



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES - SUMMER
JULY 26, 2016**

Approved 8-2-16

11:30 AM - 12:50 PM

PLN-120

Present: Bonney, Bruschke, Dabirian, Gradilla, Matz, Meyer, Oliver, Guerin (for Stambough), Stohs, Walker

I. CALL TO ORDER

Chair Bonney called the meeting to order at 11:30 am.

II. URGENT BUSINESS

- The former Acting Director of the Center for Creativity and Critical Thinking would like Senate Exec to pursue the policy questions that are involved such as if we have the right policy response and if the right policies were followed.

Suggestions/Comments:

- Ask for a summary of what happened, so we have the facts clear. This will allow us to learn from it and understand it.
- Look at our current policies and see what other CSUs are doing.
- The perception of faculty is academic freedom in the first amendment rights extends to everything we do and the courts have not upheld that. We need to figure out the right balance to make sure our faculty know when there can be consequences, when there should not be consequences, and when there are consequences do we get the right people involved.

Question:

Do we need to revisit all the agreements we have? The Diversity Action Plan was supposed to make our diversity goals inclusive to contracts and similar partnerships.

Chair Bonney will take the lead; she will contact the faculty and others to find out what happened. We will then reference our UPS policy to figure out the best way for the Executive Committee to proceed.

III. ANNOUNCEMENTS

- The Executive Committee thanked Jon Bruschke for providing lunch today.
- Senator Dabirian announced that an agreement has been reached with EndNote. The university obtained site licensing for faculty, staff, and students and will be implementing it in August.

IV. TIMES APPROXIMATE

12:00 PM

Topic: Proposed GE Assessment Plan and Introduction to new AVPAP

Presenter: Pamela Oliver, Alison Wrynn, and Su Swarat

Chair Bonney introduced Pamela Oliver, the new Interim AVP of Academic Programs. Pamela Oliver, Alison Wrynn, and Su Swarat came to Exec to talk about the proposed GE Assessment Plan.

Alison Wrynn stated that GE Assessment started last year and that GE Program Goals are now in place. The GE committee endeavored to do the assessment but were overwhelmed with all of the new issues arising from the Chancellor's Office directive on the alignment with Title V in addition to their role on campus to certify/recertify courses. Wrynn commended the GE chair Heather Osborne-Thompson for the work she carried out. Su Swarat presented one idea to the Council of Dean and got feedback. Swarat then worked through those recommendations and returned to the Council of Deans and the Provost for more consultation.

The following are the results of the various consultations:

Su Swarat outlined the proposed plan for GE related work. Last year Goal 1 and 2 of the assessment plan was addressed. The GE committee decided to pursue that particular goal and decided to sample four courses. The four courses they chose were one from the following: Communications, History, Theatre, and Kinesiology. With the help of IT, a micro survey was sent to all the students in the courses asking them one question: "if they felt they learned what the instructors asked them" and the student response was positive, they all said they learned something. But student self-perception alone is not going to tell us a lot about whether students have learned and whether our particular GE goals were met.

The Office of Assessment worked with departments last year to map all the GE courses departments offer to the five GE goals. With the help of experts in assessment and the WASC VP, they said the way CSUF has carried out GE assessment was probably not the best way to go. This provides us with course level assessment data from a randomly selection of courses, it doesn't tell us cohesively whether the GE program is helping our students. We had discussions and thought about treating GE as a program; the same way as other degree programs.

- So Swarat mapped the upper level GEs because there are fewer courses and the pattern is clearer.
- Swarat recommended that the faculty who actually teach these GE courses should be directly engaged, as oppose to the GE committee faculty, to form a community to work together using assignments that are already in their courses modifying them so there is some comparability between assignments. Eventually the assignments would be modified to better incorporate the embedded assessment shared across all courses within the same GE category. The faculty would use the same assignments in their courses, and we would get the faculty to use a common rubric to score the assignments so there is a framework that is shared that would speak to the learning goals.

Once we decide which goal, we can look at which courses would be offered in spring of 2017. We would get the faculty together in the fall to work on revising their assignments, agree on the rubric they are willing to use, and in spring when they teach the course they will apply the rubric. In the summer we would bring them back to discuss the data and recommendations moving forward.

The Office of Assessment would like to work with the Senate to have some sort of dissemination in the fall to the general faculty population so that all faculty know what's going on with GE. Ideally, we would have a specialized GE goal community every year, a different group of faculty so that no one has to be tasked with it perpetually.

There are some logistical difficulties we will have to work out:

- The difficulty of part-time faculty verses full-time faculty. We have 70% of upper level GE's taught by part-timers, so we have to think about whether we only engage the course coordinators so they can help train their part-time faculty with different sections or do we engage all the faculty.
- The issue of when we will know who the instructors will be for the spring could be a challenge, and we would have to work with the Deans on that.

Q&A:

Q: At the end, how do you close the loop?

A: Once the data is collected, we are proposing a summer session where we bring the faculty who designed the instrument and collected the data to come back and look at it. We can look at it collectively as an institution. We can aggregate it among the faculty who don't mind sharing data with each other and we can look at disciplinary differences. We talked about the faculty from the college bringing the information back in the fall and discuss internally with their faculty about the GE findings. We hope the group that collect the data would also work together to come up with a set of recommendations in terms of how to improve the GE Program to reach critical thinking goals or communication goals.

Q: (Senate Exec) What can we do to assist you?

A: Encourage faculty to volunteer.

Q: Can part-time faculty volunteer?

A: Yes.

There will be funding issues; Interim Provost Puri said he would find money to support this effort.

Suggestion:

We are heading to departmental retreat season; maybe there can be a short memo sent out to the department chairs.

V. APPROVAL OF MINUTES

No minutes.

VI. CHAIR'S REPORT

- Chair had an extremely good meeting with Pam Oliver, the Interim AVP Academic Programs last week. We have agreed to confer as often as possible about whatever comes up.
- Chair met with Steve Walk last week and talked about the future of the Irvine Campus, and agreed to have as much conferring as possible about what is going to happen at Irvine and what the vision is. We agreed we need to decide what the vision is and not keep changing it.
- Chair had a meeting with Gail Brooks last week about the VP for HRDI. We talked about the search which will take longer than was originally envisioned. She is also thinking about getting an AVP for the academic side of HRDI that would take care of faculty issues. Her intention is to hire someone who is or has been faculty rather than bringing in somebody who is just an HR person so whoever comes in will be able to work with FAR effectively and meaningfully and be able to do that job in a way that gives faculty some real comfort.
- We have finally re-staffed the Senate Forum and Eddie Pinuelas is very excited to join the board. The members will be: Kristi Kanel, Emily Erickson, and Eddie Pinuelas.
- Chair met with two of the chairs of our standing committees and intends to meet with every chair from every committee before the end of August to figure out what they would like to be doing in addition to what we would like them to be doing so we have a better sense of what the committees see as their task.
- The goal of the chair for this year is the Academic Senate model shared governance to the best of our ability. We will work with administrators and make it clear that is what we are doing.

VII. STAFF REPORT

No staff report.

VIII. UNFINISHED BUSINESS

- 8.1 Continue Faculty Committee Assignments or Standing Committees/Misc. Boards/Committees, 2016-17
- Working to fill the remaining vacancies on the various standing and miscellaneous committees.
 - Both the staff members that serve on PRBC have left the committee, so we will need to fill both vacancies. Please bring names next week that we will forward to the VP of Admin and Finance.

8.2 Academic Unit definition

Chair Bonney passed around a copy of the definition Senators Walker and Stambough prepared. Chair Bonney will send the document electronically to the Executive Committee. As the document was vetted in the Senate Executive committee meeting many more issues appeared in the attempt to define what an academic program is.

Suggestions:

- Nowhere does this document state tenure/tenured track faculty and it needs to be reflected somewhere.
- Need to mention coordinators.

8.3 Ongoing searches – VP HRDI, Dean of the Library, reopened WAC/WID Director

8.4 Senate role in finalizing the AMP

Chair Bonney will have more to say about the Senates roll in finalizing the AMP after her meeting this afternoon with Interim Provost Puri.

IX. NEW BUSINESS

- 9.1 Associate VP for Student Affairs search committee
Chair Bonney received an email from VP Eanes asking how we are doing about the search committee for the Associate VP for Student Affairs? We have an email with her suggestions; we need to make a conclusion about this at next week's meeting.
- 9.2 Planning AS/AA Fall 2016 Retreat – September 23, 2016, 8:00AM to 1:00PM
The retreat has been moved to October 7th.

ITEMS BELOW WILL BE MOVED TO NEXT AGENDA 8-2-16.
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- 9.3 Department Name Change Requests
 - 1. Geography
 - 2. Comparative Religion
- 9.4 Graduate Program Learning Outcomes
 - 1. Goals
- 9.5 Renumbering of some UPS documents
- 9.6 Library task force on open resources
- 9.7 Additional language to UPS 210.500 regarding awarding of retreat rights and referring to UPS 210.001.IX.B
- 9.8 Intellectual Property to Senate floor for September meeting
 - 1. UPS 100.005 Intellectual Property - draft
 - 2. ASD 15-109 Ad Hoc Research Policy Committee Report & Recommendations
- 9.9 Replacement for Karen Stocker for fall semester, CSU International Programs Fullerton Rep

X. DISCUSSION ITEMS – FROM THE MARATION MEETING 5-19-16

- 10.1 ASD 16-75 Revision to UPS 210.007 Appointment of Administrative Personnel [Source: FAC]
 - 1. Renumber UPS 210.007 to UPS 100.400
- 10.2 ASD 16-76 Revision to UPS 210.500 Search Committees for Administrative Personnel [Source: FAC]
 - 1. Renumber UPS 210.500 to UPS 100.500

XI. ADJOURNMENT

M/S/P (Dabirian/Walker)