Accessing PSJH Acute Care Student Nurse Epic Training Student Information

Access:

- You will need your PSJH network UserID and Password to access your Epic training
- You should set up a Multifactor Authentication (MFA) code since it may be requested in case it is requested. To set up MFA go to this site: <u>https://access.providence.org/</u>

Steps to Access Training

1. Click this link <u>Student Nurse Epic Training</u>

Use of a **Chrome** or **Edge** browser is recommended (see Technical Tips below)

- 2. Log in with your User Principal Name (UPN) & password
 - a. Your UPN is usually in this format network userID@providence.org
 - i. If that doesn't work, you can try first name.last name@providence.org
 - b. Enter a Multifactor Authentication (MFA) code if requested
- 3. Review the instructions on the Student (Nursing) training page and begin your training

Technical Tips for Viewing eLearnings

eLearnings function differently on different devices and browsers and are dependent on internet speed. Below are recommendations to support optimum user-experience.

- ✓ Use Chrome or Chromium Edge browser
- ✓ Clear browser history before starting your training
- ✓ Do not pause excessively or fast forward/skip ahead, this can cause the lesson to freeze and may interfere with your ability to complete the lesson
- ✓ Complete all quizzes and follow all prompts
- ✓ When viewing a video, wait until the slider at the bottom stops before clicking continue