



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES - SUMMER
AUGUST 2, 2016**

Approved 9-13-16

11:30 AM - 12:50 PM

PLN-120

Present: Bonney, Bruschke, Dabirian, Gradilla, Matz, Meyer, Oliver, Guerin (for Stambough), Stohs, Walker

I. CALL TO ORDER

II. URGENT BUSINESS

The Extended Education office has requested from chairs and coordinators their winter intersession schedule well before faculty are required to report back to campus.

Suggestion:

We are recommending a compromise where the needs of intersession scheduling are met as well as faculty timelines.

III. ANNOUNCEMENTS

(Walker) Dr. Irene Matz gave an excellent session on Conflict Management for the department chairs.

IV. APPROVAL OF MINUTES

- 4.1. EC Minutes (Draft) 6-28-16
M/S/P (Matz/Oliver) Minutes approved unanimously.
- 4.2. EC Minutes (Draft) 7-12-16
M/S/P (Matz/Oliver) Minutes approved unanimously.
- 4.3. EC Minutes (Draft) 7-26-16
M/S/P (Matz/Oliver) Minutes approved unanimously.

V. CHAIR'S REPORT

- Chair Bonney gave an update on last week's urgent business issue regarding the former Acting Director of the Center for Creativity and Critical Thinking. Chair Bonney will be meeting with Greg Saks on August 12th to talk about the issues that are involved by having corporate sponsors of centers, schools, and projects on campus. We will discuss how the circumstances presented relate to UPS 230.000 and how we should think about these issues. Chair Bonney will close loop on this issue by speaking with the faculty member again, speaking with current director of the center, speaking with the Dean, and speaking with Greg Saks.
- The Senate Forum will also present an article in the Fall on faculty speaking to the media.
- Faculty hiring: 58 tenured track faculty were hired last year, 1 additional search still continuing. For 2016/17, 42 searches have been approved. The yield this past year was 79.5% up from 74% over the last nine years, but down from the 84% from the last four years.
- Chair Bonney has not heard back from Monique Shay on the connection between litigation and syllabus issues.
- Chair Bonney and Interim Provost Puri are collaborating to initiate the second phase of AMP by meeting with the AMP Steering Committee on Thursday, August 4th, from 4:00 pm – 5:00 pm, to get organized and figure out how to proceed.

VI. STAFF REPORT

No staff report.

VII. UNFINISHED BUSINESS

7.1 Continue Faculty Committee Assignments or Standing Committees/Misc. Boards/Committees, 2016-17
Working to fill the remaining vacancies on the various standing and miscellaneous committees.

7.2 Senate role in finalizing the AMP

Chair Bonney does not know the Senate's precise role in finalizing the AMP.

7.3 Associate VP for Student Affairs search committee – 3 faculty

Suggested names:

Garrett Hart, Debra Cote, Jo Albert Garcia, James Rodriguez, Pamela Fiber, and Erin Hollis.

Chair Bonney will forward the names to VP Eanes.

VIII. NEW BUSINESS

8.1 Committee for AS/AA Fall 2016 Retreat – October 7, 2016, 8:00AM to 1:00PM, Marriott Hotel

Chair Bonney suggested forming a committee to begin meeting immediately to plan the retreat.

Suggested names:

Kristin Stang, Michele Barr, Phillip Lee, Robin Graboyes, Kate Bono, Sean Walker, and Jon Brusckhe.

8.2 Replacement for Karen Stocker for fall semester, CSU International Programs Fullerton Rep

Will see if Juan Ishikawa will be willing to continue to serve for the Fall semester only.

8.3 Department Name Change Requests

1. Geography
2. Comparative Religion

These will be announced to campus at the beginning of the semester via email announcement. The discussion will tentatively be scheduled for the September 22nd AS agenda.

8.4 UPS 100.001 Academic Senate Bylaws - Add Honors Board to Standing Committees

We will have to re-open the AS Bylaws to amend adding the new Honors Board standing committee.

8.5 UPS 300.004 Policy on Course Outlines - Revise to reflect C- grade change

Chair Bonney will send this document to Academic Standards Committee to amend the (+/-) grading issue.

8.6 Intellectual Property to Senate floor for September meeting

1. UPS 100.XXX Intellectual Property - draft
2. ASD 15-109 Ad Hoc Research Policy Committee Report & Recommendations

The IP issue came out of an AD Hoc committee that was formed by the AS Senate. We will put this item on the September 22nd AS agenda. We will also send this to FAC to evaluate it to see if there are more or new concerns.

Chair Bonney will also check with Chris Miller Chair of Statewide Senate or the Council of Chairs to see if this is a statewide issue.

- 8.7 Documents to be sent to committees for review per UPS 100.015:
1. UPS 100.003 Associated Students Inc. Board of Directors University Policy Statement (SALC)
 2. UPS 105.000 Consortia (UCC)
 3. UPS 230.500 Rules for Acquisition of Archaeological, Ethnological, and Art Objects (FRP)
 4. UPS 270.102 Graduate Committees and Advisers (Grad Ed)
 5. UPS 280.000 Intramural Research Grants (FRP)
 6. UPS 330.232 Use of Alcoholic Beverages by Students and by Student Organizations (SALC)
 7. UPS 370.200 Exclusion of Person(s) from Campus Meetings (SALC)
 8. UPS 400.010 Independent Study (UCC)
 9. UPS 410.105 Policy for Bachelor of Arts/Bachelor of Science Differentiation (UCC)
 10. UPS 410.170 Doctoral Programs (Grad Ed)
 11. UPS 508.000 Policy on Return or Replacement of Library Materials (Library)

This is the list of UPS documents that will be sent to various standing committees to review.

- 8.8 UPS 100.015 Review and Revision of University Policy Statements - Review by Exec
1. UPS 100.006 A Commitment to Civility at CSUF
 2. UPS 210.200 Performance Review of Administrative Personnel
 3. UPS 430.000 Guidelines for the Submission of Proposals for the Addition of New Degree Programs to the University's Master Plan

The Executive committee will review these UPS documents and bring suggested changes (if any) to the August 16th meeting.

- 8.9 UPS 300.015 Repetition of Courses

This UPS document was the subject of our Statement of Opinion last spring. The Statement of Opinion said students should have advising after repeating a course once. Chair Bonney will send this UPS document to Academic Standards Committee.

- 8.10 UPS 100.700 Formation, Operation, and Discontinuation of University Institutes and Centers - Return to AEEC for revisions

The AEEC looked at this UPS document last year and did almost nothing to it. PRBC spent a lot of time on this document too, so they might want to look at it if there are changes.

- 8.11 UPS 210.000 Faculty Personnel and Procedures - Separate file review and DPS review

This will continue with the Faculty Affairs Committee.

- 8.12 UPS 210.007 Appointment of Administrative Personnel - to FAC for inclusion on AS agenda September meeting

This UPS document is ready to come to the Academic Senate. This was completed last Spring but has to be returned to FAC, because it has to be relaunched this year. FAC has a meeting on September 9th, so hopefully it will be put right through.

- 8.13 UPS 210.500 Procedures: Search Committees for Administrative Personnel - to FAC for inclusion on AS agenda September meeting

1. Additional language to UPS 210.500 regarding awarding of retreat rights and referring to UPS 210.001.IX.B

This UPS document is ready to come to the Academic Senate. This was completed last Spring but has to be returned to FAC, because it has to be relaunched this year. FAC has a meeting on September 9th, so hopefully it will be put right through.

There is a question that came up last year of how to handle a candidate for an administration position who wants retreat rights to an academic department. Currently UPS 210.500 that talks about the appointment process, but it does not say what the process looks like. UPS 210.101 says at the very end that if the President wants to make a tenure appointment it has to get the approval of the department, but 210.500 doesn't refer to that. We will ask FAC to put in language into UPS 210.500 to cover that and refer back to the language in UPS 210.101.

ITEMS BELOW WILL BE MOVED TO NEXT AGENDA 8-16-16.

8.14 UPS 320.020 University Writing Requirements

8.15 Draft UPS Academic Unit to UCC

8.16 UPS 410.103 Curriculum Guidelines and Procedures: New Programs - Clarification on Academic Units

8.17 UPS 411.100 Curriculum Guidelines and Procedures: Courses

8.18 Graduate Program Learning Outcomes

1. Goals

IX. ADJOURNMENT

M/S/P (Dabirian/Walker)