



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES - Summer
JUNE 7, 2022**

Approved 6-27-22

11:30 AM - 1:00 PM

PLN-120

Present: Barros, Bruschke (for Stambough), Casem, Dabirian, Jarvis, Kanel, Milligan, Self, Shepard, Walsh, Wood

I. CALL TO ORDER

Chair Walsh called the meeting to order at 11:30 am.

II. INTRODUCTIONS

Colleagues introduced themselves.

III. URGENT BUSINESS

- I'm overwhelmed by the amount of cheating that is going on. A student set up a zoom and the students all did an exam together. The professor was given the link and was able to record it.
- I'm overwhelmed by the amount of calls from students demanding a grade change. Students are trying to have a meeting with the chair to have the grade changed skipping the instructor.

Q: is this in online or face-to-face courses?

A: Both

- We do not want to have an environment where instructors are under attack.
- Last semester I spent an hour going over the syllabus and the rules to make sure the students understood. I noticed in the community colleges, they actually have students take a quiz on the course guidelines. We might want to get with the lecturers and make sure they are level setting the students at the beginning so they don't come back with grade change demands.
- Students do not seriously think about the importance of academic integrity when they come in. We need to let them think about the value of a degree seriously when they first come to us, at freshman and transfer orientations.
- There are two things our UPS need to address. I don't think we have anything in our UPS for an instructor to address pursuing academic integrity against a student and then the student trashes them on the SOQs. And for academic integrity, we have had incidences where students organize their SOQ responses and we need to clarify if that is an academic integrity violation. With the SOQs being online, the students can get together and collaborate.
- Students are also collaborating to write "capricious grading" in the SOQs when they do not like the grading by the instructor.
- Academic Standards Committee will be tackling this issue this year.

IV. ANNOUNCEMENTS

- (Matz) I just wanted to share that the ASCSU report will be forthcoming either today or tomorrow. I'm waiting for one more part of it.

V. APPROVAL OF MINUTES

5.1 EC Minutes 5-17-22

M/S/P (Milligan/Dabirian) Motion to approve the minutes. Minutes approved.

VI. CHAIR'S REPORT

No report.

VII. STAFF REPORT

If you have not done so already, please forward me your liaison choices and alternate for the summer meetings. If you are not going to attend a meeting, let me know so I can forward your alternate the meeting materials.

VIII. NEW BUSINESS

8.1 Summer 2021 Meeting Dates/Times and Alternates

The summer meeting dates were approved.

8.2 Executive Committee Liaison Choices for 2022-2023

Committee discussed everyone's options/availability selections. We will compile the selections and have them available for a final review at the next Exec meeting.

8.3 Faculty Committee Assignments for Standing Committees/Misc. Boards/Committee, 2022-2023

The Executive Committee begin working on filling AS Standing Committees and Misc. Boards vacancies. An email will be sent out to faculty asking them to serve. Once we receive an acceptance, the faculty member's name will be added to the consent calendar for the August 25, 2022 Academic Senate meeting.

8.4 Senate Parliamentarian AY 2022-23

Suggestions:

Irene Matz

Sean Walker

8.5 Calendar AS Mtgs F 2022 - SP 2023

The Academic Senate calendar was approved. The calendar will be added to the August 25, 2022 agenda for Senate approval.

8.6 Orientation for Committee Chairs [A Friday in September, an AM/PM session

- (Walsh) There will be an orientation for committee chairs sometime in the Fall. Our experience in the last two years was that some chairs didn't know how to chair a meeting, so we are going to try and make expectations really clear about having an agenda out ahead of time. We will also be giving them the mission for what we want their committee to handle this year.

Q: (Jarvis) Are we getting annual reports from this year's committees?

A: Yes, they are coming in slowly.

Q: (Barros) Last year we talked about issues with tracking the UPS documents when more than one committee is involved with reviewing and editing the document, will there be a document tracking system?

A: (Walsh) Yes, we are going to implement a system to track the documents.

- (Dabirian) When a policy is going to be reviewed and edited by two committees, it would be helpful if the chair of the other committee attends the meeting. By attending the meeting, the chair can take back the proposed changes directly to their committee.

8.7 AA/AS Annual Retreat, Fall 2022 - Date / Topic TBD

- (Walsh) The date for the retreat is October 7, 2022 and the topic will be Academic Integrity. I think it's important for us to decide how to structure the retreat. Do we want to have part of the retreat outlining the kinds of cheating and problems we are having, then talk about how do we do cultural change? Faculty may be oblivious to some of the high-tech cheating. We first need to know and recognize what is happening.
- (Jarvis) We will probably want to have a bigger student/Student Affairs presence at the retreat than we normally do, to get their buy in.

- (Walsh) It has to be a joint retreat.
- (Wood) I think it's three components that need to be addressed: 1) how they are cheating, 2) the cultural component, and 3) the best practice solutions.

- (Dabirian) I would like to put technology in the retreat. We should have an IT session to show all the possibilities and what they can do. We can discuss what's going to happen in the future and what we can control. We can also talk about alternate assessment.

8.8 Setting Goals and Priorities for Academic Senate 2021-2022

The Executive Committee identified issues they would like to deal with this year:

- (Walsh) GE changes, academic integrity, and declining enrollments
- (Casem) Orientation and academic advising
- (Bruschke) The budget model
- (Dabirian) Enrollment management
- (Milligan) Pandemic related protocol across campus
- (Kanel) Outreach
- (Jarvis) For the Executive Committee agenda, we need to let everyone know we are the Academic Senate and not the Faculty Senate. Therefore, the issues of faculty, staff, and administration are not outside the purview of the Academic Senate.
- (Wood) Hiring and vacancies
- (Kanel) Commencement
- (Casem) One Book

IX. ADJOURNMENT

M/S/P (Dabirian/Jarvis) Meeting ended at 1:00 pm.