



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES - Summer
JULY 27, 2021**

Approved 8-24-21

11:30 AM - 1:00 PM

ZOOM Meeting

Present: Barros, Casem, Dabirian, Gradilla, Matz, Milligan, Sheehan, Stambough, Walsh

I. CALL TO ORDER

Chair Stambough called the meeting to order at 11:30 am.

II. URGENT BUSINESS

➤ Resolution in Support of Mandatory Vaccinations

The Provost join the Exec meeting to discuss this issue.

Q: Now that we have the deadline for the first shot and the two-week window, are we planning to hold shot clinics here on campus to make it easier for students?

A: Yes, we are partnering with Ultimate to have clinic available twice a week. It will be in the gym's front lobby.

Q: Can non-CSUF family members get a shot when they come with a student?

A: That's what we did before with St. Jude's. Right now, they are in negotiations, but I think it's a good possibility.

Q: How will we enforce the testing for the students that come in? How is that message going to be disseminated?

A: We are putting on their portal wall giving them an option to either upload their vaccine record or do an exemption. With the new rule, there is going to be a new exemption. We have a process for exemption, there is a form that needs to be filled out and uploaded, then they have to schedule for testing. Exemption documents are either medical exemption document or religious belief.

Students who don't test will get an email warning informing them they need to come in and test before coming to the campus. If they do not come in to test two weeks in a row, we will lock their portal account with a warning message stating "your account is being locked until you schedule for testing".

If students are only online and not coming to campus they can put in and be on the exemption list. If a student is only coming twice a semester, they can go on the exemption list, if they will be coming to campus more than twice a semester, they have to go through the proper process of either uploading vaccine record or getting tested.

Q: So, the faculty member is not going to have to check or be asked to prevent the student from getting into the classroom?

A: No, we are not putting anything on anybody else except the Dean of Students and working directly with the students.

The students will be locked out from their portal account so they won't be able to access Canvas after two weeks. All this will not affect anything until the end of census. We decided the first three weeks of the semester we won't touch anything, just giving the students warnings, but after the census, it will get enforced.

Q: Do students have to pay for testing?

A: No.

Q: You said the student is locked out of the portal after two weeks of not being tested, but is there any enforcement on campus?

A: We have not gotten that far, but we are leaving it to the Dean of Students to work on the enforcements.

Q: What are we going to do when students or faculty come up with Covid symptoms? Are we telling people to stay home if you are symptomatic? What are our new regulations?

A: The Reentry Leadership Team (TLT) was going to mandate everyone to fill out a health survey before coming to campus, but that would make it too hard every day to fill it out. So, we have a checklist that is on the RLT site that we are advocating for people to download and do the self-check at home and if they are having any symptoms to not come in to campus. We also will ask all faculty to do a lecture capture and put on their Canvas website for people who cannot come in.

Q: Are we changing up the mask availability? I've seen some things that are saying the cloth masks may not be as effective with the Delta variant, in which case we might want the KN95's. Will the university be able to provide access to that?

A: For staff and faculty, we are required to provide them the KN95 masks. We have ordered them and they are available at the location on campus for pickup.

Q: If students have a class that is only available on line and they have the religious or medical exemption, how do we accommodate those students?

A: Before we come back, we will have the protocol in place for when a student cannot be in class.

- We had the resolution on mandatory vaccinations, which seems dated at this point, but we may have a resolution supporting this for the August 26th Academic Senate meeting. This will be an issue that will be brought up as urgent business for the President and Provost, so it is something that we embrace and put on the Senate floor as a way to get some of the issues out in a way that is informative and helpful.

III. ANNOUNCEMENTS

➤ 2021-22 Convocation September 9, 2021 (AS Senate meeting).

➤ (Dabirian) When we announced the docking stations for faculty and staff we said people with PC's would not receive a new monitor, keyboard, or mouse. We changed our position and everybody will receive a new monitor, keyboard, and mouse. If they have a double monitors, they will receive 27 inch monitors, if they have a single monitor they will receive a 24 inch monitor. We are giving everyone a two month transition period when they receive the docking station to make sure all their files and documents are transferred over.

Q: (Casem) When do the docking stations get distributed?

A: (Dabirian) For faculty, we are giving them the option to request a docking station whenever they want it. For staff, we are going to begin distributing them once they return to campus.

Q: (Gradilla) Are we providing Wi-Fi support for students who are doing classes online?

A: (Dabirian) Yes we are continuing to provide Mi-Fi's to students.

Q: (Gradilla) Was there a report done on the spring semester regarding the students who were here on campus during Covid?

A: (Dabirian) No

IV. TIME APPROXIMATE

12:30 PM - 1:00 PM

Subject: Parking

Presenter: Kristen Jasko

Kristen Jasko, Director of Parking and Transportation Services joined the meeting to give an overview of parking.

Parking:

For the fall semester, we anticipate the demand being met without any additional programs.

In previous semesters we have had assisted parking that was not so much as a need, but as a convenience factor in Lot E. Lot E is under construction for the housing project, so those spaces that were previously in Lot E had to be reallocated to another area. We saw a need at Titan Hall, so we allocated those spaces there. The entire Titan Hall parking lot is now an employee parking lot, with the exception of a few visitor spaces.

We don't anticipate any challenges with the amount of virtual classes. The parking spaces have remained the same for employees, there has been no loss of parking spaces. Having lost Lot E, which will probably notice the greatest impact, but employees can still park in other student parking lots with the exception of the brand new eastside north parking structure, that new structure is reserved only for student employees.

Transportation:

Our transportation programs are well underway.

One of the things we really promote heavily is vanpooling. Prior to the pandemic we had 13 vanpools, so that eliminated some of the parking demand. The incentive for vanpooling is each individual receives \$120 subsidy towards that cost for the lease, and the entire lease is eligible for an additional \$400 incentive through OCTA. The vanpool program is so great because you only end up paying for gas. We have four vans ready to go come August 2nd and we anticipate there is going to be more.

There are incentives for commuting via metro link and OCTA. We also offer financial incentives of up to \$2 per day for walking or biking to campus.

Visitor Information Center:

Our visitor information centers will not be open this fall, we do not have the staffing to support those activities. Our office is staffed and we are available via telephone or email.

Our social media is a great place to get updates, especially as things are starting to ramp up towards reentry. We have lots to share and that's the quickest and easiest means for us to share.

Q: (Walsh) Can you explain what the assisted parking is going to look like in the fall?

A: (Jasko) We will not have assisted parking in the fall. We anticipate our demand will be available without that service. That service is incredibly expensive. Last time it was used, we still had over 200 available employee parking spaces on campus, they just were not in the Lot E location.

- (Walsh) I would like to remind everyone that it is a big burden for our adjunct faculty who are commuting from several other places to get to class on time. Without the assisted parking I think you need to be prepared there will be faculty late for classes.
- (Jasko) We installed three hour parking spaces in Lot F and a couple other spaces and we ensure that those remain available. So for the adjunct faculty I would recommend those three hour spaces.
- (Stambough) I do know faculty who park there because it is closer and they set their alarm and go find another one two hours and fifty-five minutes later.

Q: What's the enforcement like? Is there a way to handle that and try to discourage that?

A: (Jasko) It is a zone, so you can't be in a three hour zone for longer than three hours. So technically, those individuals who do those things, would be subject to a parking violation. Whether they receive one or not would certainly be based on what our enforcement activity is for that day.

Also, I would like to recommend during our peak demand 10:00 am to 2:00 pm, the location by the courtyard in Lot A, you could always find parking spaces. College Park, pre Covid, also had parking spaces available. So if you experience that demand, go to the places we know where there is available parking.

Q: (Matz) I always have visitors in my classes, so how do we get the permits for them to park on campus?

A: (Jasko) We implemented, pre Covid, an online permit request. If the request goes through, the permit will go to the requestor and the requestor can email the permit to the guest they won't need to stop by our visitor information center, they can just print it out.

Q: (Casem) Are the number of the three hour spaces the same?

A: (Jasko) Yes.

Q: (Casem) There was not a need to increase that number? Even pre Covid, you did not see that those got complete filled?

A: (Jasko) No, we monitor that pretty regularly. There were three additional spaces that were added in Lot F due to the construction of the structure, there were some improvements we needed to make.

Q: (Casem) Is there a way we can better communicate those resources so folks don't get as frustrated as quickly.

A: (Jasko) Yes, we can add that to our social media. We are also sending out a newsletter pretty soon, within the next week or two, and I will be sure we highlight the three hour parking and the available parking in Lot A.

Q: (Sheehan) I have had adjuncts in my department complain that three hours is not enough for one class. Typically, adjuncts in our departments teach a two hour and forty-five minute class, so three hours is very tight to get into the classroom and out of the classroom. Is there any discussion about making that a little more generous? They need three hours and fifteen minutes just because of how our classes are scheduled.

Q: (Sheehan) Exec has talked a lot about the fact that many of us would commute to campus using public transportation if the OCTA bus route from the Fullerton Train Station to campus ran more regularly. You can sometimes wait forty-five minutes to an hour for an OCTA bus. Has your department communicated with OCTA to get more buses running? Is there a solution to be found for that critical link which pushes all of to be driving to campus instead of taking the train?

A: (Jasko) We work closely with OCTA. Just recently we increased the bus service so it lined up with not only metro link, but lined up with employees arriving at 7:00 am and 8:00 am, so there is now a dedicate bus that arrives.

Q: (Jasko) Have you seen those same challenges with the evening, after 5:00 pm?

A: (Sheehan) Yes that is another big challenge.

- (Jasko) Let me look into that. We have been working really closely with OCTA and they have subcontractors that are responsible for certain routes and sometimes it gets a little bit challenging. We were having those challenges, and from what I understood, they were resolved because we were very adamant with OCTA that was an absolute need for our customers. I will follow up and be sure that was handled. If you do see that was the case again, please reach out to me.

Q: (Sheehan) Is it possible to run a CSUF shuttle that wouldn't have stops, but only one stop on campus?

A: (Jasko) Long, long ago we did have a shuttle that ran from the Fullerton Transportation Center to campus and it is so expensive to run. There is not the amount of campus use that really necessitated that when we evaluated it because OCTA routes do the same thing. We had created a redundant system that was costing hundreds of thousands of dollars to run. That was one of the first things we recognized at the beginning of our OCTA bus program, that wasn't serving the financial responsibility needs as much as it should.

There are some talks of the Placentia Station and how that is going to service our campus, so there is some opportunity there as well. We have explored all kinds of things including Uber and Lyft, which have carpooling situations. We have been looking at the feasibility to have those kinds of things happen, from the transportations centers to campus, so it's more of an immediate need rather than using the public means of getting here.

With things kind of getting back to normal, those conversations will certainly continue and we will have some good opportunities to build some options.

Q: (Barros) I wonder if there is a way to let people know where the parking spots are in real time? What are some of the options that Parking & Transportation have looked at?

A: (Jasko) We have the parking system, but they are only in student lots. We hadn't considered doing those in employee lots, primarily because of the way they are located in the center of campus and there are a lot of entrances and exits. It's a litter easier to do structures then it is to do surface lots, but I can certainly look into that and the feasibility of available spaces.

Q: (Barros) What are the long term plans and vision for parking for Fullerton, to figure out how the Senate can help in that long-term plan to support you? Where does active transportation fit? We are talking about walking or cycling to campus, what's the role of our campus in promoting bike paths and making sure they don't have a bunch of potholes?

A: (Jasko) I'm sure you heard of the Transportation Management Planning and even as part of the Campus Master Plan, there is a push that parking is not something that is going to be built or great efforts to increase parking availability. The efforts is going to be those transportation programs we talked about, which is why I mentioned the vanpool program, carpool, and biking. The intent is to decrease parking demand, rather than increasing parking supply.

V. APPROVAL OF MINUTES

M/S/P (Casem/Barros) Motion to approve three sets of EC Minutes. Motion was approved.

5.1 EC Minutes 5-18-21

5.2 EC Minutes 6-1-21

5.3 EC Minutes 6-15-21

VI. CHAIR'S REPORT

- The first Academic Senate meeting is going to cover a lot of the issues surrounding the vaccinations, having a resolution would be important to have.
- There are some UPS documents that were held over from last year that might also be ready for the first Academic Senate meeting.
- I have been in communication with the chair of the General Education Committee and at some point in the fall, maybe the September 23rd AS meeting, we will have a discussion item to provide information to the GE committee about Area Z in light of creating Area F. The goal is to get the feedback to the committee so they can take it under consideration throughout the year as they look at this as a policy issue.
- We have the work orders in for the renovations to the Executive meeting room, for the Bedell conference room. Hopefully everything will be all set for the dedication that's to be held in October.

VII. STAFF REPORT

No report.

VIII. UNFINISHED BUSINESS

8.1 Faculty Committee Assignments for Standing Committees/Misc. Boards/Committee, 2021-2022

Exec continued working on filling AS Standing Committees and Misc. Boards vacancies. An email will be sent out to faculty asking them to serve. Once we receive an acceptance, the faculty member's name will be added to the consent calendar for the August 26, 2021 Academic Senate meeting.

8.2 Setting Goals and Priorities for Academic Senate 2021-2022

There were no additional items added to the existing list of goals for this academic year.

- (Stambough) I will be sending out the committee charges to the committee chairs the second week of August.

8.3 AA/AS Annual Retreat, Fall 2021 - Date / Topic Re-Imagining General Education

- Topic: Re-Imagining General Education or Re-Entry Reimagining
- (Stambough) There was a lot of interest from Exec to switch the fall retreat to the Re-Entry Reimagining. I talked with the Provost and we set up a strategy with the two topics. With GE, we will start with Area Z in September and maybe that will lead to a full GE retreat in the spring. For the fall retreat, it will be the Re-Entry Reimagining CSU in a post pandemic environment.

I gave the Provost the names of the Exec volunteers (Eileen, Rebecca, Merri Lynn, and Alexandro), she will pick a few people from her camp to develop a working group to set the agenda for the retreat.

- (Stambough) I would like to get you thoughts on the outline or the topics we want to include and maybe the materials we would want to present to get people thinking about the questions we need them to think about.
 - (Gradilla) We need to look at our paper process. What are things that could be more faculty, student, and staff centered around quickness, convenience, and online?
 - (Gradilla) Access to services, such as advising online. We need to look at the road blocks we have built in that people have gotten comfortable with that now we see we can do them another way. What are the things that need to be informed and do we need a policy for it.
 - (Walsh) One of the overall frameworks needs to be where do we want the university to be in 2023?
 - (Walsh) We need to have a serious look at the telecommuting policies we are going to have for staff and faculty.
 - (Matz) On the structure of the retreats, I have observed over the years and the ones that we had fewer speeches, more table discussions, and the table rotations are the ones that seemed to be more successful.

- (Dabirian) Identify the positive things we learned from Covid. We need to put together a list and make sure we continue with those for our students.
- (Casem) We should invite staff to the retreat.
- (Barros) As part of the conversation about access, how do we create a work/life boundary that is healthy for faculty?

IX. NEW BUSINESS

- 8.1 Revisions to UPS 261.000 Faculty Emeriti Status
- 8.2 Reimagining PRBC: UPS 100.201 - Planning and Budget Process
- 8.3 Senate Parliamentarian

X. ADJOURNMENT

M/S/P (Dabirian/Walsh) Meeting ended at 1:00 pm.