. ADJOURNMENT**

M/S/P (Garcia/Shepard) Meeting adjourned at 12:55 pm.